

ELIZABETHTOWN BOROUGH COUNCIL
REGULAR MEETING
April 16, 2015
Minutes

The regular meeting of Elizabethtown Borough Council was held on Thursday, April 16, 2015 at 7:00 p.m. at the Borough Office. Present were Councilmembers Phil Clark, J. Marc Hershey, Jeff McCloud, Tom Shaud, Dr. C. Dale Treese and J. Neil Ketchum, Jr. Also present were Borough Manager Roni Ryan, Assistant Borough Manager Cindy Foster, Police Chief Jack Mentzer and Mayor Chuck Mummert.

After a motion by Clark, second by McCloud, minutes of the Regular Meeting on March 19, 2015 and the Work Session Meeting on April 2, 2015 were unanimously approved.

Special Presentation

Ketchum presented a proclamation recognizing the Borough's application for recognition as a Bicycle Friendly Community and designating the month of May as Bike Month in Elizabethtown. Accepting the Proclamation representing the Lancaster League of American Bicyclists and Dream Ride Projects were Tom Barron, Dan Becker, Amy Crystle, and Mike Ridgeway. Ridgeway thanked Council for its leadership and noted that they are looking forward to working with the Borough on its application.

Public Comment—None

Reports

1. The Financial Report was unanimously approved after a motion by Hershey, second by Treese.
2. The Code Enforcement Report was provided as an informational item.
3. The Fire Company responded to 67 calls during the month of March, 21 of which were in the Borough, with an average response time of 5 minutes 16 seconds.
4. Northwest EMS had no report.

Old Business

1. Motion by McCloud, second by Hershey to approve the low bid for 2015 General Concrete Work submitted by Geoff Good Concrete, Palmyra, PA, for the total amount of \$39,553.50. The following bids were received:
 - a. Geoff Good Concrete, Palmyra PA \$39,553.50
Curb (straight)—\$34.95; Curb (rolled)--\$35.45; Sidewalk—\$89.46;
Handicapped Ramps--\$110.00; Miscellaneous per cubic yard--\$360.00
 - b. Affordable Paving Excavating, LLC, Lititz PA..... \$58,025.00
Curb (straight)—\$51.67; Curb (rolled)--\$48.58; Sidewalk—\$134.75;
Handicapped Ramps--\$558.70; Miscellaneous per cubic yard--\$500.00
 - c. Doug Lamb Construction, Elizabethtown PA \$65,925.00
Curb (straight)—\$60.00; Curb (rolled)--\$65.00; Sidewalk—\$108.00;
Handicapped Ramps--\$125.00; Miscellaneous per cubic yard--\$250.00
 - d. Kinsley Construction, Inc., York PA \$71,400.00
Curb (straight)—\$65.00; Curb (rolled)--\$65.00; Sidewalk—\$135.00;
Handicapped Ramps--\$530.00; Miscellaneous per cubic yard--\$550.00
 - e. Construction Masters Services, LLC, Reading PA..... \$76,500.00
Curb (straight)—\$75.00; Curb (rolled)--\$65.00; Sidewalk—\$160.00;
Handicapped Ramps--\$750.00; Miscellaneous per cubic yard--\$1,800.00
 - f. Concrete Services Division, LLC, Dover PA \$245,894.50
Curb (straight)—\$306.35; Curb (rolled)--\$153.41; Sidewalk—\$877.63;
Handicapped Ramps--\$958.40; Miscellaneous per cubic yard--\$900.00

Motion carried unanimously.

2. Motion by Hershey, second by Shaud, to approve Resolution 2015-8 certifying that the property located at 616 South Market Street is blighted. Motion carried unanimously.
3. Ryan provided an update on a proposed Memorandum of Understanding (MOU) between the Borough and the Elizabethtown Area Chamber of Commerce to create a part-time position to further Borough initiatives for downtown development while working closely and supporting a Downtown Subcommittee to be implemented by the Chamber. The MOU would outline a funding commitment from the Borough for this position accompanied by a commitment from the Chamber to provide administrative support. It is anticipated that the position's duties would include creating an inventory of properties and buildings downtown as well as developing relationships with downtown businesses to collect data on longevity, plans and suggestions for the future. Council would be provided with regular reports on progress made to assist in its policy decisions.

Discussion ensued on placing physical boundaries for the property inventory (i.e., limited to the Central Business District, the Mixed Use District, and/or the area identified in the Downtown Master Plan), if the focus should be on available property versus all property in the identified area, and whether activities should be phased in over several years. While multi-tasking would be expected, concern was noted with the end result should one person be asked to take on too many tasks.

As Council requested more information on the Downtown Subcommittee proposed by the Chamber, Ramon Escudero, Executive Director, and Bob Enck, Chamber President, will be invited to the May Work Session to discuss this as well as to better define parameters of the MOU.

New Business

1. Motion by Treese, second by McCloud, to approve the low bid for the 2015 Paving Program submitted by Pennsy Supply, Inc, Annville PA, in the amount of \$359,512.00. The following bids were received:
 - a. Pennsy Supply, Inc., Annville PA \$359,512.00
 - b. Highway Materials, Inc, Blue Bell PA \$379,475.00
 - c. Handwerk Site Contractors, Hummelstown PA \$407,020.00
 - d. Kinsley Construction, Inc, York PA. \$449,691.50Motion carried unanimously.

2. Ryan provided an update on the Regional Elected Officials' Meeting to be held April 30, 2015, 7:00 p.m. at the Mount Joy Township Municipal Building. In addition to a presentation by the Chamber very similar to the one made at the April Work Session, transportation will be the major topic of discussion, specifically South Market Street congestion.

Discussion ensued on accident statistics, traffic counts, possible ingress/egress for future farmland development in the Township, and recommendations from the Comprehensive Plan/Official Map. Right-of-way needs for Carey Lane and Maytown Avenue were discussed at length. While it would be more expensive, it was the general consensus that it would be better to direct funding toward a solution at Maytown Avenue.

Hershey requested that an update from municipal managers be added to the Regional Meeting agenda.

3. Motion by Hershey, second by McCloud, to approve the following Requisitions dated March 20, 2015 for the Elizabethtown Pedestrian/Bicycle Pathway Project payable to Horst Excavating:
 - a. Requisition #15 \$20,492.02
 - b. Requisition #16 \$23,094.81Motion carried unanimously.

Bills Payable

Motion by McCloud, second by Hershey, to pay the bills as presented:

General Fund.....	\$128,447.82
Sewer Fund	\$123,865.24
Capital Reserve Fund	\$14,852.10
Subdivision Escrow Fund	\$934.14
Parks Fund	\$36,097.89

Motion carried unanimously.

Mayor Presentation

Mummert presented Ketchum with a plaque recognizing the Borough's membership in the Pennsylvania State Association of Boroughs.

Following a motion by Hershey, second by McCloud, the meeting unanimously adjourned at 8:16 p.m. upon which time Council entered Executive Session to discuss a legal matter related to the Police Department.