

# **AGENDA**

## **ELIZABETHTOWN BOROUGH COUNCIL WORK SESSION MEETING March 4, 2021**

### **A. 7:00 PM CALL MEETING TO ORDER**

### **B. MOMENT OF SILENCE**

### **C. PLEDGE OF ALLEGIANCE**

### **D. ROLL CALL**

### **E. PUBLIC COMMENT**

### **F. APPROVAL OF MEETING MINUTES**

1. Public Meeting - January 21, 2021
2. Work Session - February 4, 2021

### **G. PRESENTATIONS**

1. 2020 Audit Presentation; Trout CPA

### **H. REPORTS**

1. Financial Report and PLGIT Report
2. EPD Monthly Report - January 2021
3. Code Compliance Report - January 2021
4. Elizabethtown Friendship Fire & Hose Co #1 Report - January 2021
5. Northwest EMS Report - January 2021
6. EAWA Report - January 2021
7. GEARS Report – December 2020

### **I. ADMINISTRATION**

1. Consider the Elizabethtown Church of the Brethren Preliminary/Final Land Development Plan, Lot Add-On and Subdivision Plan.
2. Consider Letter of Intent to apply for the Community Development Block Grant (CDBG) program.

3. Consider Resolution 2021- 01 outlining the disposal of certain records in accordance with the Pennsylvania Historical and Museum Commission Municipal Records Manual as amended March 28, 2019.
4. GEARS use of Borough Facilities
5. 31 N. Spruce Street, Land Development and Stormwater Management Waiver Requests
6. Consider Elizabethtown College extension request for recording of Masters Center Final Land Development Plan

**J. POLICE DEPARTMENT**

1. Report on Civil Service process and announcement regarding Police Department conditional offer of probationary employment.
2. Consider the appointment of two probationary police officers with the Elizabethtown Police Department effective March 16, 2021.

**K. BILLS PAYABLE**

Approve the list of monthly bills and budgeted transfers as presented:

General Fund	\$152,252.23
Sewer Fund	\$85,638.15
Capital Reserve Fund	\$3,000.00
Train Station Fund	\$6,857.00
Subdivision Escrow Fund	\$6,036.50
Health Insurance Fund	\$73,792.11
Parks Fund	\$4,600.00

**L. MAYOR’S REMARKS**

**M. COUNCIL REMARKS**

**N. ADJOURN**

*To best comply with current COVID-19 guidelines (but still conduct regular business) this Borough Council meeting will be held with the absolute minimum number of individuals gathered employing maximum physical distancing measures. A quorum will be met with both in person and virtual participation. Members of Borough Council, the Mayor, meeting participants, and residents are strongly encouraged to join the meeting remotely using Zoom.*

**There are multiple ways to join the Elizabethtown Borough Council Meeting remotely:**

**On the Internet** - Go to [www.zoom.us](http://www.zoom.us) and join Meeting ID: 886 3856 2250; Passcode: 262626

Or directly at: <https://us02web.zoom.us/j/88638562250?pwd=MnFvK3ZXMFRI1pFR1NyOFZYOWgrdz09>

**On Your Phone/Tablet** - Download the Zoom App - Join Meeting ID: 886 3856 2250; Passcode: 262626

**By Telephone** - (646) 558-8656 or (312) 626-6799 - Enter Meeting ID 886 3856 2250; Passcode: 262626