

Resolution No. 2019-12

BOROUGH OF ELIZABETHTOWN LANCASTER COUNTY, PENNSYLVANIA

A RESOLUTION OF THE BOROUGH OF ELIZABETHTOWN INDICATING ITS INTENT TO FOLLOW THE SCHEDULES AND PROCEDURES FOR DISPOSITION OF RECORDS AS SET FORTH IN THE MUNICIPAL RECORDS MANUAL APPROVED ON DECEMBER 16, 2008 (AS AMENDED JULY 23, 2009), AND AUTHORIZING THE DISPOSAL OF SEVERAL RECORDS IN ACCORDANCE WITH THIS SCHEDULE

WHEREAS, by virtue of this Resolution, Elizabethtown Borough declares its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008 (as amended July 23, 2009); and

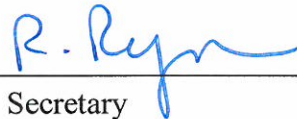
WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED that the Borough Council of the Borough of Elizabethtown, Lancaster County, in accordance with above-cited Municipal Records Manual authorizes disposition of the public records listed in Exhibit A attached.

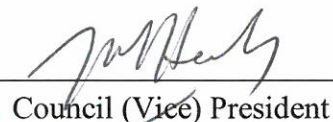
DULY ADOPTED this 17th day of October, 2019, by the Borough of Elizabethtown in lawful session duly assembled.

ELIZABETHTOWN BOROUGH

ATTEST:


Secretary

BY:


Council (Vice) President

[BOROUGH SEAL]

Exhibit A

Administration

- 8 copies of sections of the Borough Code of Ordinances
- 2015-16 Right to Know Records
- 2007 Employee Health Insurance Claims
- 2008 -2011 IIC Quarterly Meeting Packets and Reports
- 2012 -2018 IIC Quarterly Meeting Packets
- 2013-2017 SMT Safety Committee Meeting Material
- 2012-2016 SMT Annual Plan Committee Meeting Material
- 2017 and previous Applications and hiring materials
- Guardian Life/ADD and LDT Policy and Termination
- 1982-2011 Health Insurance Plan Documents
- 1999-2010 Health Insurance Plan Amendments
- 2012 Notifications from Capital Blue Cross
- 2001, 2005-2010 Full Time Student Recertifications with NCAS-PA

Planning and Zoning

- Census Data

Police Department

- 1988-1991 Incident Reports
- 1997 Incident Reports
- 2004-2008 Incident Reports
- 1989-1991 Accident Reports
- 1998 Accident Reports
- 2004 Accident Reports

