

**ELIZABETHTOWN BOROUGH COUNCIL**  
**REGULAR MEETING**  
**December 18, 2014**  
**Minutes**

The regular meeting of Elizabethtown Borough Council was held on Thursday, December 18, 2014 at 7:06 p.m. at the Borough Office. Present were Councilmembers Phil Clark, J. Marc Hershey, Tom Shaud, Dr. C. Dale Treese and J. Neil Ketchum, Jr. Jeff McCloud was absent. Also present were Borough Manager Roni Ryan, Assistant Borough Manager Cindy Foster, Planning & Zoning Director Rodney Horton, and Mayor Chuck Mummert.

After a motion by Hershey, second by Clark, minutes of the following meetings were unanimously approved:

1. Regular Meeting—November 20, 2014
2. Work Session Meeting—December 4, 2014
3. Budget Workshop Meeting—December 11, 2014

**Special Recognitions**

1. 2014 Parade Participants
  - a. Sponsor Recognition
    - a. Grand Sponsor (\$1,000)—Union Community Bank
    - b. Star Sponsor (\$500)—Elizabethtown Moose Lodge #596
  - b. Commercial Winners
    - a. First Place—ReMax Associates of Lancaster—Elizabethtown Office
    - b. Second Place—Masonic Villages at Elizabethtown
  - c. Non-Profit Winners
    - a. First Place—Cub Scout Pack 68
    - b. Second Place (*TIE*) —2<sup>nd</sup> Chance 4 Life Rescue and Girl Scout Troop 71455
  - d. Judges' Choice Award
    - a. Elizabethtown Community Nursery School

**Public Comment**

1. On behalf of the Men's Slow Pitch Softball League, **Stan Daubert, 308 South Mount Joy Street**, thanked Council, management, and Borough staff for recent improvements at the softball field.
2. **Rich Sheidy, 350 Lemon Street**, asked that once the goal of building the Capital Reserve Fund to \$1 million is achieved that Council consider investing the funds in a way that ensures revenue generation rather than having the money sit idly in an account.

**Reports**

1. The Financial Report was unanimously approved after a motion by Treese, second by Hershey.
2. The Code Enforcement Report was provided as an informational item.
3. The Fire Company had no report.
4. Northwest EMS responded to 98 calls in the Borough during the month of November bringing the year-to-date total for Borough calls to 1,036.

**Old Business**

1. Motion by Hershey, second by Shaud, to approve Resolution No. 2014-20 dedicating the unappropriated General Fund balance as of December 31, 2014 as the General Fund beginning balance for January 1, 2015. Motion carried unanimously.
2. Motion by Treese, second by Clark, to adopt Ordinance No. 964 establishing the real estate tax millage rate for 2015 at 5.2 mills. After a roll call vote, the motion carried unanimously.

3. Motion by Treese, second by Hershey to adopt Ordinance No. 965 amending the schedule of classification and rates in the Elizabethtown Borough Code of Ordinances, Chapter 18, Sewer and Sewage Disposal, Part 2, Sewer Rental, Sections 201 (A), (B) and (C) to establish sanitary sewer rentals at \$87.60 per quarter for residential units and \$0.0077 per gallon for commercial units. After a roll call vote, the motion carried unanimously.
4. Motion by Clark, second by Shaud, to approve adoption of the 2015 Borough Budget for all funds and accounts and, further, to transfer \$97,144 in 2014 Earned Income Tax revenue to the Capital Reserve Fund. Ryan read a statement submitted by McCloud in support of adoption of the budget and corresponding tax increase. Motion carried unanimously.

