

**ELIZABETHTOWN BOROUGH COUNCIL  
PUBLIC MEETING  
November 17, 2022  
Minutes**

A public meeting of Elizabethtown Borough Council was held on Thursday, November 17, 2022. Present were Councilmembers Tom Shaud, J. Marc Hershey, Phil Clark, Jeff McCloud and Jay Hynicker and Mayor Chuck Mummert. Absent from the meeting was Councilmember Lanty Moss. Also in attendance were Assistant Borough Manager Ann Roda, Public Works Director Jeff Kinsey, Planning and Zoning Director Roberts and Police Chief Ed Cunningham.

President Hershey called the Public Meeting to order at 7:00 PM. Boy Scout Troop 51 led the meeting participants in the Pledge of Allegiance.

**Public Comment**

There was no public comment.

**Approval of Meeting Minutes**

After a motion by Vice President Clark, second by Councilperson Hynicker, Borough Council voted unanimously to approve the Public Meeting minutes for November 3, 2022 and November 10, 2022.

**Reports**

1. Borough Council unanimously approved the Financial Report and PLIGT Report as submitted after a motion by Vice President Clark and second by Councilperson McCloud.
2. Chief Cunningham reported that there is nothing unusual with his monthly report. He added that the department is starting to get an increase in calls for stolen packages and wanted to remind residents to collect packages when delivered.
3. There were no questions on the Code Enforcement Report for October 2022.
4. The Fire Company responded to 60 calls during the month of October 2022, 22 of which were in the Borough, with an average response time of 5 minutes 56 seconds.
5. Northwest EMS responded to 769 calls during the month of October 2022, of which 158 were within the Borough. Year to date there have been 7,430 calls with 1,447 calls within the Borough which is 17.4% of calls.
6. There were no questions on the EAWA reports for September 2022 and October 2022.
7. There were no questions on the GEARS report for September 2022.

## **Old Business**

1. Assistant Borough Manager Roda provided an update on the Community Park Playground. At the November 10, 2022 meeting there was discussion of adding a fire truck to the play equipment. General Recreation provided an example of the play equipment they offered. President Hershey led the discussion on the addition of a fire truck. He suggested that rather than add this piece to the site, redesign the site plan and extend the timeline that it be considered for another location of the park as part of the Master Park planning process. There was no disagreement with that suggestion.
2. Borough Council reviewed draft V.3 of the Fiscal Year 2023 Budget documents and had no additional revisions or questions. They discussed a millage rate increase of between 5.5 mills and 5.7 mills that would bring the unappropriated budget to be in line with the Financial Policies.

After a motion by Vice President Clark, and second by Councilperson Shaud, Borough Council voted unanimously to advertise in the newspaper that the proposed 2023 Budget would be available for public inspection at the Borough Office. Following the motion President Hershey noted that Borough Council will be considering final adoption of the FY2023 Budget at their December 1, 2022 Public Meeting.

3. It was motioned by Councilperson McCloud to advertise Ordinance No. 1006 considering the establishment of the Real Estate Tax Rate for 2023 Fiscal Year at a maximum millage rate of 5.6 mills. Councilperson Hynicker seconded. Borough Council unanimously voted to advertise the Real Estate Tax Rate for 2023 Fiscal Year at a maximum millage rate of 5.6 mills.

## **New Business**

1. Assistant Borough Manager Roda updated borough council that the Sludge Hauling Contract for 2023 would be extended for an additional year with Republic Services. There were no questions.
2. It was motioned by Councilperson Shaud to approve the sale of Borough owned assets as listed. Councilperson McCloud seconded the motion. Borough Council unanimously voted to approve the sale of Borough owned assets as follows:
  - a. GOODYEAR EAGLE RS-A TIRES - SET 1 - Highest Bid of \$310.00 from Don Benczkowski of Erie, PA.
  - b. GOODYEAR EAGLE RS-A TIRES - SET 2 - Highest Bid of \$310.00 from Dennis Tomkins of Airville, PA.
  - c. GOODYEAR EAGLE RS-A TIRES - SET 3 - Highest Bid of \$260.00 from Dirkran Tehlikian of Holmdel, NJ.
  - d. GOODYEAR EAGLE RS-A TIRES - SET 4 - Highest Bid of \$285.00 from Dennis Tomkins of Airville, PA.
  - e. GOODYEAR EAGLE RS-A TIRES - SET 5 - Highest Bid of \$300.00 from Harold Waltemyer of Brogue, PA.

