

ELIZABETHTOWN BOROUGH COUNCIL
REGULAR MEETING
April 21, 2016
Minutes

The regular meeting of Elizabethtown Borough Council was held on Thursday, April 21, 2016 at 7:00 p.m. at the Borough Office. Present were Councilmembers Phil Clark, J. Neil Ketchum, Jr., Jeff McCloud, Tom Shaud, and J. Marc Hershey. Dr. C. Dale Treese was absent. Also present were Borough Manager Roni Ryan, Assistant Borough Manager Cindy Foster, Police Chief Jack Mentzer and Mayor Chuck Mummert. Hershey began the meeting by announcing that Council held an executive session tonight at 6:00 p.m. to discuss a personnel matter related to the Elizabethtown Police Department.

After a motion by Clark, second by McCloud, minutes of the following meetings were unanimously approved:

1. Regular Meeting—March 17, 2016
2. Work Session Meeting—April 7, 2016

Special Recognition—Officer Charles P. Zongilla

1. Officer Zongilla received the following commendations, proclamations, and gifts in honor of his retirement from the Elizabethtown Police Department after more than 25 years of service:
 - a. Council President Hershey presented proclamations on behalf of the following:
 - i. US Congressman Joe Pitts, 16th Congressional District
 - ii. Pennsylvania State Representative Dave Hickernell, 98th Legislative District
 - iii. Pennsylvania State Senator Mauree Gingrich, 101st Legislative District
 - b. Mayor Mummert presented a shadow box with Zongilla's badge and patch along with a retired officer badge and ID card.
 - c. Mentzer presented Chris Zongilla, Officer Zongilla's spouse, with roses in honor of her support behind the scenes over the years.

Mayoral Proclamation

1. Mummert read a proclamation recognizing the importance of parents talking with their teens about alcohol in an effort to reduce the risks and dangers posed to them and to the community and proclaimed April 21, 2016 to be *PowerTalk21® Day* in the Borough of Elizabethtown.

Public Comment

1. **Richard P. Sheidy, 350 Lemon Street**, commended Borough staff on the recent community newsletter.

Reports

1. The Financial Report was unanimously approved after a motion by Clark, second by Ketchum.
2. The Code Enforcement Report was provided as an informational item.
3. The Fire Company responded to 67 calls during the month of March, 20 of which were in the Borough, with an average response time of 5 minutes 30 seconds
4. Northwest EMS had no report at this time.

Old Business

1. Motion by McCloud, second by Shaud, to approve a redevelopment contract with the Redevelopment Authority of Lancaster County for 616 South Market Street, Elizabethtown PA. Motion carried unanimously.

New Business

1. Motion by Clark, second by McCloud, to appoint Richard P. Sheidy, 350 Lemon Street, to fill a seat on the Elizabethtown Area Water Authority Board formerly held by John Buch. Motion carried unanimously with the exception of Shaud who abstained.
2. Motion by Shaud, second by Ketchum, to adopt Resolution 2016-4 authorizing the Borough Manager to sign all documents for the purpose of obtaining financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act on behalf of Elizabethtown Borough. Motion carried unanimously.
3. Motion by McCloud, second by Ketchum, to approve a sidewalk Reimbursement & Maintenance Agreement between Elizabethtown Borough and the Pennsylvania Department of Transportation for the construction of pedestrian facilities in conjunction with the Market Street Resurfacing Project. Motion carried unanimously.
4. Motion by Ketchum, second by McCloud, to adopt Resolution 2016-5 authorizing the Borough Manager to sign the Reimbursement & Maintenance Agreement between Elizabethtown Borough and the Pennsylvania Department of Transportation. Motion carried unanimously.
5. Motion by Clark, second by Ketchum, to adopt Resolution 2016-6 authorizing the disposal of certain records in accordance with the Pennsylvania Municipal Records Manual. Motion carried unanimously.

6. Motion by Ketchum, second by McCloud, to approve the final land development plan for the proposed Public Works Garage at 810 South Market Street with the following waivers:

Waivers:

- a. Preliminary Plan - Chapter 22, Part 3, Section 303
- b. Plan Scale – Chapter 22, Part 4, Section 403.A(1)
- c. Existing Features within 200 feet of the subject tract – Chapter 22, Part 4, Section 403.C(3).
- d. Improvement Guarantee and Agreement – Chapter 22, Part 5, Section 501
- e. Financial Security – Chapter 17, Part 4, Section 410

(The Planning Commission recommended approval of waiver requests a—e.)

Motion carried unanimously.

Council concurred with the Planning Commission recommendation for denial and did not act on a waiver request regarding Certificate of Public Convenience for Water Service – Chapter 22, Part 4, Section 403.E(5).

7. Motion by Ketchum, second by Shaud, to approve the low bid for the 2016 Concrete Project from Geoff Good Concrete in the amount of \$42,988.50. The following bids were received:
 - a. **Geoff Good Concrete, Palmyra PA..... \$42,988.50**
 - b. Doug Lamb Construction Inc., Elizabethtown PA..... \$50,000.00
 - c. SM Johns & Son Construction LLC, Mount Joy PA \$88,743.50
 - d. Heim Construction Company, Inc., Orwigsburg PA..... \$246,529.00Motion carried unanimously.
8. Motion by Clark, second by McCloud, to approve the only bid for the 2016 Paving Project from Pennsy Supply, Inc., Annville PA in the amount of \$323,965.63. Motion carried unanimously.

Bills Payable

Motion by McCloud, second by Clark, to pay the bills as presented:

General Fund.....	\$181,525.34
Sewer Fund	\$111,187.33
Capital Reserve Fund.....	\$4,522.50
Parks Fund	\$9,860.00

Motion carried unanimously.

Following a motion by Clark, second by Ketchum, the meeting unanimously adjourned at 7:37 p.m.