

**ELIZABETHTOWN BOROUGH COUNCIL**  
**REGULAR MEETING**  
**March 20, 2014**  
**Minutes**

The regular meeting of Elizabethtown Borough Council was held on Thursday, March 20, 2014 at 7:00 p.m. at the Borough Office. Present were Councilmembers Phil Clark, J. Marc Hershey, Jeff McCloud, Tom Shaud, Dr. C. Dale Treese and J. Neil Ketchum, Jr. Also present were Borough Manager Roni Ryan, Assistant Borough Manager Cindy Foster, Public Works Director Wayne DeVan, and Mayor Chuck Mummert.

After a motion by McCloud, second by Hershey, minutes of the following meetings were unanimously approved:

1. Regular Meeting—February 20, 2014
2. Work Session Meeting—March 6, 2014

**Public Comment**

1. **Tom Hoffman, 310 Cherry Street**, raised the following concerns:
  - a. Status of the proposed Carey Lane extension
  - b. The potential for abuse of the Borough's trash collection program

**Reports**

1. The Financial Report was unanimously approved after a motion by Clark, second by Shaud.
2. The Code Enforcement Report was provided as an informational item.
3. The Fire Company responded to 71 calls during the month of February, 27 of which were in the Borough, with an average response time of 4 minutes 58 seconds.
4. Northwest EMS responded to 142 calls in the Borough during the month of February bringing the year-to-date total for Borough calls to 262.

**Old Business**

1. Motion by Hershey, second by Clark, to adopt Ordinance No. 955 amending the Borough's Code of Ordinances, Chapter 16, Parks and Recreation, Part I, Park Regulations. After a roll call vote, the motion carried unanimously.
2. Motion by McCloud, second by Shaud, to approve a request from the property owner at 13 Brookview Circle for a 90-day extension to June 6, 2014 for review of a proposed stormwater management plan amendment. Motion carried unanimously.

**New Business**

1. Motion by Treese, second by McCloud, to approve a Memorandum of Understanding between the Lancaster County Conservation District and Elizabethtown Borough outlining the responsibilities of each party for Municipal Separate Storm Sewer System (MS4) requirements. Motion carried unanimously.
2. Motion by Hershey, second by Shaud, to approve the automatic payment of regular charges for PPL Electric Utilities and Hasler Incorporated and the online payment of regular charges for AT&T, Verizon, CenturyLink, and Comcast each month. Motion carried unanimously.
3. Motion by Hershey, second by McCloud, to approve Change Order 2014-2 dated March 5, 2014 for the Elizabethtown Pedestrian/Bicycle Pathway Project totaling \$21,695.19. Motion carried unanimously.

4. Motion by Clark, second by Shaud, to approve Requisition 2014-2 dated March 20, 2014 for the Elizabethtown Pedestrian/Bicycle Pathway Project in the amount of \$160,793.09 payable to Horst Excavating. Motion carried unanimously.
5. Council considered options for the 2014 Paving Program. After explaining the bidding process Devan recommended award of Option #1, base bid only, which follows the paving contracts from years past. Option #2 adds milling 6' from the curb in areas where rolled curb exists, and Option #3 adds milling the entire street in these areas. After examining core samples and conferring with the Streets Department crew, staff felt that Option #2 would create problems in the winter during snow removal. Option #3 was not recommended as milling the entire street in these areas would not leave enough base material. Discussion ensued on straight curb versus rolled curb and the benefit of pursuing Option #2 as a test-case scenario.

