

PUBLIC WORKS DEPARTMENT LABORER

The Public Works Department Laborer is responsible for performing manual tasks that are required to properly maintain and operate the Borough streets, parking lots, storm and sanitary sewer collection systems, parks, buildings and properties. This job requires light and heavy physical labor and indoor and outdoor work consistent with the operations of the Public Works Department. This position is responsible for operating power tools, construction and maintenance equipment and vehicles. Evening and weekend work may be required.

Specific Duties

- Operate the Borough's construction equipment such as skid loader, roller, loader, etc.
- Perform routine maintenance and repair on vehicles and equipment; change oil, grease, and other duties as required to keep equipment and vehicles in operating condition.
- Wash and service vehicles and equipment as needed.
- Perform winter and general maintenance of streets and sidewalks including sweeping, plowing to remove snow and ice, shoveling, cleaning storm sewer grates, replacing bricks, etc.
- Perform maintenance and repairs to the sanitary sewer and storm sewer systems including performing digs, replacing pipe, and restoring the street.
- Assist with the contracted street paving program.
- Blacktop streets, parking lots, and alleys as required; patch potholes as necessary.
- Paint lines on streets and parking lots.
- Install and maintain street signs.
- Perform maintenance on parking meters as requested.
- Hang and maintain special event banners and perform other work for special events as required.
- Perform routine maintenance and monitor the use and condition of park property, the train station, and the downtown area.
- Mow and trim grass as needed; remove brush from Borough properties and stream banks.
- Repair and maintain property, pavilions, restrooms, athletic fields, courts, and playground equipment in Borough parks.
- Keep Borough buildings and storage areas clean and operational; keep supplies and equipment in an organized and orderly fashion.
- Perform other related work as required.

Required Skills

- Knowledge of hand tools and power tools and their proper use.
- Ability to use small tools and machinery.
- Ability to lift and carry heavy bags, supplies, and other equipment up to 100 lbs. in weight.
- Ability to properly operate a skid loader, roller and front-end loader.
- Ability to routinely climb into and out of pickup trucks and other Borough equipment used for operation and maintenance.
- Ability to climb into and out of manholes, catch basins and trenches in order to inspect and complete Public Works projects.

- Ability to walk up to five (5) miles through rough terrain to inspect and maintain the sanitary sewer outfall line.
- Knowledge of the principles of sanitary and storm sewer line installation and repairs.
- Ability to learn the principles of automotive equipment operation.
- Ability to learn basic servicing of motor vehicles.
- Knowledge of the hazards and safety precautions concerning automotive equipment.
- Ability to stand for lengthy periods of time.
- Capable of following instructions and directions.
- Ability to work compatibly with fellow employees and general public.
- Ability to work with minimal supervision.

Job Qualifications

- High school graduate or equivalent; vocational training beneficial.
- Valid Pennsylvania driver's license.
- Valid Commercial Driver's License (CDL).
- Ability to perform light and heavy physical labor, lifting, and indoor and outdoor work as consistent with the operations of the Public Works Department.