

ELIZABETHTOWN BOROUGH COUNCIL
WORK SESSION
March 2, 2017
Minutes

Elizabethtown Borough Council held its monthly work session meeting on Thursday, March 2, 2017, at 7:00 p.m. at the Borough Office. Present were Councilmembers Phil Clark, J. Neil Ketchum Jr., Jeff McCloud, Tom Shaud, Dr. C. Dale Treese and J. Marc Hershey. Also present were Borough Manager Roni Ryan, Assistant Borough Manager Cindy Foster, Community Development Director Rodney Horton, Public Works Director Wayne DeVan, Police Chief Jack Mentzer, and Mayor Chuck Mummert.

Hershey began the meeting by noting that Council met in Executive Session tonight at 5:45 p.m. to discuss a personnel matter.

Public Comment—None

Council heard the following informational reports:

1. Administration

- a. **Free Lot Design Discussion (Mechanics Alley)**—Chris Brown, Derck & Edson, provided an overview of the existing conditions of this parking lot as well as a proposal based on completed survey work to increase spaces, ADA accessibility, and green space. Discussion ensued on the use of brick pavers versus permeable asphalt for the parking stalls, landscaping, the existing stairs on the south side of the lot, property line boundaries, traffic flow, and the importance of lighting and signage in the final design. Brown agreed to provide a sketch for consideration by the March 16th meeting that would take into consideration the importance of adding a minimum of two parking spaces, using brick pavers to match those in the pathway at Rose Alley, adding more green space and landscaping, positioning of the stairs, and the possibility of a pedestrian access through to Market Street on the north side of the lot at Cherry Alley.
- b. **EAWA Update**—McCloud shared the following:
 - i. EAWA will conduct a Rain Garden Seminar on April 1st from 9:00—10:00 a.m. at Cornerstone
 - ii. Volunteers are needed to help plant EAWA's rain garden on April 29th beginning at 9:00 a.m.

2. Police Department

- a. Mentzer presented the police department's monthly report

Council Comments

1. Hershey reminded Council to let staff know of plans to attend the annual PSAB conference as well as the Chamber Gala by March 9, 2017.

After a motion by Clark, second by Shaud, the meeting was unanimously adjourned at 7:46 p.m. whereupon Council entered Executive Session to discuss a legal matter.