

ELIZABETHTOWN BOROUGH COUNCIL
REGULAR MEETING
November 20, 2014
Minutes

The regular meeting of Elizabethtown Borough Council was held on Thursday, November 20, 2014 at 7:00 p.m. at the Borough Office. Present were Councilmembers Phil Clark, J. Marc Hershey, Jeff McCloud, Tom Shaud, Dr. C. Dale Treese and J. Neil Ketchum, Jr. Also present were Borough Manager Roni Ryan, Assistant Borough Manager Cindy Foster, Police Lieutenant John Emrick and Mayor Chuck Mummert.

After a motion by Clark, second by McCloud, minutes of the following meetings were unanimously approved:

1. Regular Meeting—October 16, 2014
2. Regional Elected Officials Meeting—October 30, 2014 as amended to reflect a roll call vote of 6-0 under item 3.b.
3. Work Session Meeting—November 6, 2014
4. Budget Workshop Meeting—November 13, 2014

Public Comment—None

Reports

1. The Financial Report was unanimously approved after a motion by McCloud, second by Shaud.
2. The Code Enforcement Report was provided as an informational item.
3. The Fire Company responded to 66 calls during the month of October, 20 of which were in the Borough, with an average response time of 3 minutes 34 seconds.
4. Northwest EMS responded to the following calls in the Borough:
 - a. September—127; year-to-date total as of 09/30/14—1,087
 - b. October—121; year-to-date total as of 10/31/14—1,208

Old Business

1. Motion by Treese, second by Clark, to adopt Ordinance 962 amending the Police Pension Plan to comply with certain laws and regulatory changes. After a roll call vote the motion carried unanimously.
2. Motion by Hershey, second by Shaud, to adopt Ordinance 963 amending the Non-Uniformed Employees' Pension Plan to comply with certain laws and regulatory changes. After a roll call vote the motion carried unanimously.

New Business

1. **Chris Gibbons, Concord Public Finance**, addressed Council concerning the possibility of refinancing the 2010 General Obligation Bond Issue, options for borrowing funds for construction of a new Public Works building, and strategies for retiring the 2009 General Obligation Note. Gibbons provided an overview of interest rates over the last ten years and discussed the advantages and disadvantages of bond issues and bank loans. He will return to the December 4th Work Session meeting with a comparison between bond issue and bank loan for refinancing existing debt and borrowing new money.
2. Ryan presented the Proposed 2015 Budget. Motion by Clark, second by Hershey, to approve adoption of the Proposed 2015 Budget as the official draft for review and comment. Motion carried unanimously.

3. Motion by Hershey, second by Treese, to authorize advertisement of an ordinance establishing the millage rate for 2015 at 6.0 mills. Motion carried unanimously.
4. Motion by Treese, second by Shaud, to authorize advertisement of the following ordinances amending the Elizabethtown Borough Code:
 - a. Amending the schedule of classification and rates in Chapter 18, Part 2, Sewer Rental, Sections 201(A), (B) and (C) establishing sanitary sewer rentals in 2015.
 - b. Amending Chapter 18, Part 4, Industrial Wastes, Sections 402, 403 and 407 to revise definitions and regulations, and Part 5, Sanitary Sewer Installation Specifications, Section 513 regarding meter specifications.
 - c. Amending Chapter 1, Part 3, Police Department, Section 312.3 establishing the reorganization date for the Civil Service Commission as the first Monday in January as required by the revised Borough Code.

Motion carried unanimously.

5. Motion by McCloud, second by Hershey, to approve the following appointments to Boards and Commissions:
 - a. **Dr. Kyle Kopko, 928 Hedgewyck Lane**, to the Planning Commission effective January 1, 2015 for a four-year term expiring December 31, 2018.
 - b. **Roger Powl, 514 N. Spruce Street**, to the Zoning Hearing Board as Alternate effective January 1, 2015 for a three-year term expiring December 31, 2017.

Motion carried unanimously.

6. Motion by McCloud, second by Treese, to approve the following Change Orders for the Elizabethtown Pedestrian & Bicycle Pathway Project:
 - a. Change Order No. 5 dated 07/09/14 (\$7,639.29)
 - b. Change Order No. 6 dated 10/31/14 \$31,489.64
 - c. Change Order No. 7 dated 10/31/14 \$27,668.38

Motion carried unanimously.

7. Motion by Treese, second by McCloud, to approve Requisition 2014-11 dated November 20, 2014, for the Elizabethtown Pedestrian/Bicycle Pathway Project in the amount of \$114,326.16 payable to Horst Excavating. Motion carried unanimously.

Bills Payable

Motion by McCloud, second by Hershey, to pay the bills as presented:

General Fund.....	\$200,305.91
Sewer Fund	\$283,786.11
Capital Reserve Fund	\$4,926.30
Subdivision Escrow Fund	\$1,281.00

Motion carried unanimously.

Following a motion by Hershey, second by McCloud, the meeting unanimously adjourned at 7:57 p.m. upon which time Council entered Executive Session to discuss a legal matter and a personnel matter.