

Resolution No. 2017-7

BOROUGH OF ELIZABETHTOWN LANCASTER COUNTY, PENNSYLVANIA

A RESOLUTION OF THE BOROUGH OF ELIZABETHTOWN INDICATING ITS INTENT TO FOLLOW THE SCHEDULES AND PROCEDURES FOR DISPOSITION OF RECORDS AS SET FORTH IN THE MUNICIPAL RECORDS MANUAL APPROVED ON DECEMBER 16, 2008 (AS AMENDED JULY 23, 2009), AND AUTHORIZING THE DISPOSAL OF SEVERAL RECORDS IN ACCORDANCE WITH THIS SCHEDULE

WHEREAS, by virtue of this Resolution, Elizabethtown Borough declares its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008 (as amended July 23, 2009); and

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED that the Borough Council of the Borough of Elizabethtown, Lancaster County, in accordance with above-cited Municipal Records Manual authorizes disposition of public records as indicated on the attached.

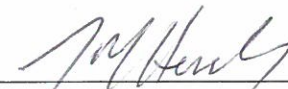
DULY ADOPTED this 18th day of May 2017 by the Borough of Elizabethtown in lawful session duly assembled.

ELIZABETHTOWN BOROUGH

ATTEST:


Secretary

BY:


Council President

[BOROUGH SEAL]

EXHIBIT A

Records to be Destroyed

Wastewater Treatment

Lancaster County Purchasing Chemical Contracts 1997-2010
Purchase & Sale of 1991 Ford F-250 Truck in 2011
Purchase of 1994 Skid Loader – New Holland LX865
Truck Bed Purchase Quotes 2008-2009
Manhole Lids & Frames Quotes 2008
Chemical Induction Pump Quote 2008
Purchase 2000 John Deere Mower
Manhole Lids & Frames Quote 2001
Equipment Maintenance Agreement 2010 – Cleveland Brothers
Service Contract Meters & Instruments 2010 – LRM & Unsuccessful Quotes
Truck Painting Quote 2010
Service Contract – Flomatcher 2001
Engine Diagnostic Scanner Quote 2007
Flow Meters Quote 2003 & 2006
Muffin Monster Rebuild Quote 2008
Manhole Rehab Bids, Quotes & Contracts 2006-2009
Manhole Lids & Frames Quote 2009
Purchase of Scum Mixer Contracts 1988 & 1995
Sewage Grinder & Screen Bid 1990
Manhole Rehab Project 2010, 2011, 2012 - Unsuccessful Bids
Kruger Proposal Sludge Dryer 2009

Streets

2005 Bid—Stone
2005 Bid—General Concrete Work

Misc

CDBG Grant Funding Application—No Award 2000-2001
PHMC Grant Funding Application—No Award 1999
Permit Tracking Software Bids 2011—Unsuccessful Bids
Borough Office Generator Quotes 2010—Unsuccessful Quotes
High/Spruce Street Traffic Signal—Unsuccessful Bids