

**Resolution No. 2020-10**

**BOROUGH OF ELIZABETHTOWN  
LANCASTER COUNTY, PENNSYLVANIA**

**A RESOLUTION OF THE BOROUGH OF ELIZABETHTOWN  
INDICATING ITS INTENT TO FOLLOW THE SCHEDULES AND  
PROCEDURES FOR DISPOSITION OF RECORDS AS SET FORTH IN  
THE MUNICIPAL RECORDS MANUAL APPROVED ON  
DECEMBER 16, 2008 (AS AMENDED MARCH 28, 2019), AND  
AUTHORIZING THE DISPOSAL OF SEVERAL RECORDS IN  
ACCORDANCE WITH THIS SCHEDULE**

**WHEREAS**, by virtue of this Resolution, Elizabethtown Borough declares its intent to follow the schedules and procedures for the disposition of records as set forth in the Pennsylvania Historical and Museum Commission Bureau of the Pennsylvania State Archives Municipal Records Manual approved on December 16, 2008 (as amended March 28, 2019); and

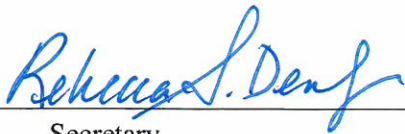
**WHEREAS**, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality.

**NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED** that the Borough Council of the Borough of Elizabethtown, Lancaster County, in accordance with above-cited Municipal Records Manual authorizes disposition of the public records listed in Exhibit A attached.


**DULY ADOPTED** this 19 day of November, 2020, by the Borough of Elizabethtown in lawful session duly assembled.

ELIZABETHTOWN BOROUGH

ATTEST:

  
Secretary

BY:

  
Council (Vice) President

[BOROUGH SEAL]

## Exhibit A

- Grant #2009CKWX0749, ACH information and instruction manual for grant
- VHS cassette ‘Adult School Crossing Guard Training Tape’
- Crossing guard tests
- Crossing guard personnel information
- TRAX reports, 2006-2015
- Department of Agriculture certificates of weights and measures for Wenger’s Feeds scale dating from the early to late 90’s
- Several abandoned vehicle reports/letters from the 1990’s
- Accident log binder of crashes, 2000 – 2014
- Expired PFA’s
- No Trespass / No Contact Letters, 2014 - 2017
- Dissemination Logs for Requests of Elizabethtown Police Reports, 2013 - 2017
- EPD paper printout work schedules, 2008- 2017