

ELIZABETHTOWN BOROUGH COUNCIL
REGULAR MEETING
December 19, 2019
Minutes

The regular meeting of Elizabethtown Borough Council was held on Thursday, December 19, 2019 at 7:00 p.m. at the Borough Office. Present were Council members Bill Troutman, Tom Shaud, J. Neil Ketchum Jr., J. Marc Hershey, Phil Clark and Jeff McCloud. Also present were Borough Manager Roni Ryan, Assistant Borough Manager Ann Roda, Police Chief Ed Cunningham, Public Works Director Jeff Kinsey and Mayor Chuck Mummert.

Public Comment

1. Tim Runkle, 15 Teakwood Circle, asked borough council to consider ways to improve the posting of meeting material and borough actions. He suggested posting the meeting minutes in draft form or provide video feed of the meetings. He noted that making the information more readily available for residents would make actions more real time for those that cannot make the meeting in person.

Approval of Meeting Minutes

After a motion by Clark, second by McCloud, minutes of the following meetings were unanimously approved:

1. Regular Meeting – November 21, 2019
2. Work Session Meeting – December 5, 2019

Reports

1. The Financial Report was unanimously approved after a motion by Ketchum and second by Clark.
2. There were no questions on the Code Enforcement report.
3. The Fire Company responded to 66 calls, during the month of November, of which 23 were in the Borough, with an average response time of 4 minutes 47 seconds.
4. Northwest EMS responded to 83 calls within the Borough during the month of November bringing the total year to date calls to 1143.

Old Business

1. It was motioned by Ketchum, seconded by Troutman, to approve Ordinance No. 995 amending certain sections of Chapter 1 (Administration and Government), Chapter 2 (Animals), Chapter 5 (Code Enforcement), Chapter 15 (Motor Vehicles and Traffic), Chapter 17 (Stormwater Management), and Chapter 20 (Solid Waste) of the Borough's Code of Ordinances. Following a roll call vote the motion passed unanimously.

New Business

1. It was motioned by Shaud, seconded by Troutman, to approve a 90-day time extension for recordation of the Preliminary / Final Land Development Plan for Masters Center

Building Addition and the Major Stormwater Management Plan for College Athletics (RACP) for a revised expiration date of March 17, 2020.

2. It was motioned by McCloud, seconded by Troutman, to approve the hiring of Rebecca Secrist Denlinger as Borough Manager effective January 23, 2020. The motion passed unanimously.

For this item President Hershey thanked Roni Ryan for her dedicated service to the borough for almost 20 years. He added that after a thorough interview and selection process he is happy that council has reached this step. Resident Richard Sheidy asked if more information on the new manager could be provided. President Hershey responded that a press release can be provided which provides more information on her background and municipal experience.

Bills Payable

It was motioned by McCloud, seconded by Troutman, to approve the list of monthly bills and budgeted transfers as presented:

General Fund	\$129,807.28
Sewer Fund	\$85,889.02
Capital Reserve Fund	\$32,641.43
Construction Fund	\$1,217.44
Train Station Fund	\$1,341.13
Subdivision Escrow Fund	\$9,285.12
Health Insurance Fund	\$77,085.97
Parks Fund	\$3000.09

The motion carried unanimously.

President Hershey noted that there will not be a meeting held on Thursday, January 2, 2020 but that the reorganizational meeting for borough council for calendar years 2020-2021 will be held on Monday, January 6, 2020. He added that following the meeting council would meet in executive session to discuss a personnel matter.

Adjourn

Following a motion by Troutman, seconded by Clark, the meeting unanimously adjourned at 7:16 p.m.

Respectfully Submitted,

Roni Ryan
Borough Manager