

**AGENDA**  
**ELIZABETHTOWN BOROUGH COUNCIL**  
**REGULAR MEETING**  
August 18, 2016

**A. CALL MEETING TO ORDER—7:00 p.m.**

**B. MOMENT OF SILENCE**

**C. PLEDGE OF ALLEGIANCE**

**D. ROLL CALL**

**E. APPROVAL OF MEETING MINUTES**

1. Regular Meeting—July 21, 2016
2. Work Session Meeting—August 4, 2016

**F. SPECIAL RECOGNITION**

1. Police Chief Jack Mentzer—35 Years of Service

**G. PUBLIC COMMENT**

**H. REPORTS**

1. Financial Report
2. Code Enforcement Report
3. Fire Company Report
4. Northwest EMS Report

**I. OLD BUSINESS**

1. Chamber of Commerce Memorandum of Understanding Update
2. Approve or reject a request from Conoy Crossing for a one-year extension to October 31, 2017 for completion of Masonic Drive with the following conditions:
  - a. Updated cost estimates and performance bonds/letters of credit for the road and development
  - b. Installation of the intersection at Masonic Drive and Maytown Avenue, including all curb and sidewalk connections prior to the Penn DOT resurfacing project

**J. NEW BUSINESS**

1. Fire Company Property Transfer Request—400 East Willow Street
2. Approve or reject approval of the following personnel policies:
  - a. Non-Uniform Employee Assistance Program Policy
  - b. Non-Uniform Employee Drug-Free Workplace Policy
  - c. Non-Uniform Employee Return-to-Work Policy
  - d. Non-Uniform Tobacco-Free Workplace Policy

3. Approve or reject Resolution 2016-9 authorizing disposal of certain records in accordance with the schedule as set forth in the Municipal Records Manual approved on December 8, 2018.
4. Approve or reject Resolution 2016-10 amending the Elizabethtown Borough Finance Department Identity Theft Prevention Program (Red Flag Policy) dated August 18, 2016.

**K. BILLS PAYABLE**

Approve the list of monthly bills and budgeted transfers as presented:

General Fund.....	\$168,752.25
Sewer Fund .....	\$69,186.59
Capital Reserve Fund.....	\$12,679.72
Subdivision Escrow Fund .....	\$87.50
Parks Fund .....	\$925.07

**L. MAYOR'S REMARKS**

**M. COUNCIL REMARKS**

**N. ADJOURN**