

ELIZABETHTOWN BOROUGH COUNCIL
PUBLIC MEETING
June 1, 2023
Minutes

A public meeting of Elizabethtown Borough Council was held on Thursday, June 1, 2023. Present were Councilpersons Lanty Moss, Jay Hynicker, Tom Shaud, Jeff McCloud, J. Marc Hershey and Phil Clark. Also present were Borough Manager Rebecca S. Denlinger, Assistant Borough Manager Ann Roda, Public Works Director Jeff Kinsey, and Elizabethtown Police Lieutenant Shane Deardorff. Mayor Mummert was absent from the meeting.

President Hershey called the meeting to order at 7:00 PM.

Public Comment

There was no public comment.

Approval of Meeting Minutes

1. After a motion by Vice President Clark, and second by Councilperson Hynicker, Borough Council voted unanimously to approve the May 18, 2023 Public Meeting minutes.

Old Business

1. Assistant Borough Manager Roda provided an update on Community Park. She stated trail cameras will be purchased and installed as a temporary measure. A long-term higher tech option is being developed. Borough Council had no concerns on the installation of the trail cameras and asked for implementation of the long-term solution to happen as soon as possible. Roda added that installation of the new equipment is progressing and that once the fence structure is received, construction will continue.
2. Borough Manager Denlinger stated proposals for Professional Financial Audit Services were received. Reference checks are being completed and interviews with each entity will be held at the staff level. She added a recommendation may be provided in July for Borough Council to consider.
3. Borough Manager Denlinger provided an update on GEARS' plans to improve Poplar Street Facility, owned by Elizabethtown Area Community Services Authority. GEARS is submitting for a Greenways, Trails, and Recreation Program CFA grant to cover a portion of proposed 2nd Floor Renovations. Borough Council asked several questions on the renovation and how it may impact the programming and budget projects of GEARS into the future. Denlinger added that prior to initiating the formal project GEARS will need to provide a more detailed presentation to each municipality and the Elizabethtown Area Community Services Authority.

New Business

1. It was motioned by Vice President Clark to approve the time extension request from 1376 Campus Road Associates, LLC for the 1376 Campus Road Land Development Plan to a new deadline of June 28, 2024. Councilperson Shaud seconded the motion. Borough Council unanimously

approved the time extension request for the 1376 Campus Road Land Development Plan to a new deadline of June 28, 2024.

2. It was motioned by Councilperson Hynicker to approve the release of \$658,890.36 from the Letter of Credit maintained for AutoZone, leaving a remaining balance of \$25,965.76. Councilperson McCloud seconded the motion. Borough Council unanimously approved the release of \$658,890.36 from the Letter of Credit maintained for AutoZone.
3. It was motioned by Councilperson Shaud to approve the signing of the Deferred Improvements Agreement, Stormwater Management Agreement and Declaration of Easement for Market Street Square Shopping Center Preliminary/Final Subdivision & Land Development Plan for Nassimi Realty LLC. Councilperson Hynicker seconded the motion. Borough Council unanimously approved the signing of the Deferred Improvements Agreement, Stormwater Management Agreement and Declaration of Easement for Market Street Square Shopping Center Preliminary/Final Subdivision & Land Development Plan.

Mayor Remarks

Mayor Mummert was absent from the meeting.

Council Remarks

- Councilperson McCloud commented on the new equipment at Community Park and the need for the Borough to take measures to protect the investment.
- Councilperson Hynicker spoke on three items: use of Plum Street Garage for rehabilitation of a Fire Truck; the need for steps at the amphitheater; and if the current 72-hour parking limit can be shortened to improve available parking.
- Councilperson Moss spoke of the recent contractor accident at Ephrata Borough.
- Councilperson Shaud commented on the need for steps at the amphitheater.
- Vice President Clark had no remarks.
- President Hershey spoke about not allowing street parking during the Memorial Day parade, similar to the restrictions in place for the annual holiday parade.

Prior to adjourning President Hershey stated that Borough Council would meet in an Executive Session following the meeting to discuss a personnel matter.

Adjourn

President Hershey adjourned the meeting, without objection, at 7:42 PM.

Respectfully Submitted,

Rebecca S. Denlinger
Borough Manager