

# Resolution No. 2021-02

## BOROUGH OF ELIZABETHTOWN LANCASTER COUNTY, PENNSYLVANIA

**A RESOLUTION OF THE BOROUGH OF ELIZABETHTOWN INDICATING ITS INTENT TO FOLLOW THE SCHEDULES AND PROCEDURES FOR DISPOSITION OF RECORDS AS SET FORTH IN THE MUNICIPAL RECORDS MANUAL APPROVED ON DECEMBER 16, 2008 (AS AMENDED MARCH 28, 2019), AND AUTHORIZING THE DISPOSAL OF SEVERAL RECORDS IN ACCORDANCE WITH THIS SCHEDULE**


**WHEREAS**, by virtue of this Resolution, Elizabethtown Borough declares its intent to follow the schedules and procedures for the disposition of records as set forth in the Pennsylvania Historical and Museum Commission Bureau of the Pennsylvania State Archives Municipal Records Manual approved on December 16, 2008 (as amended March 28, 2019); and


**WHEREAS**, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality.

**NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED** that the Borough Council of the Borough of Elizabethtown, Lancaster County, in accordance with above-cited Municipal Records Manual authorizes disposition of the public records listed in Exhibit A attached.

**DULY ADOPTED** this 20<sup>th</sup> day of May, 2021, by the Borough of Elizabethtown in lawful session duly assembled.

ELIZABETHTOWN BOROUGH

ATTEST:   
Secretary

BY:   
Council (Vice) President

[BOROUGH SEAL]

## Exhibit A

- All-City Management Crossing Guard Invoices – September 2015 to December 2018
- Arrest Jackets – Non-Traffic arrests with disposition older than 5 years; Misdemeanor and Felony arrests with dispositions older than 20 years
- Dissemination Logs – 2013 - 2017
- Elizabethtown Regional Booking Center Invoices – 2017
- Employee Schedules - 2017
- House Checks – 2019; 2020
- Parking Tickets – 2018
- Police Incident Reports – 1996, 1997, 2012, 2013, 2014, 2015
- Traffic Citations (Unused; Were Revised):
  - C5081211-2 - C5081400-2  
Revision 12/17
  - C3728002-5 - C3728200-0  
Revision 2/14
  - C3728201-1 - C3728400-4  
Revision 2/14
  - C3728401-5 - C3728600-1  
Revision 2/14
  - C0498655-3 - C0498700-6  
Revision 8/12
  - C0498624-0 – C0498625-1  
Revision 8/12
  - C0498615-5 Revision 8/12
  - B9672607-0 – B9672609-2  
Revision 1/8
  - B9672612-5 –B9672613-6  
Revision 1/8
  - B9510362-1 Revision 1/8
  - B4109985-5 Revision 1/7
  - C3728001-4 Revision 2/14
  - C372601-3 – C3727800-6  
Revision 2/14
  - C0503780-4 – C0503811-0  
Revision 8/12
  - C3727801-0 – C3727842-6  
Revision 2/14
  - C3727850-0 – C3727900-1  
Revision 2/14
  - C4098535-2 – C0498537-4  
Revision 8/12
  - C5081218-2 – C5081219-3  
Revision 12/17
  - C0499553-5 Revision 8/12
  - C0499555-0 – Revision 8/12
  - C0498501-3 Revision 8/12
  - C3727901-2 – C3728000-3  
Revision 2/14
- Non-Traffic Citations (Unused; Were Revised):
  - R2149575-1 – R2149700-0  
Revision 12/17
  - R2149701-1 – R2149900-4  
Revision 12/17
  - P9230401-5 - P9218600-6  
Revision 12/9
  - P9030629-6 - P9030800-2  
Revision 12/9

- P9031201-4 – P9031400-0  
Revision 12/9
- P9037201-5 P3037400-1  
Revision 12/9
- P9230460-1 P9230469-3  
Revision 12/9
- R2149542-3 – R2149574-0  
Revision 12/17
- P9038971-4 – P9038975-1  
Revision 12/9
- P9026963-1 – P9026968-6  
Revision 12/9
- P9218347-5 Revision 12/9
- P9228938-5 Revision 12/9
- P9028487-6P9028494-6  
Revision 12/9
- P9230404-1 – P9230405-2  
Revision 12/9
- R2149525-0 – R2149528-3  
Revision 12/17
- P9218360-4 – P9218363-0  
Revision 12/9
- P8356247-4 Revision 12/9
- P8356242-6 Revision 12/9
- P9228923-4 Revision 12/9
- P9028480-6 Revision 12/9
- P9228999-3 – P9229000-4  
Revision 12/9