

Resolution No. 2021-06

BOROUGH OF ELIZABETHTOWN LANCASTER COUNTY, PENNSYLVANIA

A RESOLUTION OF THE BOROUGH OF ELIZABETHTOWN ESTABLISHING A FEE SCHEDULE AND SETTING FORTH MISCELLANEOUS FEES FOR BOROUGH SERVICES

WHEREAS, the Borough Council of the Borough of Elizabethtown desires to update its Fee Schedule that contains various miscellaneous fees for services provided by the Borough; and,

WHEREAS, the Fee Schedule adopted by this Resolution shall replace the Fee Schedule promulgated by the Borough Council of the Borough of Elizabethtown on November 15, 2001, by Resolution No. 2001-5 and as later amended by the following Resolutions: 2003-4 dated September 18, 2003; 2004-1 dated June 7, 2004; 2004-3 dated September 16, 2004; 2004-4 dated December 16, 2004; 2005-3 dated October 20, 2005; 2005-12 dated November 17, 2005; 2006-4 dated July 20, 2006; 2006-7 dated September 21, 2006; 2006-8 dated October 19, 2006; 2007-2 dated January 18, 2007; 2007-9 dated October 18, 2007; 2007-10 dated November 15, 2007; 2011-8 dated December 15, 2011; 2014-1 dated February 20, 2014; 2015-10 dated December 17, 2015; 2016-18 dated December 15, 2016; 2018-14 dated November 15, 2018; 2019-9 dated July 18, 2019; 2019-13 dated December 5, 2019; and 2020-13 dated November 6, 2020.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED by the Borough Council of the Borough of Elizabethtown, Lancaster County, that the following fee schedule is hereby adopted and effective October 7, 2021:

Subject

Fee

Alarm Systems

1 st false alarm/calendar year	Warning
2 nd false alarm/calendar year	\$25
3 rd false alarm/calendar year	\$50
4 th false alarm/calendar year	\$100
5 th false alarm/calendar year	\$150
6 th & subsequent alarms/calendar year	\$200
False Alarms resulting from Testing & Demonstrations	\$150

Amusements

Pool/Billiard Table	\$30 each/year
	\$2.50 each/month
Bowling Alley	\$6 each/year
	\$.50 each/month

Animals**Dog Recovery Fee**

Dog picked up and held by EPD, returned to owner without SPCA

1st Offense - \$25

2nd Offense - \$50

3rd Offense - \$100

Dog picked up and transported to the SPCA from the Borough limits

Rate equivalent to the rate charged to Elizabethtown Borough by the SPCA including charges for transportation, housing, and care.

Bicycles

License Fee

\$1/bicycle

Replacement License Fee

\$1/bicycle

Boot Installation & Removal

\$100 plus outstanding parking ticket fines and costs

Breath Testing (Evidential)

\$150

Code Enforcement

Inspection Fee

\$35/hour (minimum 1 hour)

Uniform Construction Code (UCC) Annual Permit

\$300/permit

Construction Fees

Permit Application Fee

\$50 payable to Elizabethtown Borough at the time the permit is picked up.

Plan Review/Inspection Fees

Construction Permit applicants shall pay all fees required for review of plans and performance of required inspections directly to the Construction Code Official. The Construction Code Official shall not issue the construction permit until applicant has paid all such fees in full. The Construction Code Official shall not notify the Building Code Official that all requirements for a Certificate of Occupancy under the UCC are complete until the permit holder has paid any outstanding fees.

NOTE: Fees for plan review and inspections shall be as per agreement between the Borough and the third-party agency serving as the Construction Code Official and shall remain uniform in accordance with the multi-municipal cooperation agreement dated July 1, 2002 for the administration and enforcement of the UCC.

UCC Hearings/Appeals

First Appeal

\$250 plus attorney fees (minimum \$80)

Subsequent Appeals, Same Project

\$150 plus attorney fees (minimum \$80)

First Appeal Hearing

\$500 plus attorney and stenographer fees

Subsequent Appeal Hearings, Same Project

\$300 plus attorney and stenographer fees

Copy Fees

Photocopies	\$.50/page
Map (Street)	\$2/page
Map (Zoning)	\$4/page
24" X 36" Black and White prints	\$2/page
24" X 36" Color prints	\$4/page
Large format scan	\$2/page
Vehicle Accident Reports	\$15
Ordinance (Zoning)	\$12
Ordinance (ESPMC)	\$12
Ordinance (Stormwater Management)	\$12

Contracted Services (Uniformed) \$83.11/hour

Dumpster Permit Fee \$25

Facility Rentals

Park Pavilions	\$25/resident; \$50/nonresident
Softball Field (Field Set Up)	\$25/game
Softball Field Lights	\$15/hour
Basketball Court	\$100/court
Amphitheater	\$200

NOTE: A Special Event Permit Application must be submitted for rental/use of Borough facilities and/or property and closing streets as per Ordinance 950 of August 15, 2013. (A separate reservation system applies for pavilion rentals.)

