

**ELIZABETHTOWN BOROUGH COUNCIL**  
**PUBLIC MEETING**  
**April 7, 2022**  
**Minutes**

A public meeting of Elizabethtown Borough Council was held on Thursday, April 7, 2022. Present were Councilmembers Lanty Moss, Tom Shaud, J. Marc Hershey, Phil Clark, Jay Hynicker and Jeff McCloud and Mayor Chuck Mummert. Also present were Borough Manager Rebecca S. Denlinger, Assistant Borough Manager Ann Roda, Public Works Director Jeff Kinsey, Planning and Zoning Director Pamela Roberts, and Elizabethtown Police Chief Ed Cunningham.

President Hershey called the Public Hearing to order at 7:00 PM.

**Public Hearing**

A public hearing was held to discuss needs that should be addressed through funds available under Lancaster County's FY 2022 Community Development Block Grant (CDBG) Program. President Hershey stated that the Borough intends to submit an application for \$292,969 to complete repairs to bridges located on Orange Street, S. Chestnut Street, College Avenue, S. Poplar Street, and Union Street. The specific repairs vary by location; however, generally includes: instream work to remove sediment, correct erosion, repair culvert barrels and add riprap protection; and, repair beams, guiderails and patch concrete decking.

There were no comments or questions.

The Public Hearing ended at 7:05 PM.

**Public Comment**

Donna Volles, commented about the condition of the borough land off of S. Chestnut Street. She stated she is appalled by the underbrush clearing that was completed in the area.

**Approval of Meeting Minutes**

After a motion by Vice President Clark, second by Councilperson Hynicker, Borough Council voted unanimously to approve the March 17, 2022 Public Meeting minutes.

**Old Business**

1. Councilperson McCloud motioned to approve Resolution 2022-15 appointing David Grey to fill an unexpired term as Borough Representative to the GEARS Board of Directors, effective immediately and expiring on December 31, 2024. Councilperson Hynicker seconded the motion. Borough Council unanimously voted to approve the appointment of David Grey.

2. President Hershey provided an overview of the development of a Regional Emergency Medical Services Authority. Given the financial outlook for EMS services the development of an Administrative Authority is being proposed to provide an equitable funding and service provision solution for residents in participating municipalities. The development of an authority is at the starting stages and there are a number of steps still to complete and there will be opportunity for public comment at forthcoming public hearings. Several Borough Council members spoke in support of the authority and the need to have an equitable funding method for the service that is provided to borough residents.
3. Councilperson Shaud motioned to approve Resolution 2022-14 to authorize advertisement of a public hearing regarding incorporation of the Regional Emergency Medical Services Authority and preparation and advertisement of the proposed enactment of an ordinance authorizing incorporation of the Authority. Councilperson Hynicker seconded the motion. Borough Council unanimously voted to approve the advertisement of a public hearing and proposed enactment of an ordinance regarding the incorporation of the Regional Emergency Medical Services Authority.
4. Chief Cunningham stated that Borough staff and EPD have received a number of complaints regarding speeding on Masonic Drive. He discussed the speed studies EPD completed on Masonic Drive and Planning and Zoning Director Roberts reviewed staff's recommendation to provide parking on one side and a bike lane on the other to calm traffic and reduce speed.

Borough Council discussed and elected to not advance any changes at this time; however, they asked EPD to utilize additional speed measuring methods and continue, and where appropriate, increase enforcement. Once the Conoy Crossing development is complete the Borough will again evaluate speed on Masonic Drive as part of the traffic study that will be completed. The traffic study was a condition of the land development approval.

## **New Business**

1. Vice President Clark motioned to award a highway project contract to JVI Group, Inc. in the bid amount of \$44,175.00 for storm sewer work on S. Mount Joy Street. The other bid received, through PennBID, for the project included, Ebersole Excavating Inc in the amount of \$45,085. Councilperson McCloud seconded the motion. Borough Council unanimously voted to award the highway project contract to JVI Group, Inc. in the bid amount of \$44,175.00 for storm sewer work on S. Mount Joy Street.
2. Upon motion by Councilperson McCloud and second by Councilperson Hynicker, Borough Council voted unanimously to approve Resolution 2022-13 to apply for funding from PA Department of Conservation and Natural Resources' Community Conservation Partnership Program to complete the Elizabethtown Borough Community Park Master Site Development Plan.
3. Borough Manager Denlinger stated that NWEMS has been awarded a \$25,000 grant from DCED to fund the regional work to discuss work toward the creation of a regional administrative authority for the provision of regional EMS services in northwest Lancaster

County. Marc Hershey has been asked to be a signatory to the grant contract. The funds will be used to pay for the development of the authority, to include feasibility, planning, implementation, communication, and outreach.

Upon a motion by Councilperson McCloud, and second by Councilperson Shaud, Borough Council voted unanimously to approve Marc Hershey to be an authorized signatory on the NWEMS Inc. Consolidation Authority Project; DCED Economic Development and Community Development Initiatives Program Funding Contract.

4. Assistant Borough Manager Roda provided an update on several funding applications that borough staff are currently working on. These applications include:
  - Development of a Community Park Master Site Plan with funding assistance from PA Department of Conservation and Natural Resources (DCNR) through the Community Conservation Partnership Program.
  - Bridge repairs with funding assistance from Lancaster County Redevelopment Authority through the Community Development Block Grant.
  - Two applications to the PA Department of Community and Economic Development (DCED) Commonwealth Financing Authority for Hickory Lane Park Improvements. The applications will be for the Watershed Restoration and Protection Program (WRPP) and the Greenways, Trails and recreation Program (GTRP).She added that staff is also looking into another program from Lancaster County Redevelopment Authority that could be used, by homeowners, for Curb and Sidewalk Improvements.
5. Assistant Borough Manager Roda stated that Elizabethtown Borough recently entered into an agreement with PennDOT to use their Sole Source Agreement for Construction Inspection for the remaining pathway work funded through the TAP program. The agreement will allow the Borough to use PennDOT's inspector (TRC Engineers). It is anticipated that the pathway project will be let on May 26, 2022, with work to begin by the end of August for an estimated completion in November 2022.
6. Chief Cunningham read a Commonwealth of PA Proclamation from Governor Wolf naming April 2022 as Second Chance Month and April 24-30, 2022 as Re-Entry Week.

### **Mayors Remarks**

Mayor Mummert commended the Chief on his work with 2<sup>nd</sup> Chance Program, and stated that he will be at the little league kick off on Saturday.

### **Council Remarks**

Councilmembers thanked the public in attendance and for their comments. Several also thanked the Chief for his work with the 2<sup>nd</sup> Chance Program.

## **Adjourn**

The meeting was adjourned by President Hershey, without objection, at 8:14 PM.

Respectfully Submitted,

Rebecca S. Denlinger  
Borough Manager