

**ELIZABETHTOWN BOROUGH COUNCIL**  
**PUBLIC MEETING**  
**May 19, 2022**  
**Minutes**

A public meeting of Elizabethtown Borough Council was held on Thursday, May 19, 2022. Present were Councilmembers Lanty Moss, Tom Shaud, Phil Clark, and Jay Hynicker and Mayor Chuck Mummert. J. Marc Hershey and Jeff McCloud were absent. Also in attendance were Borough Manager Rebecca S. Denlinger, Public Works Director Jeff Kinsey, Planning and Zoning Director Pamela Roberts, and Police Chief Cunningham.

Vice President Clark called the meeting to order at 7:00 PM. The Pledge of Allegiance was led by Matt Kerin from Boy Scout Troop 51.

Vice President Clark stated that Borough Council met in Executive Sessions on May 9, 2022 and May 11, 2022 to discuss a police personnel matter. He noted that the outcome of those meetings is on the agenda for discussion and consideration in public session.

**Public Comment**

1. Amy Sands, 2328 Arch Street, addressed Borough Council regarding code compliance issues at her property. She shared that she felt the code enforcement fines were not appropriate and was seeking relief. Borough Council did not take any action; however, they did ask staff to follow up on the matter.

**Approval of Meeting Minutes**

After a motion by Councilperson Hynicker, second by Councilperson Moss, Borough Council voted unanimously to approve the May 5, 2022 Public Meeting minutes.

**Reports**

1. Borough Council unanimously approved the Financial Report and PLIGT Report as submitted after a motion by Councilperson Moss and second by Councilperson Hynicker.
2. Regarding the Elizabethtown Police Department Report for April 2022, Chief Cunningham noted that the EPD is seeing an increase in thefts from vehicles. There were no questions.
3. There were no questions on the Code Enforcement Report for April 2022.
4. The Fire Company responded to 49 calls during the month of April 2022, of which 18 were in the Borough, with an average response time of 5 minutes 54 seconds.
5. Northwest EMS responded to 707 calls during the month of April 2022, of which 145 calls, 20.5%, were within the Borough. Year to date there have been 2,939 calls with 565 calls within the Borough which is 19.2%.

6. There were no questions on the Elizabethtown Area Water Authority Report for April 2022.
7. There were no questions on the GEARS report for March 2022.

### **Old Business**

1. Planning and Zoning Director Roberts shared the proposal from LandStudies for Hickory Lane Park. The scope of work includes in depth site assessment, design of the restoration project, and permitting with appropriate agencies. She noted that this was a planned budgeted expense, involving a transfer of \$150,000 of ARPA funding to the Park Fund. Upon motion by Councilperson Hynicker and second by Councilperson Shaud to approve the service agreement with LandStudies for Hickory Lane Park Improvements at a cost of \$115,500, Borough Council voted to approve unanimously.
2. Planning and Zoning Director Roberts updated Borough Council on the survey work that LandStudies and HRG will be completing for both the Hickory Lane Park Improvements and the Radio Road Interceptor projects respectively. There will be an overlap of survey crews in the area of Hickory Lane; however, crews will be working to identify different data points.
3. Borough Manager Denlinger provided information and Borough Council thereafter discussed a request from the Lions Club to organize and manage a banner program honoring veterans. The Lions Club is proposing to implement a “Hometown Heroes” banner program similar to the effort in Mount Joy Borough and other communities in the region. The banners are tentatively planned for placement along East and West High Street in the Borough. While the details of the program are still under development, the Lions have indicated they will be responsible for the management and operation of the program. Borough Council expressed support for the initiative and directed staff to work with the Lions Club in pursuit of the effort.
4. Borough Manager Denlinger provided information on Seasonal & Temporary Employees. Richard Dworsak, returned for his second summer to work with the Public Works Department assisting with daily Park and downtown tasks. Leif Sundberg will begin employment with the Borough on May 31, working as a temporary employee through August on a GIS-based asset mapping project to capture sewer infrastructure location and data.

