

ELIZABETHTOWN BOROUGH COUNCIL
WORK SESSION MEETING
April 1, 2021
Minutes

The regular meeting of Elizabethtown Borough Council was held on Thursday, April 1, 2021. For everyone's safety, the Borough Council meeting was held with the absolute minimum number of individuals gathered in person, employing both mandatory masks and maximum physical distancing measures. In person participants included Tom Shaud, Jeff McCloud, Bill Troutman, J. Neil Ketchum Jr., J. Marc Hershey, Borough Manager Rebecca S. Denlinger, Police Chief Ed Cunningham and Mayor Mummert. Staff members Assistant Borough Manager Ann Roda and Public Works Director Jeff Kinsey joined the meeting remotely using Zoom. Councilmember Phil Clark was absent.

Public Hearing – CDBG Project College Avenue Sanitary Sewer Line Replacement

President Hershey called the public hearing to order at 7:00 p.m. There were no attendees for the public hearing and no public comment provided. President Hershey closed the public hearing at 7:05 p.m.

President Hershey called the meeting to order at 7:05 p.m.

Public Comment

There was no public comment.

Old Business

1. Borough Manager Denlinger stated that Groff Avenue is slated for paving in 2022 and staff is preparing to complete notifications to landowners on curbing work needed in advance of paving. Previously there had been discussion of improving pedestrian and cyclist safety on Groff Avenue and staff was seeking guidance for Groff Avenue before letters are sent to residents.

President Hershey noted that there are several options for Groff Avenue that include: install a traditional sidewalk with curbing, paint a delineation line with parking outside of the delineation line, or install curbing. An option should address the ups and downs of driveways and allow water to continue to drain to the street and catch basins. Hershey asked if any council members had observed streets in which no sidewalk is installed but space is delineated with curbing. Troutman responded that the curbing with no sidewalk is in Delaware. Public Works Director added that a sidewalk is four feet in width with about two inches of curbing. The installation of sidewalk and curbing would work but only allow for parking on one side of the street.

Vice-President Ketchum asked if installation could be on the southside of Groff. Kinsey responded that installation would not work on the southside given the gradient and would have to move stormwater piping and catch basins. Kinsey added that the northside of the street may make most sense.

Councilmember McCloud added with the development occurring in Mount Joy Township there is an incentive to do something for safe access and use of the street. Both McCloud and Ketchum asked about costs of the options and timing of the work. Councilmember Shaud added that he

would want to review the numbers of the options and would like to see numbers on doing curb on both sides of the street.

Borough Manager Denlinger stated that staff would evaluate the options discussed and identify ball park estimates. She added that this would be a standing topic for upcoming meetings to continue the discussion, timing and outreach to residents that is necessary.

New Business

1. Borough Manager Denlinger provided an overview of the American Rescue Plan Act Funding and the potential funding that the borough may receive through the act. She stated that the borough may receive approximately \$1.1 million and that guidance is expected in May and funds would need to be spent by December 31, 2024. She added that staff will be seeking direction on how best to leverage the funding with other resources and projects to complete.

Vice-President Ketchum asked if the funding could be used regionally and Shaud asked if the funding could be set-aside for future use. Denlinger responded that the funding could be used regionally and she would need to review the federal guidance, when it is issued, to answer if funding could be set-aside.

President Hershey thanked Denlinger for the information and asked that councilmembers and staff continue to think of potential projects.

Denlinger added that in addition to the American Rescue Plan Act Funding there is also the possibility of Community Project Funding. This funding is akin to previous federal earmarks and there are up to 10 federal agencies accepting applications through mid-April. She added that through the USDA funding may be available for community facilities such as the Borough Hall, Poplar Street or the Fire Station. President Hershey suggested that Denlinger complete research to determine the process.

Prior to adjourning the meeting, President Hershey provided an update on a recent regional NWEMS meeting that he and councilmember Clark had attended. He stated that from the regional meeting there is discussion of creating a COG or similar authority that would manage EMS services for each municipality. This COG or similar authority may then be used for other services such as MS4, trash etc. He asked council if there were any objections to continuing the discussion on the creation of a COG or similar authority. Councilmember Troutman stated he would like to see more information. There were no other questions asked.

After a motion by Shaud, seconded by Ketchum, the meeting was adjourned at 8:29 p.m.

Respectfully Submitted,

Rebecca S. Denlinger
Borough Manager