Financial Fees

Non-Sufficient Funds Fee	\$30
Liens	\$300

Fingerprinting

Borough Residents	Free
Residents of Conoy, East Donegal, Mount Joy & West Donegal Townships and Marietta & Mount Joy Borough	\$10
Criminal Processing (LiveScan)	\$300

NOTE: Residents of municipalities and townships not listed above will not be fingerprinted; they are advised to contact their local police department or the PA State Police.

Parking Permits (Zone)

Parking Permits (Zone)	Free
Replacement for lost permit	\$15

Property Maintenance

Inspection Fee	\$35/hour (minimum 1 hour)
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Residential Rental Unit Fees

License Fee	\$72/unit/year
License Late Fee	\$15/unit
Reinspection Fee	\$50/unit
Reinstatement Fee	\$20/unit
Duplicate License Fee	\$20/unit/year
Appeals Filing Fee	\$100
Exemption Application (institutional facility)	\$200
Inspection Report	\$5/report

Sewer Fees

Connection Fee	\$2,017
Commercial/Industrial/Other Non-Residential	\$.0081/gallon/quarter \$ 92 minimum charge/quarter (10% late fee)
Multi-Purpose Commercial/Industrial	\$92/quarter/unit Quarterly charge is never less than the total number of residential & non-residential units times the rate of \$92/quarter (10% late fee)
Private Dwelling/Living Unit	\$92/quarter (10% late fee)

Staff, Equipment and Material Fees

An incident or special event that requires Borough staff to repair or provide staff time to complete and/or participate may be required to reimburse the Borough of Elizabethtown for the costs of those services. An event shall be approved in advance by the Borough with the Chief of Police determining the necessary resources. Resources would include but are not limited to personnel, equipment, and supplies.

Fees based on set personnel and equipment costs outlined in Exhibit A.

Street Opening Fees

Permit	\$50 (waived if restoration fees are paid)
Restoration Fees	\$135 first 5 square yards \$100 each additional square yard
Bonded Streets	\$5,000 plus restoration fees if within 1 year of resurfacing/reconstruction \$4,500 plus restoration fees if within 2 years of resurfacing/reconstruction \$4,000 plus restoration fees if within 3 years of resurfacing/reconstruction \$3,500 plus restoration fees if within 4 years of resurfacing/reconstruction \$3,000 plus restoration fees if within 5 years of resurfacing/reconstruction

NOTE: EAWA will be required to obtain a permit for recordkeeping but will be exempt from fees.

Stormwater Fees

Inspection Fee	\$50 (inspection fees for small projects included with Zoning Permit fees)
Violation Inspection Fee	\$35

Non-Residential Major Stormwater Management Plans:

Filing Fee	\$100
Escrow	\$5,000

Non-Residential Minor Stormwater Management Plans:

Filing Fee	\$100
Escrow	\$2,500

Residential Minor Stormwater Management Plans:

Filing Fee	\$100
Escrow	\$500

Subdivision Fees

Filing Fee	\$100 plus \$15/residential lot (engineering and consultation fees passed on to the applicant)
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Additional Escrow:

Minor Subdivision Plan or 1-5 residential lots/units	\$500
6-20 residential lots/units	\$2,500
Non-residential and 21 & over residential lots/units	\$5,000

Recreation/Open Space Fee	\$1,245.23/lot or dwelling, whichever is greater (in lieu of dedication of open space for recreation)
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Temporary Materials Storage	\$5/permit
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Transient Retail Business

Permit	\$15
Applicant Background Check	\$10

Trash & Recycling

Annual Fee	\$216 (\$54 due every quarter)
Extra Refuse Tag	\$2/each
White Goods Tag	\$15/each
Tire Tag	\$3/each

Zoning Hearing Board

Applications & Filing Fees: Special
Exception/Variance

\$850 plus costs for consultation, legal,
engineering, administration, or stenographer
services

