

**ELIZABETHTOWN BOROUGH COUNCIL  
WORK SESSION**

July 6, 2017

Minutes

Elizabethtown Borough Council held its monthly work session meeting on Thursday, July 6, 2017, at 7:00 p.m. at the Borough Office. Present were Councilmembers Phil Clark, J. Neil Ketchum, Tom Shaud, Dr. C. Dale Treese, Jeff McCloud, and J. Marc Hershey. Also present were Borough Manager Roni Ryan, Police Chief Jack Mentzer, Public Works Director Wayne DeVan, Community Development Director Rodney Horton, and Mayor Chuck Mummert.

Public Comment

No comment(s) from the public were heard.

**Administration**

MS4 Baseline Study and Pollution Reduction Plan

Robert Lynn and Jennifer Prunoske of Hanover Engineering provided a presentation that included a brief history of the MS4 requirements and a description of how MS4 requirements relate to stormwater management. Prunoske informed Borough Council of the required calculated baseline reductions for the Chesapeake Bay Pollution Reduction Plan (CBPRP). Borough Council will receive and review the completed CBPRP before authorizing advertisement of the plan at the July 20, 2017 public meeting.

Annual Holiday Parade Update

Ryan informed Borough Council that the Annual Holiday Parade will be handed off to GEARS starting with the 2017 parade. Borough staff will provide assistance during the transition period.

**Police Department**

Police Department Monthly Report – Chief Mentzer provided a brief summary.

Motion by Clark, second by Ketchum to approve the appointments of Samuel Evan Bigler and Edward Daniel Wengiel as probationary police officers with the Elizabethtown Police Department effective July 10, 2017. Motion carried unanimously.

**Adjournment**

Following a motion offered by Clark, second by McCloud, the meeting unanimously adjourned at 7:55 p.m.

Respectfully Submitted,

Roni Ryan  
Borough Manager