

# Resolution No. 2019-9

## BOROUGH OF ELIZABETHTOWN LANCASTER COUNTY, PENNSYLVANIA

### A RESOLUTION OF THE BOROUGH OF ELIZABETHTOWN ESTABLISHING A FEE SCHEDULE AND SETTING FORTH MISCELLANEOUS FEES FOR BOROUGH SERVICES

**WHEREAS**, the Borough Council of the Borough of Elizabethtown desires to update its Fee Schedule that contains various miscellaneous fees for services provided by the Borough; and,

**WHEREAS**, the Fee Schedule adopted by this Resolution shall replace the Fee Schedule promulgated by the Borough Council of the Borough of Elizabethtown on November 15, 2001, by Resolution No. 2001-5 and as later amended by the following Resolutions: 2003-4 dated September 18, 2003; 2004-1 dated June 7, 2004; 2004-3 dated September 16, 2004; 2004-4 dated December 16, 2004; 2005-3 dated October 20, 2005; 2005-12 dated November 17, 2005; 2006-4 dated July 20, 2006; 2006-7 dated September 21, 2006; 2006-8 dated October 19, 2006; 2007-2 dated January 18, 2007; 2007-9 dated October 18, 2007; 2007-10 dated November 15, 2007; 2011-8 dated December 15, 2011; 2014-1 dated February 20, 2014; 2015-10 dated December 17, 2015; 2016-18 dated December 15, 2016; and 2018-14 dated November 15, 2018.

**NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED** by the Borough Council of the Borough of Elizabethtown, Lancaster County, that the following fee schedule is hereby adopted:

<b><u>Subject</u></b>	<b><u>Fee</u></b>
<b>Alarm Systems</b>	
1 <sup>st</sup> false alarm/calendar year	Free
2 <sup>nd</sup> false alarm/calendar year	Warning
3 <sup>rd</sup> false alarm/calendar year	Free
4 <sup>th</sup> false alarm/calendar year	\$25
5 <sup>th</sup> false alarm/calendar year	\$50
6 <sup>th</sup> & subsequent alarms/ calendar year	\$100
False Alarms resulting from Testing & Demonstrations	\$150
<b>Amusements</b>	
Pool/Billiard Table	\$30 each per year \$2.50 each per month
Bowling Alley	\$6 each per year \$.50 each per month

<b><u>Subject</u></b>	<b><u>Fee</u></b>
<b>Animals</b>	
Dog Recovery Fee	\$100
<b>Bicycles</b>	
License Fee	\$1/bicycle
Replacement License Fee	\$1/bicycle
<b>Boot Installation &amp; Removal</b>	\$100 plus outstanding parking ticket fines and costs
<b>Breath Testing (Evidential)</b>	\$150
<b>Code Enforcement</b>	
Inspection Fee	\$35/hour (minimum 1 hour)
Uniform Construction Code (UCC)	
Annual Permit	\$300/permit
<b>Construction Fees</b>	
Permit Application Fee	\$50 fee payable to Elizabethtown Borough for administration at the time application is submitted.
Plan Review/Inspection Fees	Construction Permit applicants shall pay all fees required for review of plans and performance of required inspections directly to the Construction Code Official. The Construction Code Official shall not issue the construction permit until applicant has paid all such fees in full. The Construction Code Official shall not notify the Building Code Official that all requirements for a Certificate of Occupancy under the UCC are complete until the permit holder has paid any outstanding fees.
UCC Hearings/Appeals:	
First Appeal	\$250 plus attorney fees (minimum \$80)
Subsequent Appeals,	
Same Project	\$150 plus attorney fees (minimum \$80)
First Appeal Hearing	\$500 plus attorney and stenographer fees
Subsequent Appeal Hearings,	
Same Project	\$300 plus attorney and stenographer fees

**NOTE:** Fees for plan review and inspections shall be as per agreement between the Borough and the third-party agency serving as the Construction Code Official and shall remain uniform in accordance with the multi-municipal cooperation agreement dated July 1, 2002 for the administration and enforcement of the UCC.

<b><u>Subject</u></b>	<b><u>Fee</u></b>
<b>Copy Fees</b>	
Photocopies	\$.50/page
Map (street)	\$2
Map (zoning)	\$4
Vehicle Accident Reports	\$15
Ordinance (Zoning)	\$12
Ordinance (ESPMC)	\$12
Ordinance (Stormwater Management)	\$12
<b>Contracted Services (Uniformed)</b>	\$80.69/hour

<b>Dumpster Permit Fee</b>	\$25
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<b>Facility Rentals</b>	
Park Pavilions	\$25/resident; \$50/nonresident
Softball Field (for PIAA District Games):	
Field Set Up	\$25/game
Lights	\$15/hour
Basketball Court	\$100/court
Amphitheater	\$200
Train Station Lobby	\$200

**NOTE:** A Special Event Permit Application must be submitted for rental/use of Borough facilities and/or property and closing streets as per Ordinance 950 of August 15, 2013. (A separate reservation system applies for pavilion rentals.)

