

ELIZABETHTOWN BOROUGH COUNCIL
WORK SESSION
April 7, 2016
Minutes

Elizabethtown Borough Council held its monthly work session meeting on Thursday, April 7, 2016, at 7:00 p.m. at the Borough Office. Present were Councilmembers Phil Clark, J. Neil Ketchum Jr., Jeff McCloud, Tom Shaud, Dr. C. Dale Treese and J. Marc Hershey. Also present were Borough Manager Roni Ryan, Assistant Borough Manager Cindy Foster, Planning & Zoning Director Rodney Horton, Police Chief Jack Mentzer, and Mayor Chuck Mummert.

Public Comment—None

Pennsylvania Municipal League (PML) Presentation—Ryan introduced PML representatives Rick Schuettler, Executive Director; Jean Pugh, Director of Group Business Programs; and Gail Markovitz, Director of Training and explained they were present to discuss potential membership in the League. Schuettler provided an overview of PML programs, initiatives, and membership benefits before concluding his presentation by extending an open invitation to the district meeting on April 20th in York.

Council heard the following informational reports:

1. Administration

- a. **Redevelopment Authority Agreement—616 South Market Street**—Horton provided a detailed review of the proposed agreement between the Redevelopment Authority of Lancaster County and the Borough for acquisition and disposition of 616 South Market Street. Horton stated that while there is risk involved, he feels it to be limited as the Authority is willing to work with us should unforeseen circumstances impede our ability to meet the stipulations of the agreement. He reviewed the timeline noting that the agreement could be ready for action at the April 21st meeting.
- b. **Introduction—Ordinance Amendments**—Horton provided an initial review of proposed revisions to Chapter 5 (Code Enforcement), Chapter 18 (Sewer & Sewage Disposal), and Chapter 27 (Zoning), noting that most changes are housekeeping in nature and include enhanced/additional definitions in order to meet state and federal guidelines, elimination of discrepancies, and creating consistency in language among the Borough and the neighboring townships. The amendments will be revisited at the May work session meeting, but in the interim Council is asked to submit comments to staff.
- c. **Memorial Wall Project Update**—Ryan reported that the Legion has submitted donations totaling \$1,000 thus far for this project. Replacement stone has been ordered and as soon as it arrives Borough crews will work on the mortar before pressure washing and cleaning the area in preparation for Arts in the Park and the parade. The Legion has requested time to work with an architect to develop plans which will be coordinated with the pathway network and amphitheater projects. Shaud suggested removing the bushes now and replacing the area with mulch, but it was agreed that only the problem trees would be addressed now; removal of the bushes should wait until a more formal plan is developed.
- d. **EAWA Update**—It was noted that John Buch has moved and is no longer eligible to fill his seat on the Authority. Council was asked to give some thought to a suitable replacement.

2. Police Department

- a. Mentzer reviewed the following:
 - i. Police Department Monthly Report
 - ii. Police Department staffing analysis from 2010 to the present.

3. Council Comments

- a. Shaud requested that benches or bus shelters be installed at the bus stops on West High Street and South Market Street.

After a motion by Clark, second by McCloud, the meeting was unanimously adjourned at 8:58 p.m.