

**ELIZABETHTOWN BOROUGH COUNCIL
REGULAR MEETING**

June 15, 2017

Minutes

The regular meeting of the Elizabethtown Borough Council was held on Thursday, June 15, 2017, at 7:00 p.m. at the Borough Office. Present were Councilmembers Phil Clark, J. Neil Ketchum Jr., Tom Shaud, Jeff McCloud, and J. Marc Hershey. Dr. Dale Treeese was absent. Also present were Borough Manager Roni Ryan, Detective Shane Deardorff, and Mayor Chuck Mummert.

Upon a motion by Shaud and a second by Clark, the minutes of the following meetings were unanimously approved:

1. Regular Meeting – May 18, 2017
2. Work Session Meeting – June 1, 2017

Public Comment

1. Carol Witmer, 129 North Maple Street, requested an update on Airbnb regulations. Hershey noted that the Council's subcommittee and staff is reviewing draft language and expects a draft to be presented at an upcoming meeting.

Reports

1. The Financial Report was unanimously approved on a motion by Clark and a second by McCloud.
2. The Code Enforcement Report was provided as an informational item.
3. The Fire Company responded to 50 calls, 13 in Elizabethtown Borough, with an average response time of 5 minutes and 49 seconds.
4. NWEMS Report – None.

Old Business – None

New Business

1. It was motioned by Clark, second by Ketchum, to approve the promotion of Detective Shane Deardorff to the position of Lieutenant with the Elizabethtown Police Department effective September 11, 2017. Motion carried unanimously.
2. It was motioned by Shaud, second by McCloud, to approve the appointments of Officer Blake Innocent and Officer Alexander Reed to full-time patrol officer effective June 21, 2017. Motion carried unanimously.
3. It was motioned by McCloud, second by Ketchum, to approve the high bid for the sale of a 1996 Ford F-350 truck. Multiple bids were received via auction on Municibid. The high bid of \$9,100.00 was received from Scott Chisler of Maidesville, West Virginia. Motion carried unanimously.

4. It was motioned by McCloud, second by Ketchum, to approve a revision to the Non-Uniformed Employee Personnel Policy in Article 5, Section 5.2 Exhibit B addressing the vacation day allocation schedule for regular, full-time employees. Motion carried unanimously.
5. It was motioned by Ketchum, second by Shaud, to approve the appointment of Jamie Rowley, 215 E. Willow Street, to fill the unexpired term of Fred Hoffman on the Civil Service Commission effective immediately. Motion carried unanimously.

Bills Payable

It was motioned by McCloud, second by Clark, to approve the list of monthly bills and budgeted transfers as presented:

General Fund.....	\$226,580.27
Sewer Fund	\$126,943.53
Capital Reserve Fund.....	\$13,611.70
Train Station Fund	\$1,975.55
General Vehicle Sinking Fund.....	\$2,705.00
Subdivision Escrow Fund	\$306.00
Parks Fund	\$12,463.94

Motion carried unanimously.

Following a motion by Shaud, second by McCloud, the meeting was unanimously adjourned at 7:21 p.m. whereupon Council entered Executive Session to discuss a non-uniformed employee personnel matter.