Council Hearings Re: amendments; zoning
map

\$850 plus fees for consultation, legal,
engineering, changes; conditional use
administration, or stenographer services

Zoning Permits**Residential:**

\$0—\$5,000	\$35
\$5,001—\$15,000	\$50
\$15,001—\$35,000	\$100
\$35,001 and over	\$3/\$1,000

Commercial:

\$0—\$10,000	\$50
\$10,001—\$35,000	\$100
\$35,001 and over	\$3/\$1,000

Institutional:

\$0—\$10,000	\$50
\$10,001—\$100,000	\$300
\$100,001—\$200,000	\$600
\$200,001—\$350,000	\$1,000
\$350,001—\$1,000,000	\$3,000
\$1,000,001—\$2,000,000	\$6,000
\$2,000,001—\$3,000,000	\$9,000
\$3,000,001 and over	\$3/\$1,000

Special Use Permits:

Application Fee	\$100
Nonresidential Escrow	\$2,500
Residential Escrow	\$1,000

DULY ADOPTED this 7th day of October, 2021, by the Borough of Elizabethtown in
lawful session duly assembled.

ELIZABETHTOWN BOROUGH

ATTEST: Rebecca S. DeS...
Secretary

BY: Jeff Healy
Council (Vice) President

[BOROUGH SEAL]

Exhibit A - Rate Schedule

Employee Time	
Borough Manager:	\$ 120.00/ hour
Assistant Borough Manager:	\$ 105.00/ hour
Public Works Director:	\$ 110.00/ hour
Planning and Zoning Director:	\$ 65.00/ hour
Streets Supervisor:	\$ 72.00/ hour
WWTP Supervisor:	\$ 86.00/ hour
Assistant WWTP Supervisor:	\$ 76.00/ hour
Administrative Services:	\$ 57.00/ hour
Code Compliance Official:	\$ 54.00/ hour
Equipment Operator:	\$ 53.00/ hour
Laborer:	\$ 50.00/ hour

Materials: (Employee Rate is not Included)	
Sign:	Current cost of sign
Sign Channel:	Current cost of channel
Stone, Sand, Topsoil, Cold Patch, Blacktop, Piping, Fittings, etc.	All materials will be billed at current rates and quantities used

Equipment: (Employee Rate is not Included)	
Air Compressor, Diesel, Tow-Type:	\$15.00 per hour
Asphalt Roller:	\$31.00 per hour
Backhoe with 24" Bucket:	\$75.00 per hour
36" Backhoe Bucket:	\$8.00 per hour
12" Backhoe Bucket:	\$5.00 per hour
Blower, Walk-Behind:	\$10.00 per day
Camera Truck:	\$125.00 per hour
Chain Saw:	\$8.00 per hour
Chipper:	\$50.00 per hour
Cut-Off Saw:	\$10.00 per hour
18" Cut Saw:	\$15.00 per hour
24" Cut Saw	\$21.00 per hour
Flush Truck:	\$100.00 per hour
Generator:	\$8.00 per hour
Jumping Jack Tamper:	\$10.00 per hour
Jack Hammer, 60 lb, W ISib:	\$8.00 per hour
Lateral Camera:	\$20.00 per hour

Exhibit A - Rate Schedule

Equipment: (Employee Rate is not Included)	
Leaf Blower:	\$4.00 per hour
Light Tower:	\$21.00 per hour
Loader:	\$100.00 per hour
Pole Saw:	\$8.00 per hour
Push Mower:	\$6.00 per hour
Riding Mower:	\$21.00 per hour
Shoring Box:	\$80.00 per day
Skid Loader:	\$55.00 per hour
Steel Plates:	\$100.00 per day
3 inch Trash Pump:	\$10.00 per hour
2 inch Trash Pump:	\$9.00 per hour
Truck, Pickup:	\$20.00 per hour
Truck, Pickup w Plow:	\$30.00 per hour
Truck, Pickup and Trailer:	\$40.00 per hour
Truck, Dump, One-Ton:	\$35.00 per hour
Truck, Dump, Single Axle:	\$45.00 per hour
Truck, Dump. Single Axle. w / Salt Spreader & plow:	\$80.00 per hour
Weed Wacker:	\$6.00 per hour
Vibrator Plate Compactor (Backhoe):	\$30.00 per hour
Vibrator Plate Compactor (hand held):	\$15.00 per hour