

**ELIZABETHTOWN BOROUGH COUNCIL**  
**PUBLIC MEETING re FLOOD INSURANCE/REGULAR MEETING**  
**April 17, 2014**  
**Minutes**

Elizabethtown Borough Council called a public meeting to order on Thursday, April 17, 2014 at 7:00 p.m. at the Borough Office relative to the Flood Insurance Study and Flood Insurance Rate Map.

Dave Bollinger, FEMA Mitigation Outreach Consultant, provided an overview and reviewed FEMA's goals. He explained the mapping process noting maps become effective six months after the Flood Insurance Study is finalized. Bollinger pointed out that the maps are designed to indicate risk, not history. He noted that it is not known when Congress will release funding again for such a study, and stated that the focus is shifting toward study of watersheds in order to provide a broader view of flood events.

**Jim Thome of Thome Insurance Agency, 189 Ridgeview Road South, Suite #3, and Jennie Woodworth, 39 Raymond Court,** raised questions concerning the availability of maps and results of the watershed studies.

Being no further comment, the public meeting was unanimously adjourned at 7:29 p.m. after a motion by Shaud, second by Clark.

Ketchum called the Regular Meeting to order at 7:30 p.m. Present were Councilmembers Phil Clark, J. Marc Hershey, Jeff McCloud, Tom Shaud, Dr. C. Dale Treese and J. Neil Ketchum, Jr. Also present were Borough Manager Roni Ryan, Assistant Borough Manager Cindy Foster, Planning & Zoning Director Rodney Horton, and Police Chief Jack Mentzer. Mayor Chuck Mummert was absent.

Scouts from Maytown Troop #53 working on their communication badges were present and led the Pledge of Allegiance to the Flag.

After a motion by Shaud, second by McCloud, minutes of the following meetings were unanimously approved:

1. Regular Meeting—March 20, 2014
2. Work Session Meeting—April 3, 2014

**Elizabethtown College**

1. **Carl Strikwerda, President of Elizabethtown College,** thanked Council for the good working relationship the College enjoys with the Borough before providing a review of upcoming projects and activities. He stated they have an open door policy and wish to be a good neighbor. The College supports the Borough in its efforts to check on students who need it and noted they are willing to share facilities with the community. Strikwerda reported that he is completing his third academic year with the College and personally likes Elizabethtown and enjoys living in the community. He pledged the support of the College to help with grants and partner with Borough staff as appropriate.

**Public Comment**—None

**Reports**

1. The Financial Report was unanimously approved after a motion by Treese, second by Hershey.
2. The Code Enforcement Report was provided as an informational item.
3. The Fire Company responded to 50 calls during the month of March, 23 of which were in the Borough, with an average response time of 6 minutes 9 seconds.
4. Northwest EMS responded to 127 calls in the Borough during the month of March bringing the year-to-date total for Borough calls to 389.

### **Old Business**

1. Motion by McCloud, second by Hershey, to authorize advertisement of a public hearing for determination of a deteriorated area within Elizabethtown Borough for application of a proposed Local Economic Revitalization Tax Assistance (LERTA) program. The public hearing is to be held on May 15, 2014, at 7:00 p.m. at the Elizabethtown Borough Office. Motion carried unanimously.
2. Motion by Clark, second by Shaud, to authorize the Borough solicitor to advertise an ordinance adopting a Local Economic Revitalization Tax Assistance (LERTA) program for certain areas within the Borough of Elizabethtown. Motion carried unanimously.
3. Motion by Treese, second by Clark, to authorize advertisement of an ordinance amending Chapter 5, Code Enforcement, and Chapter 21, Streets and Sidewalks, of the Elizabethtown Borough Code to address regulations regarding snow and ice removal. Hershey requested the impact of snow removal around fire hydrants be considered in the new language. If it is not included in the Uniform Construction Code, language will be added to the proposed amendment that will also specify who is responsible for clearing the area around hydrants. Motion carried unanimously.
4. Motion by Treese, second by McCloud, to approve Resolution 2014-4 formalizing policies for the use of Borough Parks. Motion carried unanimously.
5. Motion by Clark, second by Shaud, to approve Resolution 2014-5 authorizing implementation of an Agreement with PFM Financial Services and the Bank of Montreal, through a program of the Pennsylvania Local Government Investment Trust (PLGIT), to establish a Procurement Card system for Elizabethtown Borough. Motion carried unanimously.

### **New Business**

1. Motion by McCloud, second by Hershey, to approve Resolution 2014-6 authorizing the disposal of certain Police Department and Parks records in accordance with the Municipal Records Manual. Motion carried unanimously.
2. Motion by Clark, second by Shaud, to approve a 90-day extension request until July 17, 2014 to record the Final Land Development Plan for Self Storage of Elizabethtown. Motion carried unanimously.
3. Motion by Treese, second by McCloud, to approve a three-month extension request until July 14, 2014 for the Final Consolidation and Land Development Plan for Bailey Nursing Home, LLC (ManorCare). Motion carried unanimously.
4. Motion by Clark, second by Treese, to approve donation of the Police Department's 1993 Ford Econoline special services van to the Elizabethtown Fire Police. Motion carried unanimously with the exception of Hershey who abstained.
5. Motion by Treese, second by Shaud, to approve sale of a 1994 GMC 3500 HD Bucket Truck to the high bidder, John Connor of Traffic Safety & Signs, Inc., Kennett Square PA, in the amount of \$5,100.00. Motion carried unanimously.
6. Motion by McCloud, second by Hershey to approve Change Order 2014-3 dated April 9, 2014 for the Elizabethtown Pedestrian/Bicycle Pathway Project totaling \$41,079.71. Motion carried unanimously.

7. Motion by Treese, second by Hershey, to approve Requisition 2014-3 dated April 17, 2014 for the Elizabethtown Pedestrian/Bicycle Pathway Project in the amount of \$251,085.55 payable to Horst Excavating. Motion carried unanimously.
8. Motion by Treese, second by McCloud, to reject a request for funding in the amount of \$10,000.00 from Market Street! Improving Business (MSIB) for the *Let Etown Ring* celebration on December 31, 2014. Motion carried unanimously.

**Bills Payable**

Motion by McCloud, second by Hershey, to pay the bills as presented:

|                               |              |
|-------------------------------|--------------|
| General Fund.....             | \$148,351.80 |
| Sewer Fund .....              | \$86,359.66  |
| Capital Reserve Fund .....    | \$7,335.72   |
| Subdivision Escrow Fund ..... | \$2,290.00   |
| Parks Fund .....              | \$2,736.85   |

Motion carried unanimously.

**Council Remarks**

Following a motion by Shaud, second by McCloud, the meeting unanimously adjourned at 8:10 p.m. whereupon Council entered executive session to discuss a real estate matter.