- f. 2012 JOHN DEERE 310 SJ BACKHOE - Highest Bid of \$34,000.00 from Hazim Gharaibeh of Warrington, PA.
  - g. 2009 CROWN VICTORIA POLICE INTERCEPTOR - Highest Bid of \$2,050.00 from Duayne Ronczowsky of Wheeling, IN.
  - h. GANTRY MODEL S2T 12-A10 - Highest Bid of \$500.00 from Rich Coyle of Centerville, VA.
3. Borough Council was given an overview of changes to Workers Compensation for Volunteer Fire Companies based on Act 108 of 2020. Assistant Borough Manager Roda stated that the borough's insurance provider made staff aware that Act 108 of 2020 is in effect and it requires Borough Council to determine if participating members would be covered by Workers Compensation. This will be done each year. President Hershey asked if this would impact the SWIF rates or require revision to coverage groups. Roda will contact SWIF for information. President Hershey asked councilmembers if they were inclined to provide workers compensation coverage for participating members of the fire company. There was no disagreement with the approach. Roda stated a formal resolution would be presented at the December 1, 2022 meeting to formalize the direction.
4. It was motioned by Vice President Clark to advertise Ordinance No. 1005 regarding the incorporation of the Regional EMS Authority. Clark stated the advertisement will be done jointly through Solicitor Josele Cleary, who is also working with the Townships of Elizabeth, Mount Joy, Penn, and West Donegal to place the advertisement as required by PA statute with the final version listing the participating municipalities as of November 21, 2022. Councilperson Hynicker seconded the motion. Borough Council unanimously voted to advertise Ordinance No. 1005 regarding the incorporation of the Regional EMS Authority.
5. President Hershey asked council members if there was an openness to change the Borough Council meeting schedule for 2023 to include a morning meeting. Comments were made that a morning meeting would be difficult for several and may impact the ability of the public to attend. Based on the input provided President Hershey stated that the Borough Council meeting schedule will not change and will remain the first and third Thursday of the month. Meetings will continue to start at 7:00 PM.

### **Bills Payable**

Upon motion by Councilperson McCloud and second by Vice President Clark, Borough Council voted unanimously to approve the list of monthly bills as presented:

|                             |              |
|-----------------------------|--------------|
| General Fund                | \$853,141.37 |
| Sewer Fund                  | \$77,790.03  |
| Debt Service Fund           | \$157,780.75 |
| Capital Reserve Fund        | \$10,041.66  |
| Sewer Capital Projects Fund | \$33,213.00  |
| Subdivision Escrow Fund     | \$3,408.75   |
| Parks Fund                  | \$256,412.55 |

### **Mayors Remarks**

- Mayor Mummert encouraged the attending Boy Scout Troop to stay engaged and run for office someday.

### **Council Remarks**

- Councilperson McCloud spoke about the new pathway, thanked staff (especially Kim Leverentz) for the work on the budget and thanked the public for attending.
- Councilperson Hynicker thanked staff for their work on the budget and the Scouts for their attendance.
- Councilperson Shaud thanked staff for their work on the budget and the public for attending.
- Vice-President Clark thanked staff for their efforts on the budget and thanked President Hershey for his efforts on the EMS Authority.
- President Hershey echoed the comments from other councilmembers and thanked staff for their efforts on the budget.

### **Adjourn**

Prior to adjourning President Hershey stated that Borough Council would meet in an Executive Session on December 1, 2022 beginning at 4:45 to discuss a Police Personnel Matter.

Upon motion by Vice President Clark and second by Councilperson Shaud, and without objection, the meeting was adjourned by President Hershey at 7:54 PM.

Respectfully Submitted,

Rebecca S. Denlinger  
Borough Manager