

ELIZABETHTOWN BOROUGH COUNCIL
REGULAR MEETING
August 20, 2015
Minutes

The regular meeting of Elizabethtown Borough Council was held on Thursday, August 20, 2015 at 7:00 p.m. at the Borough Office. Present were Councilmembers Phil Clark, J. Marc Hershey, Jeff McCloud, Tom Shaud, and J. Neil Ketchum, Jr. Dr. C. Dale Treese was absent. Also present were Borough Manager Roni Ryan, Assistant Borough Manager Cindy Foster, Planning and Zoning Director Rodney Horton, Police Chief Jack Mentzer, and Mayor Chuck Mummert.

Ketchum began the meeting by reporting that Council met in Executive Session at 6:15 p.m. tonight to discuss legal matters.

After a motion by McCloud, second by Clark, minutes of the following meetings were unanimously approved:

1. Regular Meeting—July 16, 2015
2. Work Session Meeting—August 6, 2015

Public Comment—None

Reports

1. The Financial Report was unanimously approved after a motion by Hershey, second by McCloud.
2. The Code Enforcement Report was provided as an informational item. Ketchum questioned status of curb and sidewalk repair. It was noted that work is on track with the 2015 paving program.
3. The Fire Company responded to 60 calls during the month of July, 17 of which were in the Borough, with an average response time of 3 minutes 41 second. Shaud noted the annual golf tournament will be held September 11th.
4. Northwest EMS submitted two reports:
 - a. For the month of June, NWEMS responded to 101 calls in the Borough bringing the year-to-date total for Borough calls to 654.
 - b. For the month of July, NWEMS responded to 80 calls in the Borough bringing the year-to-date total for Borough calls to 734.

Old Business

1. Strategic Planning Discussion—Ryan reported on feedback since the last meeting and provided an overview of the revised document outlining things the Borough will do and things its partners can do to achieve identified priorities. Discussion centered on identifying potential partners and the fact that the document is fluid in nature and will be used as a guiding tool during the budget process.

Action Item:

Motion by Hershey, second by Shaud, to adopt Guiding Priorities for a Refocus on the Downtown and Community with the understanding that the document is working in nature and will be reviewed and revised from time to time. Motion carried unanimously.

New Business

1. Motion by McCloud, second by Hershey, to approve Change Order #13 dated July 21, 2015, in the amount of \$2,775.45 for the Elizabethtown Pedestrian/Bicycle Pathway Project. Motion carried unanimously.

2. Motion by Shaud, second by McCloud to approve Requisition #21 dated July 31, 2015 in the amount of \$2,747.20 for the Elizabethtown Pedestrian/Bicycle Pathway Project payable to Horst Excavating. Motion carried unanimously.
3. Motion by Hershey, second by McCloud, to appoint Eckert Seamans Cherin & Mellott, LLC as primary Counsel for the Borough of Elizabethtown. Motion carried unanimously.
4. Motion by Hershey, second by Shaud, to appoint Herbert, Rowland & Grubic, Inc. as the sanitary sewer engineering firm for the Borough of Elizabethtown. Motion carried unanimously.

Bills Payable

Motion by McCloud, second by Hershey, to pay the bills as presented:

General Fund.....	\$186,610.76
Sewer Fund	\$93,422.53
Capital Reserve Fund	\$7,369.50
Subdivision Escrow Fund	\$773.77
Parks Fund	\$1,070.61

Motion carried unanimously.

Following a motion by McCloud, second by Clark, the meeting unanimously adjourned at 7:21 p.m.