

**ELIZABETHTOWN BOROUGH COUNCIL  
WORK SESSION**

August 3, 2017

Minutes

Elizabethtown Borough Council held its monthly work session meeting on Thursday, August 3, 2017, at 7:00 p.m. at the Borough Office. Present were Councilmembers Phil Clark, J. Neil Ketchum, Jr., Tom Shaud, Dr. C. Dale Treese, Jeff McCloud, and J. Marc Hershey. Also present were Borough Manager Roni Ryan, Police Chief Jack Mentzer, and Community Development Director Rodney Horton. Mayor Chuck Mummert was not in attendance.

**Public Comment**

1. **Lillian Seibert, 155 N. Maple Street**, voiced her support of permitting short-term lodging accommodations within the Borough.
2. **Robert Yahara, 207 Masonic Drive**, discussed the need to provide wayfinding signage for the pathway connection crossing North Mount Joy Street at Ken Lane. He also shared his viewpoints on the green paint along the pathway.
3. **Carol Witmer, 129 North Maple Street**, inquired about the status of zoning ordinance amendments being drafted by the land use subcommittee.

**Elizabethtown Police Department Presentation**

Detective Dustin Ryan was recognized by Borough Council and Chief Mentzer on his appointment made effective July 30, 2017.

**Administration**

**Zoning Ordinance Amendment**

1. Horton provided a presentation to Borough Council on the proposed changes to the zoning ordinance. Major proposed changes include modifying certain terms, clarifying definitions, and permitting and regulating short-term lodging accommodations. Other proposed changes include permitting and regulating accessory dwelling units. Borough Council asked questions and engaged in discussion. Authorization to advertise the proposed ordinance and hearing will be placed on the August 17<sup>th</sup> agenda for Borough Council's consideration.

**Community Park Amphitheater Project - Change Order No. 1**

2. Horton informed Borough Council the change order includes required electrical upgrades not included in the original project scope because it was discovered after an inspection was performed by PP&L. The amphitheater will have new code-approved conduit extending from the PP&L pole on South Spruce Street to the structure, and conduit extending from the structure to the veteran's memorial. In addition, the structure will have new weather-proof receptacles, and a new electrical panel. The change order amount reflects an additional cost of \$16,520.

**Action Item:**

Motion by Treese, second by McCloud, to approve Community Park Amphitheater Project - Change Order No. 1 in the amount of \$16,520 for electrical upgrades. Motion carried unanimously.

**Police Department**

Police Department Monthly Report - Chief Mentzer provided a brief summary excluding the UCR report.

**Adjournment**

Prior to adjourning, President Hershey announced an executive session will occur after the meeting for matters pertaining to real estate. Following a motion offered by Clark, second by Shaud, the meeting unanimously adjourned at 8:00 p.m.

Respectfully Submitted,

Roni Ryan  
Borough Manager