

ELIZABETHTOWN BOROUGH COUNCIL
REGULAR MEETING
April 19, 2018
Minutes

The regular meeting of Elizabethtown Borough Council was held on Thursday, April 19, 2018 at 7:00 p.m. at the Borough Office. Present were Councilmembers, Tom Shaud, J. Neil Ketchum, Jr., Phil Clark and Jeff McCloud. Also present were Borough Manager Roni Ryan, Assistant Borough Manager Ann Roda, Public Works Director Wayne DeVan, Planning and Zoning Director Pamela Craddock, and Chief Cunningham. Absent were Mayor Chuck Mummert as well as Council members Bill Troutman and J. Marc Hershey.

Vice-President Ketchum called the meeting to order at 7:00 p.m.

Presentations

1. Elizabethtown College students, Steven McAlpine, Wyatt Schwanger, and Quinn Waldrup, presented their Community Beautification Project to Borough Council. The students have been working closely with the Elizabethtown Chamber of Commerce on the project that seeks to connect the blue Adirondack chairs found on the Elizabethtown College campus with the business community in Elizabethtown.
2. Gary Weaver of Tippetts/Weaver, Inc. presented the findings of the feasibility study regarding 600 S. Hanover Street and 56 N. Market Street. The feasibility study included an evaluation of Borough facilities and facility needs, evaluated the potential use for 56 N. Market Street and included an initial statement of probable costs. Based on the conceptual design, 600 S. Hanover Street could be renovated to provide additional space for the police department and 56 N. Market Street could be renovated to hold the administrative offices. The costs for both renovations was estimated to be about \$3 million. Tippetts/Weaver, Inc. will provide the Borough with a written report that describes in greater detail the conceptual design, square footage comparisons and associated costs.

Public Comment

1. **Jake Olweiler**, asked about parking at 56 N. Market Street as it relates to parking requirements of the Borough ordinance. It was noted that the ordinance for parking in the Central Business District does not establish a set number of parking spaces.

Approval of Minutes

After a motion by Clark, second by McCloud, minutes of the following meetings were unanimously approved:

1. Regular Meeting – March 15, 2018
2. Work Session Meeting - April 5, 2018

Reports

1. The Financial Report was unanimously approved after a motion by McCloud and second by Shaud.
2. The Code Enforcement Report was provided as an informational item and there were no questions.

3. The Fire Company responded to 63 calls during the month of March, 20 of which were in the Borough, with an average response time of 5 minutes 47 seconds.
4. Northwest EMS responded to 116 Borough calls during the month of March bringing the year-to-date total for Borough calls to 338.

New Business

1. Borough Manager Ryan provided an update on the Elizabethtown Magisterial District Justice Office and noted that the municipal managers from Mount Joy Township, West Donegal Township and Elizabethtown Borough are working together to appeal this closure.
2. It was motioned by Shaud, seconded by McCloud, to approve a 90-day extension for the review of the Peach Alley Commons Land Development Plan. The revised review expiration date will be July 11, 2018. Motion carried unanimously.
3. It was motioned by Clark, seconded by McCloud, to approve Ordinance No. 986 accepting the dedication of Maize Circle and Aarowhead Drive in the Conoy Crossing development as part of the public road system in Elizabethtown Borough. Following a roll call vote the motion carried unanimously.

Bills Payable

Motion by McCloud, second by Clark, to pay the bills and budgeted transfers as presented:

General Fund.....	\$245,786.99
Sewer Fund	\$120,767.67
Capital Reserve Fund.....	\$369.20
Train Station Fund	\$4,502.27
Subdivision Escrow Fund	\$6,058.37
Parks Fund	\$7,852.10

Motion carried unanimously.

Vice-President Ketchum announced that following the adjournment of the meeting Council would hold an Executive Session to discuss a legal matter.

Adjourn

Following a motion by Shaud, second by Clark, the meeting unanimously adjourned at 8:04 p.m.

Respectfully Submitted,

Roni Ryan
Borough Manager