<b>Financial Fees</b>	
Non-Sufficient Funds Fee	\$30
Liens	\$300

<b>Fingerprinting</b>	
Borough Residents	Free
Residents of Conoy, East Donegal, Mount Joy & West Donegal Townships and Marietta & Mount Joy Borough	\$10
Criminal Processing (LiveScan)	\$300

**NOTE:** Other non-Borough residents will not be fingerprinted; they are advised to contact their local police department or the PA State Police.

<b>Parking Permits (Zone)</b>	Free
Replacement for lost permit	\$15.00

<b><u>Subject</u></b>	<b><u>Fee</u></b>
<b>Property Maintenance</b>	
Inspection Fee	\$35/hour (minimum 1 hour)
<b>Residential Rental Unit Fees</b>	
License Fee	\$48/unit/year
Reinspection Fee	\$50
Reinstatement Fee	\$20/unit
Duplicate License Fee	\$20
Appeals Filing Fee	\$100
Exemption Application (institutional facility)	\$200
Inspection Report	\$5/report
<b>Sewer Fees</b>	
Connection Fee	\$2,017
Commercial/Industrial/Other Non-Residential	\$.0081/gallon/quarter \$92 minimum charge/quarter (10% late fee)
Multi-Purpose Commercial/ Industrial	\$92/quarter/unit Quarterly charge is never less than the total number of residential & non-residential units times the rate of \$92/quarter (10% late fee)
Private Dwelling/Living Unit	\$92/quarter (10% late fee)
<b>Street Opening Fees</b>	
Permit	\$50 (waived if restoration fees are paid)
Restoration Fees	\$135 first 5 square yards \$100 each additional square yard
Bonded Streets	\$5,000 plus restoration fees if within 1 year of resurfacing/reconstruction \$4,500 plus restoration fees if within 2 years of resurfacing/reconstruction \$4,000 plus restoration fees if within 3 years of resurfacing/reconstruction \$3,500 plus restoration fees if within 4 years of resurfacing/reconstruction \$3,000 plus restoration fees if within 5 years of resurfacing/reconstruction

**NOTE:** EAWA will be required to obtain a permit for recordkeeping but will be exempt from fees.

<b><u>Subject</u></b>	<b><u>Fee</u></b>
<b>Stormwater Fees</b>	
Inspection Fee	\$50 (inspection fees for small projects included with Zoning Permit fees)
Violation Inspection Fee	\$35
Non-Residential Major Storm-water Management Plans:	
Filing Fee	\$100
Escrow	\$5,000
Non-Residential Minor Storm-water Management Plans:	
Filing Fee	\$100
Escrow	\$2,500
Residential Minor Storm-water Management Plans:	
Filing Fee	\$100
Escrow	\$500
<b>Subdivision Fees</b>	
Filing Fee	\$100 plus \$15/residential lot (engineering and consultation fees passed on to the applicant)
Additional Escrow:	
Minor Subdivision Plan or	
1-5 residential lots/units	\$500
6-20 residential lots/units	\$2,500
Non-residential and 21 & over residential lots/units	\$5,000
Recreation/Open Space Fee	\$1,245.23/lot or dwelling, whichever is greater (in lieu of dedication of open space for recreation)
<b>Temporary Materials Storage</b>	\$5/permit
<b>Transient Retail Business</b>	
Permit	\$15
Applicant Background Check	\$10
<b>Trash &amp; Recycling</b>	
Annual Fee	\$216 (\$54 due every quarter)
Extra Refuse Tag	\$2/each
White Goods Tag	\$15/each
Tire Tag	\$3/each

**Subject****Fee****Zoning Hearing Board**

Applications &amp; Filing Fees:

Special Exception/Variance

\$650 plus costs for consultation, legal, engineering, administration, or stenographer services

**Council Hearings**

Re: amendments; zoning map changes; conditional use

\$650 plus fees for consultation, legal, engineering, administration, or stenographer services

**Zoning Permits**

Residential:

\$0—\$5,000

\$35

\$5,001—\$15,000

\$50

\$15,001—\$35,000

\$100

\$35,001 and over

\$3/\$1,000

Commercial:

\$0—\$10,000

\$50

\$10,001—\$35,000

\$100

\$35,001 and over

\$3/\$1,000

Institutional:

\$0—\$10,000

\$50

\$10,001—\$100,000

\$300

\$100,001—\$200,000

\$600

\$200,001—\$350,000

\$1,000

\$350,001—\$1,000,000

\$3,000

\$1,000,001—\$2,000,000

\$6,000

\$2,000,001—\$3,000,000

\$9,000

\$3,000,001 and over

\$3/\$1,000

Special Use Permits:

Application Fee

\$100

Nonresidential Escrow

\$2,500

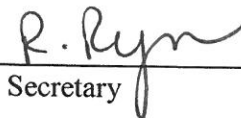
Residential Escrow

\$1,000

**DULY ADOPTED** this 18<sup>th</sup> day of July, 2019, by the Borough of Elizabethtown in lawful session duly assembled.

ELIZABETHTOWN BOROUGH

ATTEST:

  
Secretary

BY:

  
Council President

[BOROUGH SEAL]