

ELIZABETHTOWN BOROUGH COUNCIL
REGULAR MEETING
January 18, 2018
Minutes

The regular meeting of Elizabethtown Borough Council was held on Thursday, January 18, 2018 at 7:00 p.m. at the Borough Office. Present were Councilmembers Bill Troutman, Tom Shaud, J. Neil Ketchum, Jr., Phil Clark and Jeff McCloud. Also present were Borough Manager Roni Ryan, Assistant Borough Manager Ann Roda, Public Works Director Wayne DeVan, Planning and Zoning Director Pamela Craddock, Police Chief Ed Cunningham, and Mayor Chuck Mummert.

Presentations

1. Mayor Mummert and Doug Knauss presented the awards for the 2017 GEARS Holiday Parade and recognized parade sponsors.
2. Former Chief of Police Jack Mentzer was recognized for his years of service and retirement from the Elizabethtown Police Department.

Approval of Minutes

After a motion by McCloud, second by Clark, minutes of the following meetings were unanimously approved:

1. Regular Meeting-December 21, 2017
2. Reorganization and Work Session Meeting-January 2, 2018

Reports

1. The Financial Report was unanimously approved after a motion by Clark, second by Shaud.
2. The Code Enforcement Report was provided as an informational item and there were no questions.
3. The Fire Company responded to 52 calls during the month of December, 17 of which were in the Borough, with an average response time of 5 minutes 32 seconds.
4. Northwest EMS responded to 118 Borough calls during the month of December bringing the year-to-date total for Borough calls to 1441.
5. Chief Cunningham presented the police department's monthly report that included statistics on borough response, foot patrols and business checks.

Old Business

1. It was motioned by Shaud, seconded by McCloud, to approve the sewer connection fee waiver request for 347 S. Market Street. Motion carried unanimously.

New Business

1. It was motioned by Clark, seconded by McCloud, to approve the Peach Alley Commons extension request to extend the plan review expiration date from February 12, 2018 to May 13, 2018. Motion carried unanimously.

2. It was motioned by Shaud, seconded by Troutman, to approve the Conoy Crossing extension request to extend the plan review expiration date from February 12, 2018 to June 12, 2018. Motion carried unanimously.
3. It was motioned by Clark, seconded by McCloud, to approve the appointment of Chief Edward Cunningham as an Assistant Open Records Officer for the calendar years 2018-2019. Motion carried unanimously.

Bills Payable

Motion by McCloud, second by Troutman, to pay the bills and budgeted transfers as presented:

| | |
|----------------------------|--------------|
| General Fund | \$242,368.23 |
| Sewer Fund | \$118,143.12 |
| Capital Reserve Fund | \$13,304.76 |
| Train Station Fund | \$3,064.06 |
| Parks Fund | \$40,157.40 |

Motion carried unanimously.

Adjourn

Following a motion by Clark, second by McCloud, the meeting unanimously adjourned at 7:42 p.m.

Respectfully Submitted,



Roni Ryan
Borough Manager