

ELIZABETHTOWN BOROUGH COUNCIL
WORK SESSION MEETING
June 6, 2019
Minutes

The Work Session Meeting of Elizabethtown Borough Council was held on Thursday, June 6, 2019 at the Borough Office. Present were Council members Bill Troutman, Tom Shaud, Jr., J. Neil Ketchum, J. Marc Hershey, Phil Clark and Jeff McCloud. Also present were Borough Manager Roni Ryan, Assistant Borough Manager Ann Roda, Public Works Director Jeff Kinsey, Planning and Zoning Director Pamela Craddock, Lieutenant Deardorff and Mayor Chuck Mummert.

President Hershey called the meeting to order at 7:00 p.m.

Public Comment

There was no public comment.

Administration

1. Hickory Lane Park MS4 Feasibility Study Update – Land Studies

As part of the Borough's MS4 permit obligations Mike LaSala with Land Studies presented an update on the feasibility study that is being conducted for stream bank restoration in Hickory Lane Park. This project is a proposed project on the Borough's Pollutant Reduction Plan (PRP) submitted to PADEP for the MS4 permit requirements.

Mr. LaSala noted that from the field work that was completed there are legacy sediment deposits located within the stream bed area. By pulling back the stream banks it would remove the legacy sediment, aid in reducing velocity of water that flows through the area and reduce approximately 120,000 tons of sediment. The reduction of sediment would be a reportable permit action to meet PRP permit obligations. It was also noted that as part of the design elements could be built into the plan to create trails, passive recreation, buffer/wetland/woody meadow, ballfields and/or other elements that may be desired for the park. And, depending on the design elements, there may be grant funding available.

Council members asked several questions on the concept presented that included: how long the project would take from start to finish; if this was the best area for this type of project; potential reduction and permit requirements; is there a way to contain the area and avoid the continual shift that is currently occurring; and, what maintenance and management is required.

In response to the questions, Mr. LaSala stated that permitting can impact project schedules but design, permitting and construction could take 12 -15 months, with spring or fall being ideal conditions for construction. He also added that maintenance and management would take about 3-4 years to ensure there is proper vegetation and native plant establishment and roughly 900-1500 acre per year for maintenance. It was noted

that by pulling back the stream banks and removing the sediment it would improve and reduce the continued growth. The existing grade would change and level out as the land got further away from the stream which allows for the water to flow and absorb rather than channelize. For the location it likely is the area with the biggest bang for the buck since it is all owned by the borough and with it being upstream it would allow for it to be extended downstream if needed. Borough staff noted that this project was included in the PRP and the reductions could apply to any permit that is finally received from PADEP.

Councilmembers liked the concept of incorporating the pathway, incorporating non-permanent recreation that allows access points for the public. It was also noted that there should be neighborhood involvement in the design elements.

President Hershey asked how the project could be further fine-tuned and with funding options explored. LaSala will work with staff to add further details to the feasibility study based on the discussion as well as add more to project timing and costs. He will also work with staff on exploring grant options available through PADEP and DCNR.

After the presentation, President Hershey announced Council would be taking public comment on all MS4 matters. No public comments were voiced.

2. Conoy Crossing Time Extension

It was motioned by Ketchum, seconded by Clark, to approve a time extension for Conoy Crossing, LP to complete construction of Masonic Drive and associated utilities, which includes offering and formal acceptance of dedication, from the current agreement completion date of July 31, 2019 to a revised agreement date of October 31, 2020. The motion carried unanimously.

Planning and Zoning Director Pam Craddock noted that there is work that needs to be completed before accepting dedication. Extending the timeframe does not bind the borough to accept but allows for time to complete the steps needed for dedication. Staff is currently discussing with the developer the maintenance guarantee in which the borough is proposing 36 months from when the road is dedicated.

3. South Mount Joy Street Pedestrian Walkway

It was motioned by Clark, seconded by McCloud, to approve the low bid for the South Mount Joy Street Pedestrian Walkway from Doug Lamb Construction in the amount of \$58,925. The motion carried unanimously.

Mr. Shank, was present and asked for specifics on the project timeline and how his driveway grading will be handled. It was noted that Public Works Director Jeff Kinsey will contact Mr. Shank to answer his questions on timeframe and project specific questions.

4. Greater Elizabethtown Area Recreation Services (GEARS) Waiver Request

It was motioned by Troutman, seconded by McCloud, to approve a waiver of the \$650 Conditional Use application fee for the Greater Elizabethtown Area Recreation Services

(GEARS). The motion carried unanimously.

5. NWEMS Funding

President Hershey provided an overview and update of recent meetings that NWEMS has had regarding funding. NWEMS is seeking municipalities to increase overall funding to an increased amount by 2023. For Elizabethtown Borough the funding request by 2023 is \$83,125. Councilmembers will further evaluate the funding request during budget discussions and evaluate ways to reach the requested funding level over the next several years.

It was discussed by council that tax exempt properties should also understand the issue and understand how the costs and funding requests are determined based on population and the percent of calls.

Police Department

1. Monthly Report

Lieutenant Deardorff provided the monthly report and noted that bike patrols will begin to increase with the warmer weather.

President Hershey noted that an executive session would be held following the meeting to discuss a personnel matter.

After a motion by Troutman, seconded by Clark, the meeting was adjourned at 8:15 p.m.

Respectfully Submitted,

Roni Ryan
Borough Manager