### **New Business**

1. Borough Manager Denlinger shared information on the connects2040 Implementation Program – a continuation of the County’s Smart Growth Transportation (SGT) Program Applications are accepted every two years and the program offers approximately \$3 million each funding cycle. Borough Council discussed the potential to use this funding resource for the proposed Campus Road Pathway project; however, because of the quick turnaround and limited capacity to undertake the full application with our partners in Mount Joy Township and at Elizabethtown College, the Borough will not be submitting that specific project for consideration. Denlinger advised that staff will continue to consider projects for a Notice of

Intent to apply for funding through this round. If the Borough does not submit a project for consideration during this round, staff will begin to plan for a future submission.

2. Council discussed and, upon motion by Councilperson Shaud and second by Councilperson Hynicker, unanimously approved the Land Development Plan waiver request for 1225 South Market Street.
3. Council discussed the Zoning Hearing Board application for 222-224 E High Street. This is a conversion of four residential and one commercial unit to six total residential units. Council asked about sufficient parking for the property and use; however, did not take a position on the application to come before the Zoning Hearing Board.
4. Council discussed the Zoning Hearing Board application for 820 S Market Street. The applicant is proposing to convert the former Santander Bank property into a Dunkin Donuts with a drive thru and are requesting a parking variance. Council was generally in favor of a business occupying the now vacant parcel.
5. Council discussed and upon motion by Councilperson Moss and second by Councilperson Hynicker, unanimously approved the proposed enforcement action against Residential Rental Property Owners.
6. Chief Cunningham reported on the Civil Service Process and announcement regarding Police Department conditional offers of probationary employment. He shared information on the three levels of uniformed officers. A Non-Certified Probationary Police Officer is one that is hired before completion of the Act 120 Certification Process. A Certified Probationary Police Officer is an officer that has completed the Act 120 Certification Process, but not yet completed Elizabethtown Borough Police Department requirements of Field Training program and 12-month probationary period. A Police Officer has completed Elizabethtown Borough Police Department requirements of both the Field Training program and 12-month probationary period, is accepted for full-time appointment by Borough Council, and considered a member of the Elizabethtown Police Officer Association collective bargaining unit and agreement.
7. Upon motion by Councilperson Shaud and second by Councilperson Hynicker, Borough Council approved the appointment of Anthony J. Lederer as a Probationary Police Officer with the EPD, effective May 27, 2022.
8. Upon motion by Councilperson Shaud and second by Councilperson Hynicker, Borough Council approved the appointment of Matthew C. Celsky as a Non-Certified Probationary Police Officer, effective May 31, 2022.
9. Upon motion by Councilperson Hynicker and second by Councilperson Shaud, Borough Council approved the appointment of John W. Stewart as a Non-Certified Probationary Police Officer, effective May 31, 2022.

## **Bills Payable**

Upon motion by Councilperson Hynicker and second by Councilperson Moss, Borough Council voted unanimously to approve the list of monthly bills as presented below as well as the interest payments on the GO Note Series A of 2015 and GO Note Series AA of 2015 and 2018:

General Fund	\$185,685.55
Sewer Fund	\$85,837.54
Debt Service Fund	\$32,450.75
Capital Reserve Fund	\$1,000,573.05
Subdivision Escrow Fund	\$1,921.54
Parks Fund	\$12,046.24

## **Mayors Remarks**

Mayor Mummert expressed his appreciation for the American flags along Market Street and hopes that all will get out to enjoy them. He invited all to attend the May 27, 2022 swearing in of Officer Lederer at Borough Hall.

## **Council Remarks**

Councilmembers thanked the public in attendance. Councilperson Hynicker expressed concerns about code enforcement and the need to be consistent. Councilperson Shaud noted the quality of the officers interviewed recently and that it is to the borough's benefit to hire candidates at this level. Vice President Clark thank Chief Cunningham for getting the Borough in line to be able to hire these three officers. Council thanked Matt Kerin from Boy Scout Troop for attending and for leading the meeting during the Pledge of Allegiance.

## **Adjourn**

The meeting was adjourned by Vice President Clark, without objection, at 8:13 PM.

Respectfully Submitted,

Rebecca S. Denlinger  
Borough Manager