

ELIZABETHTOWN BOROUGH COUNCIL
WORK SESSION
July 7, 2016
Minutes

Elizabethtown Borough Council held its monthly work session meeting on Thursday, July 7, 2016, at 7:00 p.m. at the Borough Office. Present were Councilmembers Phil Clark, Jeff McCloud, Dr. C. Dale Treese, and J. Marc Hershey. J. Neil Ketchum Jr. and Tom Shaud, were absent. Also present were Borough Manager Roni Ryan, Assistant Borough Manager Cindy Foster, Planning & Zoning Director Rodney Horton, Public Works Director Wayne Devan, Police Chief Jack Mentzer, and Mayor Chuck Mummert.

Public Comment

1. Hershey read comments from a letter submitted by **Stan Daubert, 308 South Mount Joy Street**, thanking Borough staff and administration for improvements made to the Borough's website, for its plans to offer automatic withdrawal for utility bill payments, and for improvements at the softball field made by Ken Dyer and the summer work crew.

Council heard the following informational reports:

1. Administration

- a. Fire Company Request re 400 East Willow Street—Ryan reported that the Fire Department has submitted a request to the Borough for transfer of ownership of the green space along the creek and in front of the fire house at 400 East Willow Street. It was noted that the fire house encroaches onto the parcel in front owned by the Borough. Should the property be transferred, the department would assume mowing and snow removal going forward. Ryan stated it might be wise to retain an easement through the property for future recreational use and perhaps request first right of refusal should future sale of the property be considered. Staff will research costs and the matter will be considered at a future meeting.
- b. Bicycle Friendly Community Update—Horton provided an update on the Bike Advisory Task Force's efforts noting that bike routes through the community, building on the existing pathway, are being explored. He noted that the Borough is eligible to apply for Bike Friendly Business status, and reported that the application has been submitted. Dream Ride Projects is providing invaluable support through these processes, including hosting community rides every other Wednesday at 6:00 p.m. starting from the Borough Office.
- c. EAWA Update—Treese reported that EAWA is working with the Susquehanna River Basin Commission to provide additional information on water needs for the coming 10-15 years in an attempt to ease any potential restrictions on capacity.

2. Police Department

- a. Mentzer reviewed the police department's monthly report.

After a motion by Clark, second by McCloud, the meeting was unanimously adjourned at 7:18 p.m. upon which time Council entered executive session to discuss police department personnel matters.