

MINUTES
ELIZABETHTOWN BOROUGH
PLANNING COMMISSION

January 10, 2023

The Elizabethtown Borough Planning Commission held its monthly meeting on Tuesday, January 10, 2023, at 6:30 p.m. To best comply with COVID-19 safety regulations (but still conduct regular business) this Planning Commission meeting was held remotely using Zoom. The Commissioners present were Dr. Kyle Kopko, Jenni Woodworth, Everal McDonald, Tyler Hoover and Danielle Derolf. Planning and Zoning Director Pamela Roberts and Ben Craddock with Lancaster Civil Engineering were also present.

Public Comment:

There was no comment from the public to be heard.

Election of Officers:

Moved by Woodworth, seconded by Derolf to elect Kopko Chair of the Planning Commission for 2023. Motion passed 4-0 with Kopko abstaining. Moved by Kopko, seconded by Derolf to elect Woodworth Vice-Chair of the Planning Commission for 2023. Motion passed 4-0 with Woodworth abstaining.

Meeting Minutes:

The minutes of the Planning Commission meeting held on December 13, 2022 were unanimously approved.

Maize Circle Subdivision and Land Development Plan:

Brian Cooley with DC Gohn was present at the meeting to introduce the subdivision and land development plan to the Planning Commission. Cooley explained that Leon Burkholder of Burkholder Builders, the builder for Conoy Crossing, has purchased properties next to the Conoy Crossing Development. Burkholder is interested in changing the lot lines of the properties he purchased and to create two duplexes for a total of 4 units.

There are a number of lot line changes proposed as part of the plan. Cooley explained that irregular lot lines will be changed to allow for the four lots required for the two duplexes as well as one large parcel that will likely be developed in the future. The Planning Commission asked about a timeline for future development on the large lot but Cooley explained that right now, there has not been any discussion as to when the project will move forward. Cooley did state that any future plans will be submitted as a separate land development plan.

Action:

Moved by Woodworth, seconded by McDonald to accept the Maize Circle Subdivision and Land Development Plan for review. Motion passed unanimously.

COVID-19 ARPA Funding Application Request from EAWA:

Roberts explained the COVID -19 ARPA funding request from Elizabethtown Area Water Authority. Similar to a request that was made in December, EAWA is seeking funding from the Pennsylvania Commonwealth Financing Authority to help assist in the cost of the 2023/2024 Water Main Replacement Project.

The total cost of the project is \$5,600,000. Elizabethtown Area Water Author is requesting \$3,735,000 in grant funding and is prepared to provide \$1,865,000 as a 15% match of the total share cost. EAWA requested that the Planning Commission provide a letter of support that would be included in the application for the funding request.

Action:

Moved by Woodworth, seconded by McDonald to send a letter of support of the grant application from the Planning Commission to the Elizabethtown Area Water Authority. Motion passed unanimously.

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Other Business:

No other business was discussed.

Adjournment:

The Planning Commission unanimously approved adjourned the meeting at 7:00 p.m.

Respectfully Submitted,

Pamela Roberts
Planning and Zoning Director