

ELIZABETHTOWN BOROUGH COUNCIL
PUBLIC MEETING
February 16, 2023
Minutes

A public meeting of Elizabethtown Borough Council was held on Thursday, January 19, 2023. Present were Councilmembers Lanty Moss, Tom Shaud, J. Marc Hershey, Phil Clark, Jeff McCloud and Jay Hynicker and Mayor Chuck Mummert. Also in attendance were Borough Manager Rebecca Denlinger, Public Works Director Jeff Kinsey, Planning and Zoning Director Pam Roberts, Finance Assistant Kim Leverentz, and Elizabethtown Police Department Chief Cunningham.

President Hershey called the Public Meeting to order at 7:00 PM.

Public Comment

There were a number of residents in attendance. Those who chose to provide comments, stood to express their ongoing frustration with the current refuse and recycling program. Many of the comments were in regards to the limit of only being able to place out two 32-gallon containers or bags when the previous hauler was collecting more than that and from larger sized containers. A few residents felt that they had not been informed properly about the changes while others expressed that they understood the limit but that because the previous hauler took larger containers, they felt it unfair to make the change. One resident expressed appreciation for the good customer service provided by the Noble Environmental manager when interacting in the community.

Presentations

Nicole Cradic and Sean Post, with the Borough's appointed Auditor, TROUT, presented the draft 2022 Audit results. They reviewed the borough funds and discussed financial activities from Fiscal Year 2022. They reported that the borough once again has a clean audit with no adverse findings.

Mayor Mummert presented a proclamation to the young men gathered as part of the local Chapter of DeMolay. The mayor proclaimed that March 2023 is DeMolay month in Elizabethtown.

Approval of Meeting Minutes

After a motion by Vice President Clark, second by Councilperson Hynicker, Borough Council voted unanimously to approve the Public Meeting minutes for February 2, 2023.

Reports

1. Borough Council unanimously approved the Financial Report and PLIGT Report as submitted after a motion by Vice President Clark and second by Councilperson McCloud.

2. There were no questions on the January 2023 Elizabethtown Police Department report. Chief Cunningham reported that the mild weather has allowed EPD officers to be out in the community more and he provided information on the Police Comfort Dog Program that EPD is launching and that K9 Nala is doing well in her initial training with Officer Wengiel.
3. President Hershey noted that the January 2023 Code Enforcement Report will be available at a future public meeting.
4. The Fire Company responded to 63 calls during the month of January 2023, 15 of which were in the Borough.
5. Northwest EMS responded to 802 calls during the month of January 2023, of which 162 were within the Borough which is 20.2% of calls year to date.
6. There were no questions on the December 2022 or January 2023 EAWA reports.
7. There were no questions on the GEARS report for November 2022 and President Hershey noted that GEARS did not hold a meeting in December 2022.

Old Business

1. Borough Council engaged in discussion on Ordinance Revisions related to Parking with the assistance of Planning and Zoning Director Pam Roberts. She indicated that Solicitor Cleary is currently reviewing the draft ordinance as previously discussed by Borough Council and that any changes directed by Borough Council on the streets discussed during this meeting can be included into the amendment. Regarding South Wilson Avenue, Borough Council discussed and reached consensus to allow for 4-hour parking to accommodate local businesses but discourage longer parking by individuals utilizing the Train Station. This will not impact the residential permit parking on this street. Regarding East Willow Street, staff is recommending parking be restricted from N Market Street to 10 feet after the first driveway. After discussion, Borough Council directed staff to further examine the residential parking impact and solutions at this location and report alternatives back for further consideration. Regarding North Market Street at the Square, Borough Council consensus was to remove one parking space on the east side of North Market Street, consistent with what is on the west side, to allow for a larger turning radius.
2. President Hershey provided a brief update on the Municipal Emergency Services Authority of Lancaster County, also known as "MESA". As of February 7, 2023, the Corporation Bureau of the PA Department of State approved the MESA Articles of Incorporation, making MESA a legally formed entity. The initial meeting of MESA's Board, with one representative from each of the eight founding municipal members, will be on Wednesday, March 1 (7PM) at Elizabethtown Borough Office, with standing public meetings set for the 1st and 3rd Wednesday of each month. Going forward, the MESA updates will be provided as a standing report under the Reports of Boards and Commissions on the second public Borough Council

meeting of each month unless there are matters which require an update during the first public meeting monthly. The MESA Board is working toward being operational by the start of 2024.

