

ELIZABETHTOWN BOROUGH COUNCIL
PUBLIC MEETING
May 5, 2022
Minutes

A public meeting of Elizabethtown Borough Council was held on Thursday, May 5, 2022. Present were Councilmembers Lanty Moss, Tom Shaud, J. Marc Hershey, Phil Clark and Jay Hynicker. Also present were Borough Manager Rebecca S. Denlinger, Assistant Borough Manager Ann Roda, Public Works Director Jeff Kinsey, Planning and Zoning Director Pamela Roberts, and Elizabethtown Police Chief Ed Cunningham.

President Hershey called the meeting to order at 7:00 PM.

Public Comment

1. Faith Bucks, candidate for PA State Representative for the 98th District introduced herself.

Approval of Meeting Minutes

After a motion by Vice President Clark, second by Councilperson Hynicker, Borough Council voted unanimously to approve the April 21, 2022 Public Meeting minutes.

Old Business

1. Vice President Clark motioned to appoint Jay Hynicker as an alternate PSAB Voting Delegate for the upcoming PSAB Conference. Councilperson Shaud seconded the motion. Borough Council unanimously voted to approve the appointment of Jay Hynicker.
2. Councilperson Shaud motioned to approve Resolution 2022-16 (retroactively) appointing Fred Richter as an Alternate to the Zoning Hearing Board effective April 21, 2022 until December 31, 2023. Vice President Clark seconded the motion. Borough Council unanimously voted to approve Resolution 2022-16.
3. Vice President Clark motioned to approve Resolution 2022-17 to apply to PA Department of Community and Economic Development (DCED), Commonwealth Financing Authority for funding from the Greenways, Trails and Recreation Program (GTRP). Funding would be used for the construction of the Hickory Lane Park Improvements. Councilperson Hynicker seconded the motion. Borough Council unanimously voted to approve Resolution 2022-17.
4. Councilperson Shaud motioned to approve Resolution 2022-18 to apply to PA Department of Community and Economic Development (DCED), Commonwealth Financing Authority for funding from the Watershed Restoration and Protection Program (WRPP). Funding would be used for the construction of the Hickory Lane Park Improvements. Councilperson Hynicker seconded the motion. Borough Council unanimously voted to approve Resolution 2022-18.
5. Assistant Borough Manager Roda provided an update on the pathway project that when complete will connect S. Chestnut Street to the College Property. She stated that the project is out for bid via the PennDOT system. It is anticipated that bid results may be reported on in June in hopes the project begins construction in August. There were no questions on the update provided.

6. Borough Manager Denlinger stated that PennDOT awarded the Market Street paving project on April 28, 2022 and the contractor will be New Enterprise Stone & Lime Co. The notice to proceed date will be June 13th and work should be completed by the Fall of 2022. She noted that staff is working to obtain more detail on the project scope, schedule and communication. She added that it is unknown how much base repair / replacement PennDOT will complete given the final bid amount and aggressive project completion timeframe. Several councilmembers stated their displeasure with the lack of base repair. There were no questions on the update provided.
7. Borough Manager Denlinger provided an update on American Rescue Plan Act Funding stating that the Borough filed the initial report with US Treasury. She added that the Final Rule provides greater flexibility on use of funds as well as reasonable audit requirements and that to date no ARPA funding has been spent by the Borough. There were no questions on the update provided.
8. Vice President Clark motioned to approve Resolution 2022-19 (retroactively) to apply for funding through the Lancaster County Housing and Redevelopment Authorities, Community Development Block Grant (CDBG) Public Improvements Program for Infrastructure Repairs to Large and Small Span Bridges. If awarded the project would be completed in 2023. Councilperson Shaud seconded the motion. Borough Council unanimously voted to approve Resolution 2022-19.

New Business

1. Councilperson Shaud motioned to approve the release of financial security for the Elizabethtown College, Bowers Fitness Center Land Development Plan in the amount of \$68,515.80 with a remaining balance of \$4,401.70. Vice President Clark seconded the motion. Borough Council unanimously voted to approve the release of financial security.
2. Councilperson Hynicker motioned to approve the release of financial security for the Elizabethtown College, College Athletics (RACP) Major Stormwater Management Plan in the amount of \$1,255,572.61 with a remaining balance of \$8,151.39. Councilperson Moss seconded the motion. Borough Council unanimously voted to approve the release of financial security.
3. Assistant Borough Manager Roda and Planning and Zoning Director Roberts provided an update on potential ordinance revisions. Specific revisions were not discussed; however, councilmembers were provided with a list of Ordinances that are under review. These ordinances include:

Chapter	Ordinance	Section(s) Under Review
Chapter 13	Licenses, Permits and General Business Regulations	Part 3 – Special Events
Chapter 15	Motor Vehicles and Traffic	Part 4 – General Parking Regulations
Chapter 17	Stormwater Management	
Chapter 18	Sewers and Sewage Disposal	Part 1 Sewer System Connections
Chapter 21	Streets and Sidewalks	Part 1 Construction and Repair of Curbs and Sidewalks

Chapter 22	Subdivision and Land Development	
Chapter 27	Zoning	

It was stated that revisions likely will be presented for discussion in June/July.

4. Councilperson Hynicker motioned to approve the request for an extension of time for the review of the Market Street Square Preliminary/Final Land Development Plan with a new expiration date of July 31, 2022. Vice President Clark seconded the motion. Borough Council unanimously voted to approve a new expiration date of July 31, 2022.
5. Borough Council discussed a request from the GEARS Board of Directors to provide input on East Donegal Township becoming a member of GEARS. The GEARS Board of Directors also asked to increase the member municipality contribution (Etown Borough, West Donegal Twp, and Mount Joy Twp) from 18% to 20%. There was no objection to East Donegal Township becoming a member of GEARS but Borough Council asked for more information on the budget and breakdown of revenues and expenses.

Mayors Remarks

On behalf of Mayor Mummert, Rebecca S. Denlinger expressed the mayor's appreciation for the recent Lancaster County Boroughs Association dinner that was held on April 27, 2022.

Council Remarks

Councilmembers thanked the public in attendance.

Prior to adjourning, President Hershey reported on the Executive Session that was held on April 21, 2022. He reported that the executive session was held to discuss Borough Wages for all non-uniform hourly staff.

President Hershey stated that Borough Council will meet in Executive Sessions on May 9, 2022 and May 11, 2022 to discuss a police personnel matter.

Adjourn

The meeting was adjourned by President Hershey, without objection, at 7:44 PM.

Respectfully Submitted,

Rebecca S. Denlinger
Borough Manager