

ELIZABETHTOWN BOROUGH COUNCIL
REGULAR MEETING
February 16, 2017
Minutes

The regular meeting of Elizabethtown Borough Council was held on Thursday, February 16, 2017 at 7:00 p.m. at the Borough Office. Present were Councilmembers Phil Clark, Jeff McCloud, Tom Shaud, and J. Neil Ketchum, Jr. Dr. C. Dale Treese and J. Marc Hershey were absent. Also present were Borough Manager Roni Ryan, Assistant Borough Manager Cindy Foster, Public Works Director Wayne Devan, Community Development Director Rodney Horton, Police Chief Jack Mentzer, Mayor Chuck Mummert, and Borough Solicitor Josele Cleary.

Ketchum began the meeting by announcing Council met in executive session at 6:30 p.m. tonight to discuss a legal matter.

After a motion by Clark, second by McCloud, minutes of the following meetings were unanimously approved:

1. Regular Meeting—January 19, 2017
2. Work Session Meeting—February 2, 2017

Special Presentation

1. Elizabethtown DeMolay
 - a. Mayor Mummert accepted a Proclamation from Daniel Sellers, Jacob Beers, Adam Baker and Master Councilor Kody Anderson of Elizabethtown DeMolay in honor of the 98th anniversary of the Order of DeMolay and recognizing March as *DeMolay Month*.

Public Comment

1. **Carol Witmer, 129 West Maple Street**, questioned progress on regulating Air BnB activities in the Borough.

Reports

1. The Financial Report was unanimously approved after a motion by McCloud, second by Clark.
2. The Code Enforcement Report was provided as an informational item.
3. The Fire Company responded to 48 calls during the month of January, 21 of which were in the Borough, with an average response time of 4 minutes 59 seconds.
4. Northwest EMS had no report.

Ketchum suspended the meeting at 7:15 p.m. to conduct an appeal hearing on the residential rental unit licensing program regarding a second Notice of Violation for property at 59 East Park Street. The regular meeting reconvened at 8:32 p.m.

Old Business

1. Motion by McCloud, second by Shaud, to deny the request for appeal and to uphold the Notice of Violation for 59 East Park Street. Motion carried unanimously.
2. Motion by Shaud, second by McCloud, to approve the 2016 annual audit as prepared by Trout, Ebersole & Groff, LLP. Motion carried unanimously.
3. Motion by McCloud, second by Clark, to approve Ordinance No. 982 authorizing the Borough of Elizabethtown and the Township of Mount Joy to enter into an agreement concerning transportation projects. Following a roll call vote the motion carried unanimously.

New Business

1. Motion by Clark, second by Shaud, to approve a stormsewer easement agreement with Jeannette Bernhard for property at 229 South Poplar Street. Motion carried unanimously.
2. Motion by Clark, second by McCloud, to approve the low bid for the Elizabethtown Community Amphitheater Project submitted by **Doug Lamb Construction, Inc., Elizabethtown PA**, for Alternate Bid #2—Masonry Wall with Cultured Stone Veneer, in the amount of \$124,985.00.

The following bids were received:

- a. Base bid—Brick Veneer Wall

Doug Lamb Construction, Elizabethtown PA	\$123,885.00
East Coast Contracting, Inc., New Cumberland PA	\$149,970.00
Kinsley Construction Sitework, York, PA.....	\$173,110.00
Flyway Excavating, Inc., Lititz, PA.....	\$183,414.00

- b. Alternate Bid #1—Masonry Wall with Decorative Split-Face Concrete Masonry Unit

Doug Lamb Construction, Elizabethtown PA	\$124,810.00
East Coast Contracting, Inc., New Cumberland PA	\$165,970.00
Flyway Excavating, Inc., Lititz, PA.....	\$170,644.00
Kinsley Construction Sitework, York, PA.....	\$183,815.00

- c. Alternate Bid #2—Masonry Wall with Cultured Stone Veneer

Doug Lamb Construction, Elizabethtown PA	\$124,985.00
East Coast Contracting, Inc., New Cumberland PA	\$170,470.00
Flyway Excavating, Inc., Lititz, PA.....	\$180,468.00
Kinsley Construction Sitework, York, PA.....	\$185,460.00

Motion carried unanimously.

3. Motion by McCloud, second by Clark, to approve a contract with Safe City Solutions for personnel consultant services. Motion carried unanimously.
4. Motion by Shaud, second by Clark, to approve a contract with Hanover Engineering for the following:
 - a. 2018 MS4 Baseline Study
 - b. 2017 MS4 coordination and preparation of a Chesapeake Bay Pollutant Reduction PlanMotion carried unanimously.
5. Motion by McCloud, second by Shaud, to approve Resolution No. 2017-2 authorizing disposal of certain records in accordance with the schedule as set forth in the Municipal Records Manual approved on December 8, 2008 (as amended July 23, 2009). Motion carried unanimously.

Bills Payable

Motion by McCloud, second by Clark, to pay the bills as presented:

General Fund.....	\$156,486.58
Sewer Fund	\$349,941.50
Capital Reserve Fund	\$499.45
Subdivision Escrow Fund	\$2,822.92
Parks Fund	\$7,881.44

Motion carried unanimously.

Following a motion by Clark, second by McCloud, the meeting unanimously adjourned at 8:51 p.m.