

ELIZABETHTOWN BOROUGH COUNCIL
REGULAR MEETING
March 19, 2015
Minutes

The regular meeting of Elizabethtown Borough Council was held on Thursday, March 19, 2015 at 7:00 p.m. at the Borough Office. Present were Councilmembers Phil Clark, J. Marc Hershey, Jeff McCloud, Tom Shaud, Dr. C. Dale Treese and J. Neil Ketchum, Jr. Also present were Borough Manager Roni Ryan, Assistant Borough Manager Cindy Foster, Planning & Zoning Director Rodney Horton, and Police Chief Jack Mentzer. Mayor Chuck Mummert was absent.

After a motion by Hershey, second by McCloud, minutes of the following meetings were unanimously approved:

1. Regular Meeting—February 19, 2015
2. Work Session Meeting—March 5, 2015

Public Comment—None

Reports

1. The Financial Report was unanimously approved after a motion by Clark, second by Shaud.
2. The Code Enforcement Report was provided as an informational item.
3. The Fire Company responded to 52 calls during the month of February, 12 of which were in the Borough, with an average response time of 5 minutes 55 seconds.
4. Northwest EMS responded to 83 calls in the Borough during the month of February bringing the year-to-date total for Borough calls to 186.

Old Business

1. Motion by Hershey, second by Clark, to approve Resolution 2015-6 adopting post-issuance compliance policies for bonds and notes issued and to be issued by the Borough of Elizabethtown. Motion carried unanimously.

New Business

1. Ryan provided background information on a request from Linda Ahern, Athletic Director for the Elizabethtown Area School District, seeking permission to erect signs at the softball field as a fundraising tool for the girls' high school softball team. Todd Brubaker and Melinda Warner representing the softball team were present and noted that the target is to sell 20 signs that will be attached to the fence around the softball field. After sharing a draft sponsorship agreement, Brubaker noted that the team would be responsible for erecting and removing the signs each season and, further, that the District would share a portion of the revenue with the Borough.

Action Item

Motion by Clark, second by Shaud, to approve a request from the Elizabethtown Area School District for advertising fundraising at the Community Park softball field for the 2015-2016 seasons contingent upon staff and solicitor review and approval of the proposed sponsorship agreement. Motion carried unanimously.

2. Horton provided an overview of a request for temporary parking arrangements for a proposed restaurant on the east side of Masonic Drive at the Sycamore Square Development noting that the Planning Commission has reviewed the request and recommended approval. Horton also referred to administrative review comments from Hanover Engineering and stated that the developers will be addressing the comments throughout the project. He then introduced Jack Kay, Susquehanna Realty, and Craig Smith, RGS Associates, representing Masonic Village.

Kay reviewed specifics of the project and noted the infrastructure is in place to safely accommodate this request. Smith explained that they are in the process of securing an NPDES permit which will meet new permitting requirements. The goal is to have the restaurant in by fall.

Discussion ensued on uses and parking requirements for both the existing and proposed buildings at Sycamore Square. Patrick Sampsell from Masonic Village was also present and confirmed that future plans include construction of an additional building on the east side of Masonic Drive for the woodshop as it has outgrown its current location. It is proposed that parking be shared between the woodshop and the restaurant as the woodshop's parking needs are limited and would be mostly during the day while the restaurant's parking needs would mostly be in the evenings.

Action Item

Motion by Clark, second by Shaud, to approve a request for temporary parking arrangements for a proposed restaurant situated on the east side of Masonic Drive at the Sycamore Square Development for a one-year period. Motion carried unanimously.

3. Motion by Shaud, second by Clark, to approve the sole bid for the 2015 Stone Contract in the amount of \$58,480.00 submitted by RE Pierson, Elizabethtown, as follows:

2A—4,500 tons @ \$8.20/ton delivered (\$36,900.00)
1B—1,350 tons @ \$11.20/ton delivered (\$15,120.00)
2B—100 tons @ \$10.20/ton delivered (\$1,020.00)
3A—100 tons @ \$10.20/ton delivered (\$1,020.00)
2RC (alternate for 2A)—4,500 tons @ \$8.20/ton delivered (\$36,900.00)
Stone Dust—100 tons @ \$8.20/ton delivered (\$820.00)
Rip Rap, R6—200 tons @ \$18.00/ton delivered (\$3,600.00)

Motion carried unanimously.

4. Motion by Clark, second by Hershey to reject all bids for the 2015 Concrete Contract. The following bids were received:

a. Geoff Good Concrete	\$33,785.00
b. Affordable Paving Excavating LLC	\$46,198.75
c. Doug Lamb Construction, Inc.	\$54,350.00
d. Construction Masters Services, LLC.....	\$67,825.00
e. Kinsley Construction, Inc.	\$80,900.00

The concrete contract will be re-advertised for bids to include prevailing wages. Motion carried unanimously.

5. Motion by Hershey, second by Shaud, to approve the sale of a 1999 F-250 Ford pick-up truck to the high bidder, Samuel Pyne, 22 Jenny Lind Street, North Easton MA 02356, in the amount of \$8,525.00. Motion carried unanimously.
6. Motion by McCloud, second by Clark, to approve Resolution 2015-7 endorsing proposed House Bill 434, to support blight remediation and elimination efforts in the Commonwealth's local communities. Motion carried unanimously.
7. Motion by Clark, second by McCloud, to approve Change Order No. 10 dated March 6, 2015 for the Elizabethtown Pedestrian & Bicycle Pathway Project in the amount of \$30,238.89. Motion carried unanimously.

Bills Payable

Motion by McCloud, second by Hershey, to pay the bills as presented:

General Fund.....	\$171,947.41
Sewer Fund	\$49,998.84
Capital Reserve Fund	\$5,692.30
Subdivision Escrow Fund	\$503.76
Parks Fund	\$5,482.93

Motion carried unanimously.

Following a motion by Clark, second by Shaud, the meeting unanimously adjourned at 7:54 p.m. upon which time Council entered Executive Session to discuss an administration personnel matter.