

Authorization for Direct Draft:

I authorize the Elizabethtown Borough to initiate automatic drafts from my checking or savings account for the full amount of my quarterly sewer/trash bills. I understand the Elizabethtown Borough will initiate these transactions on the 15th of the month following the bill date. I understand it is my responsibility to notify the Elizabethtown Borough if there is a change in bank account numbers, or if I wish to cancel this authorization by submitting an additional Bank Draft Authorization form indicating the changes. I understand that it may take up to 10 days for this bank draft to take effect (whether new application, change to previous application, or cancellation). I understand that should the bank draft request be returned to Elizabethtown Borough for insufficient funds, the NSF Fee will be added to my utility account and my utility account will be subject to the Late Fee and Delinquent Fee as applicable. Elizabethtown Borough and the financial institution named reserve the right to terminate this payment plan.

Applicant's Signature (Utility Account Holder)

Date

For Elizabethtown Borough use only	
Date Received:	_____
Initial Draft Date:	_____
Draft Termination Date:	_____ (if applicable)
The financial institution has been notified of this request and is able to set –up and or terminate this draft prior to the dates above.	
_____ Elizabethtown Borough Representative Signature	_____ Date

A VOIDED CHECK OR DEPOSIT SLIP FOR THE ACCOUNT NAMED ABOVE MAY BE ATTACHED HERE.