3. Borough Council discussed the appointments for the three open seats on the Elizabethtown Development Authority Board of Directors. President Hershey recognized the individuals who have served the community on the EDA, Dr. Dale Treese, Neil Ketchum, and Joe Kanfer, whose terms ended at the end of 2022, and shared the community's appreciation for their service. After a motion by Councilperson Hynicker, second by Councilperson Shaud, Borough Council voted unanimously to approve the appointments of David Grey, Sean Dolan, and Justin Eby to five-year terms on the Elizabethtown Development Authority, with their terms expiring on December 31, 2027.

New Business

1. Borough Manager Denlinger presented a request, based on staff recommendation, to waive the Special Event Fees for LIV-Etown's Strawberry Social to be held in June 2023. Vice President Clark remarked on the impressive turnout of residents and visitors to downtown events sponsored by LIV-Etown. After a motion by Councilperson Shaud, second by Vice President Clark, Borough Council voted unanimously to approve the fee waiver.
2. Borough Council the need to form a steering committee to begin the planning for Elizabethtown Borough's Bicentennial Celebration in 2027. After a motion by Councilperson Shaud, second by Councilperson Hynicker, Borough Council voted unanimously to appoint Vice President Clark as the Chairperson Elizabethtown Borough Bicentennial Committee.
3. Planning and Zoning Director Pam Roberts presented information on the Stormwater Management Agreement for Village Green Apartments. Borough Council unanimously approved the amended Stormwater Management Agreement for Village Green Apartments after a motion by Councilperson McCloud and second by Vice President Clark.

Bills Payable

Upon motion by Councilperson McCloud and second by Councilperson Hynicker, Borough Council voted unanimously to approve the list of monthly bills as presented:

General Fund	\$255,536.08
Sewer Fund	\$120,895.99
Capital Reserve Fund	\$7,702.06
Sewer Capital Projects Fund	\$52,823.22
Subdivision Escrow Fund	\$3,024.75
Parks Fund	\$33,348.09

Mayors Remarks

- Mayor Mummert thanked Mr. Daubert for the kind reminder of being named Pennsylvania's Mayor of the Year in 2021. He also noted the recent breakfast with new PA State Representative Tom Jones and that he felt very good about our representation at the state level.

Council Remarks

- Councilperson McCloud thanked the public for attending and for the feedback on the refuse and recycling program. He also thanked staff for making the Borough look good through another clean audit. Finally, he noted that Mayor Mummert was featured in the recent edition of the PA State Association of Boroughs magazine.
- Councilperson Hynicker thanked the public for attending and for the comments on the trash. He encouraged folks to place their weekly trash into bags and then take the bags out of their garbage cans and place the bags curbside for collection to help with avoiding damage to the cans. He also thanked staff for the good work on the audit.
- Councilperson Moss thanked the public for the comments on the trash program.
- Councilperson Shaud thanked staff for the good audit and for the public for attending. He said he understands the frustration, but that the Borough is always working to make the best decisions for the community. He thanked the parents of the DeMolay students for raising good young men.
- Vice President Clark thanked the public for attending. He thanked DeMolay for attending and noted their volunteer work during the Taste of Western Lancaster County.
- President Hershey thanked the public for attending and shared his appreciation for the comments. He noted that the Borough makes every effort to communicate with the public in all ways possible and encouraged all to stay engaged with whatever manner of communication works for them, whether it is online or through the information shared on the bills and in the quarterly mailing. He also noted that the public should understand that there would be an increase in costs if the Borough would have elected to go from two bags allowed for weekly collection to three.

Adjourn

President Hershey adjourned the meeting, without objection, at 8:47 PM.

Respectfully Submitted,

Rebecca S. Denlinger
Borough Manager