### **New Business**

1. Motion by Hershey, second by Treese, to adopt Ordinance No. 966 amending the Elizabethtown Borough Code of Ordinances, Chapter 18, Sewer and Sewage Disposal, Part 4, Industrial Wastes, and Part 5, Sanitary Sewer Installation Specifications, regarding meter specifications. After a roll call vote, the motion carried unanimously.
2. Motion by Clark, second by Treese, to adopt Ordinance No. 967 amending the Elizabethtown Borough Code of Ordinances, Chapter 1, Administration and Government, Part 3, Police Department, establishing the reorganization date for the Civil Service Commission as the first Monday in January on even-numbered years as required by the revised Borough Code. After a roll call vote, the motion carried unanimously.
3. Motion by Shaud, second by Hershey, to approve Resolution No. 2014-21 amending the Fee Schedule of the Borough of Elizabethtown to reflect sanitary sewer rentals as per Ordinance No. 965 as adopted. Motion carried unanimously.
4. Motion by Hershey, second by Treese, to approve the following appointments to Boards and Commissions:
  - b. **Tom Mulleavy, 326 North Holly Street**, to a six-year term on the Civil Service Commission expiring December 31, 2020.
  - c. **Dale Treese, 620 North Hanover Street**, to a five-year term on the Elizabethtown Area Water Authority expiring December 31, 2019.
  - d. **Howard Kroesen, 550 Snyder Avenue**, to a three-year term on the Greater Elizabethtown Area Recreation & Community Services Board expiring December 31, 2017.
  - e. **Robert Dolan, 701 East College Avenue**, to a five-year term on the Industrial Development Authority expiring December 31, 2019.
  - f. **Ralph Spayd, 425 Sunrise Boulevard**, to a four-year term on the Planning Commission expiring December 31, 2018.
  - g. **Ken Reighard, 657 Groff Avenue**, to a one-year term on the Vacancy Board expiring December 31, 2015.
  - h. **Warren G. Mueller, Jr., 405 Sunrise Boulevard**, to the Elizabethtown/West Donegal/Mount Joy Township Emergency Management Council.
  - i. **Jack Mentzer, Elizabethtown Borough Chief of Police, 600 South Hanover Street**, to the Elizabethtown/West Donegal/Mount Joy Township Emergency Management Council.
 Motion carried unanimously.
5. Motion by Clark, second by Treese, to approve a 90-day extension for temporary parking/traffic regulations for a portion of East High Street as outlined in Resolution 2014-17 approved on September 18, 2014. Motion carried unanimously.

6. **Pedestrian & Bicycle Pathway Update.** Ryan provided an update on the pathway network and explained its relation to the Master Plan and Regional Strategic Plan. She reviewed grant funding received to date and noted that the recent Walkability Audit will be a valuable tool in securing additional funding going forward.
7. Motion by Treese, second by Hershey, to approve Change Order No. 8 dated November 24, 2014, for the Elizabethtown Pedestrian & Bicycle Pathway Project in the amount of \$161,080.33. Motion carried unanimously.
8. Motion by Shaud, second by Hershey, to approve Requisition 2014-12 dated December 19, 2014, for the Elizabethtown Pedestrian/Bicycle Pathway Project in the amount of \$157,000.59 payable to Horst Excavating. Motion carried unanimously.
9. Motion by Hershey, second by Shaud, to accept the sole bid from the Lancaster Area Habitat for Humanity, 443 Fairview Avenue, Lancaster PA in the amount of \$38,000 for purchase of Borough property at 50 E. Washington Street in accordance with Resolution 2014-19 dated November 6, 2014 and conditions as outlined in the bid documents. Motion carried unanimously.
10. **Transportation Discussion.** Council discussed transportation and areas of concern from a regional perspective with the goal of proposing agenda items for the Regional Elected Officials' meeting in January. It was felt that a report from each municipality on the status of projects would be helpful in determining future direction. It was also suggested that a survey of the entire Route 230 corridor be revisited with the goal of finding ways to jointly address problem areas. Continuing discussion on transportation will occur at the Work Session Meeting on January 8, 2015.

#### **Bills Payable**

Motion by Hershey, second by Clark, to pay the bills as presented:

General Fund.....	\$180,310.41
Sewer Fund .....	\$64,975.75
Capital Reserve Fund .....	\$20,810.14
Subdivision Escrow Fund .....	\$709.50
Parks Fund .....	\$6,641.81

Motion carried unanimously.

Following a motion by Shaud, second by Hershey, the meeting unanimously adjourned at 8:41 p.m.