

**MINUTES OF THE MEETING
OF THE BOARD OF THE
MUNICIPAL EMERGENCY SERVICES AUTHORITY
OF LANCASTER COUNTY**

December 6, 2023

A meeting of the Board of the MUNICIPAL EMERGENCY SERVICES AUTHORITY OF LANCASTER COUNTY (MESA) was held on Wednesday, November 29, 2023, at 6:00 PM in the Elizabethtown Borough Council Chambers, 600 South Hanover Street, Elizabethtown, Pennsylvania, 17022.

The meeting was called to order by Chairperson Debra Dupler.

Roll call: Debra Dupler, Justin Risser, J. Marc Hershey, Jeffrey Butler, and Roger Snyder were present. Jeffrey Hudson was absent.

Ms. Dupler opened the meeting for public comment. None were heard.

The Board unanimously approved the minutes for the November 29, 2023 meeting of the Board by a motion made by Mr. Hershey and seconded by Mr. Snyder.

Revenue fee model – Mr. Hershey provided an update regarding the mailing list to be provided to Diversified Technologies.

Northwest EMS Update and Implementation Manager Report – Mr. Scott Kingsboro, Executive Director of Northwest EMS provided the following information to the Board.

- Meet and greets held with NWEMS staff was well attended and informational.
- The MESA branded ambulance is ready for pickup.
- Two ambulances will be placed in the Elizabethtown Holiday Parade, including the MESA branded ambulance.

The Board discussed a request from Conewago Township for a proposal from MESA to provide EMS services to the Township. It was noted that only the area of the Township south of the Pennsylvania Turnpike would be considered. On a motion of Mr. Risser, seconded by Mr. Hershey, it was agreed to extend a proposal to Conewago Township for service of the area south of the Pennsylvania Turnpike for 2024 at a lump-sum payment of \$25,000.00.

The Board unanimously approved Resolution 2023-8 establishing the service fees and late fees for non-payment thereof, by a motion made by Mr. Hershey and seconded by Mr. Snyder.

There was general discussion regarding a proposal for Synerion workforce management software for scheduling and payroll interface. The Board unanimously approved execution of the proposal, subject to the ability to cancel at any time following a 90-day notice, by a motion made by Mr. Hershey and seconded by Mr. Risser.

On a motion of Mr. Snyder, seconded by Mr. Risser, the Board unanimously approved the payment of seven bills totaling \$24,152.31, as presented on Bill List 2023-12.

The next regular meeting of the Board is scheduled to be held on Wednesday, December 13, 2023, beginning at 6:00 P.M.

A motion was made by Mr. Hershey and seconded by Mr. Snyder, to adjourn the meeting at 6:35 P.M. All members present voted in favor of the motion.

Respectfully submitted,

Jeffrey L. Butler (Secretary)