



MEMORANDUM OF UNDERSTANDING

**Elizabethtown, Pennsylvania, USA
And
Letterkenny, County Donegal, Ireland**

**For a
Sister City Partnership**

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Elizabethtown, Pennsylvania, USA
and
Letterkenny, County Donegal, Ireland

For a Sister City Partnership

It is the intent of this Memorandum of Understanding to outline 1) the benefits of a Sister City Partnership between the Borough of Elizabethtown, Pennsylvania, USA and the Town of Letterkenny, County Donegal Ireland; 2) the goals of the two communities that would inure by entering into a Sister City Partnership; and 3) the roles and responsibilities each community will agree to offer each other during and after the implementation stages of the Sister City Partnership.

Mission:

The mission of the Sister City Partnership between Elizabethtown and Letterkenny shall be to foster and encourage mutual understanding, friendship and problem solving through cultural, economic, educational and professional exchanges between the citizens of the two communities.

Benefits:

The following benefits are to be realized by the citizens of Elizabethtown and the citizens of Letterkenny.

- (a) Elizabethtown and Letterkenny are to be featured as international communities.
- (b) Cultural, educational, economic and athletic programs that promote international and intercultural knowledge will be available to both communities.
- (c) First hand experience of the customs and cultures of another country will be available through various exchanges.
- (d) Networking with international business people and professionals.
- (e) An opportunity to serve as an official community to host visiting delegations from the United States or Ireland.

Goals:

The following items will be designated as short-term goals for the Elizabethtown and Letterkenny Sister City Partnership.

- (a) Establish and enhance the relationship between the Borough Council and staff of Elizabethtown and the Town Council and staff of Letterkenny.
- (b) Establish and enhance the relationship between Elizabethtown College and the Letterkenny Institute of Technology including professors, students and administrators.
- (c) Establish and enhance the relationship between the Elizabethtown Area School District and the school systems of Letterkenny including teachers, students and administrators at all grade levels.
- (d) Establish and enhance the relationship between the Elizabethtown Chamber of Commerce and the Letterkenny Chamber of Commerce and Industry.
- (e) Match community service organizations, religious institutions and other clubs and groups in order to establish a strong bond of fellowship among the numerous individuals involved in these activities.
- (f) Create a method of communication between the two communities in order to keep each informed and up-to-date on the activities scheduled and planned for each community.

The following items will be designated as long-term goals for the Elizabethtown and Letterkenny Sister City Partnership:

- (a) Establish a student exchange program to allow students of specified ages to visit their sister city community.
- (b) Establish a collegiate exchange program to allow students and / or professors to visit their sister city community.
- (c) Establish a "best practices" program to gain insights and understanding between governments and the sharing of municipal problem-solving techniques.
- (d) Promote and assist in arranging exchanges for community groups, historical societies, service clubs and other organizations.
- (e) Create business-to-business linkages and opportunities for economic and community development through professional and technical exchanges and projects.
- (f) Establish a dialogue between the two communities that provides for an opportunity to share public-private partnership successes.

- (g) Promote the establishment of regional business and cultural relationships that will enhance the partnership.

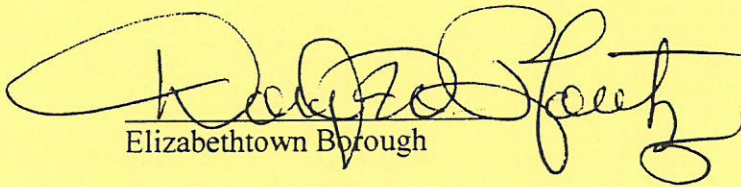
Roles and Responsibilities:

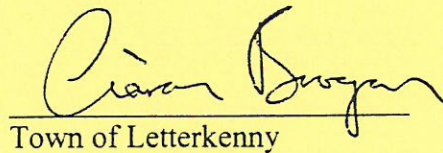
Elizabethtown and Letterkenny agree to mutually perform the following tasks pursuant to the Sister City Partnership agreement:

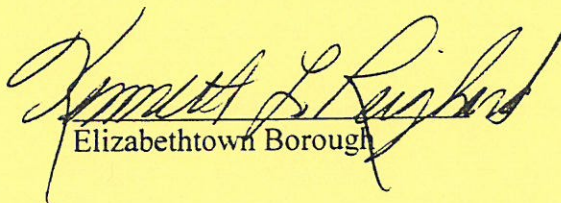
- (a) Establish a committee that will be specifically assigned the task of developing programs designed to achieve the short-term and long-term goals set forth herein.
- (b) Be responsible for assisting with the hosting of official delegations of visitors from each community as scheduled.
- (c) Be responsible for maintaining communication with the committee in the other community and keep each other informed regarding activities and events in each community.
- (d) Establish programs to share culture and heritage unique to each community.
- (e) Be responsible for informing the business community and the schools and institutions of higher learning in each community of the many benefits of the Sister City Partnership on a regular basis.

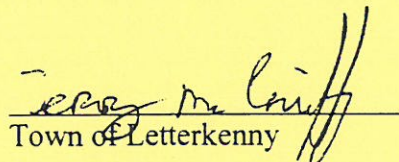
Therefore, pursuant to the mission statement, stated benefits, short-term and long-term goals and the roles and responsibilities as outlined in the Memorandum of Understanding, the Borough Council of the Borough of Elizabethtown and the Town Council of the Town of Letterkenny hereby enter into a Sister City Partnership.

Signed this 2nd day of November, 2002.


Elizabethtown Borough


Town of Letterkenny


Elizabethtown Borough


Town of Letterkenny