

ELIZABETHTOWN BOROUGH COUNCIL
REGULAR MEETING
January 21, 2016
Minutes

The regular meeting of Elizabethtown Borough Council was held on Thursday, January 21, 2016 at 7:06 p.m. at the Borough Office. Present were Councilmembers Phil Clark, J. Neil Ketchum, Jr., Jeff McCloud, Tom Shaud, and J. Marc Hershey. Dr. C. Dale Treese was absent. Also present were Borough Manager Roni Ryan, Assistant Borough Manager Cindy Foster, Planning and Zoning Director Rodney Horton, Police Chief Jack Mentzer, and Mayor Chuck Mummert.

Hershey began the meeting by reporting that Council met in Executive Session at 6:00 p.m. tonight to discuss a Police Department personnel matter.

After a motion by Clark, second by Ketchum, minutes of the following meetings were unanimously approved:

1. Regular Meeting—December 17, 2015
2. Reorganization/Work Session Meeting—January 4, 2016
3. Special Joint Meeting with Elizabethtown Area School District—January 7, 2016

Special Presentation

1. Chamber of Commerce Update
 - a. **Rebecca Denlinger, Downtown Specialist**, introduced Ryan Bracken, Susan Brandt, and Christina Kyllonen, members of the Downtown Business Committee, prior to providing a report on progress to date. Denlinger reviewed the timeline for deliverables and discussed the method for processing and releasing survey data collected. Hershey noted that a Council subcommittee will be appointed to assist the Committee with this effort. Denlinger reported that the end result will be a summary of raw data grouped by business type and geographic categories. A comparison to data from other communities and results from exit interviews with businesses that have left downtown Elizabethtown will be included in the final report. Denlinger anticipated reporting back to the full Council in April or May.

Police Officer of the Year

1. Mentzer reported that Officer Charles P. Zongilla was selected by a vote of his peers as Police Officer of the Year for 2015. Mummert recognized Zongilla for earning this distinction and presented him with a plaque in honor of this achievement.

Public Comment—None

Reports

1. The Financial Report was unanimously approved after a motion by Clark, second by Ketchum.
2. The Code Enforcement Report was provided as an informational item.
3. The Fire Company responded to 50 calls during the month of December, 21 of which were in the Borough, with an average response time of 4 minutes 36 seconds.
4. Northwest EMS responded to 103 calls in the Borough during the month of December bringing the total for Borough calls in 2015 to 1,252.

Old Business

1. Motion by Clark, second by McCloud, to approve Resolution 2016-1 designating Elizabethtown Borough's intent to erect cross-street banners across Market Street (Route 230). Motion carried unanimously.

New Business

1. Motion by Shaud, second by Ketchum, to approve Resolution 2016-2 authorizing submission of an application to the Vacant Property Reinvestment Board for 28 E. Hummelstown Street for consideration of blight determination and acquisition of the property for redevelopment through the Lancaster County Redevelopment Authority. Motion carried unanimously.
2. Motion by McCloud, second by Clark, to authorize advertisement of an Ordinance amending the Borough of Elizabethtown Code of Ordinances, Chapter 10, Health & Safety, Part 2, Noise Nuisance, to allow an exception for reasonable activities fitting the scope and purpose of the Borough's park system. Motion carried unanimously.
3. Motion by Ketchum, second by Shaud, to authorize advertisement of an Ordinance amending the Borough of Elizabethtown Code of Ordinances, Chapter 1, Administration & Government, Part 5, Attorney Fees. Motion carried unanimously.
4. Consideration to approve a resolution designating BB&T as a depository for funds was removed from the agenda as a resolution in this instance is not needed.

Bills Payable

Motion by McCloud, second by Ketchum, to pay the bills as presented:

General Fund.....	\$319,376.33
Sewer Fund	\$332,571.88
Subdivision Escrow Fund	\$1,231.63
Parks Fund	\$1,469.00

Motion carried unanimously.

Following a motion by Ketchum, second by Shaud, the meeting unanimously adjourned at 7:45 p.m. whereupon Council entered Executive Session to discuss a real estate matter—potential acquisition, and a Police Department personnel matter.