Motion by Treese, second by Shaud, to approve the low bid from Pennsy Supply, Inc. of Annville PA in the amount of \$267,034.66 for Option #2, base bid plus milling 6' at the curb in areas where rolled curb but no driveways currently exist, for the 2014 Paving Program. The following bids were received:

- a. **Pennsy Supply, Inc., Annville PA**
  - Option #1 ..... \$257,834.66
  - Option #2 ..... \$267,034.66**
  - Option #3 ..... \$288,971.66
- b. Martin Limestone, Inc., Ephrata PA
  - Option #1 ..... \$275,677.31
  - Option #2 ..... \$287,577.31
  - Option #3 ..... \$302,320.31
- c. Highway Materials, Inc., Blue Bell PA
  - Option #1 ..... \$280,835.98
  - Option #2 ..... \$290,235.98
  - Option #3 ..... \$306,997.48
- d. Handwerk Site Contractors, Hummelstown PA
  - Option #1 ..... \$303,220.17
  - Option #2 ..... \$321,720.17
  - Option #3 ..... \$349,444.17

Motion carried unanimously.

6. Motion by Shaud, second by Clark, to approve the low bid from RE Pierson Materials of Elizabethtown PA in the amount of \$68,670.00 for the 2014 Stone Contract (delivered). The following bids were received:
  - a. **RE Pierson Materials, Elizabethtown PA ..... \$68,670.00**
    - 2A—\$5.30/\$8.20 delivered (\$49,200.00 delivered)
    - 1B—\$8.20/\$11.10 delivered (\$16,650.00 delivered)
    - 2B—\$7.00/\$9.90 delivered (\$990.00 delivered)
    - 3A—\$7.00/\$9.90 delivered (\$990.00 delivered)
    - 2RC (alternate for 2A) —\$5.30/\$8.20 delivered (\$49,200.00 delivered)
    - Stone Dust—\$5.50/\$8.40 delivered (\$840.00 delivered)
  - b. Gearhart Brothers Services, Inc., Lancaster PA, ..... \$95,460.00
    - 2A—\$5.00/\$11.50 delivered (\$69,000.00 delivered)
    - 1B—\$8.50/\$15.00 delivered (\$22,500.00 delivered)
    - 2B—\$6.00/\$12.50 delivered (\$1,250.00 delivered)
    - 3A—\$7.10/\$13.60 delivered (\$1,360.00 delivered)
    - 2RC (alternate for 2A) —\$5.60/\$12.10 delivered (\$72,600.00 delivered)
    - Stone Dust—\$7.00/\$13.50 delivered (\$1,350.00 delivered)

Motion carried unanimously.

7. Motion by Treese, second by Hershey, to approve the low bid from Mason Dixon Contractors of Willow Street PA in the amount of \$111,848.96 for the base bid plus alternate (French Drains) for the Watercress Sanitary Sewer Line Project. The following bids were received:

a. <b>Mason Dixon Contractors, Willow Street PA</b> .....	<b>\$111,848.96</b>
Base Bid .....	\$92,006.56
Alternate (French Drains) .....	\$19,842.40
b. Barasso Excavation, Inc., Mohnton PA.....	\$118,847.00
Base Bid .....	\$98,447.00
Alternate (French Drains) .....	\$20,400.00
c. E.K. Service, Inc., New Cumberland, PA .....	\$135,605.00
Base Bid .....	\$115,205.00
Alternate (French Drains) .....	\$20,400.00
d. MacMor Construction, Dillsburg PA .....	\$136,997.50
Base Bid .....	\$116,597.50
Alternate (French Drains) .....	\$20,400.00
e. Rogele, Inc., Harrisburg PA .....	\$178,580.00
Base Bid .....	\$140,500.00
Alternate (French Drains) .....	\$38,080.00
f. DeTraglia Excavating, Inc., Mechanicsburg PA .....	\$199,370.00
Base Bid .....	\$156,615.00
Alternate (French Drains) .....	\$42,755.00
g. Fidelity Contracting, LLC, Elverson PA .....	\$229,945.00
Base Bid .....	\$203,425.00
Alternate (French Drains) .....	\$26,520.00

Motion carried unanimously.

**Bills Payable**

Motion by McCloud, second by Clark, to pay the bills as presented:

General Fund.....	\$188,053.42
Sewer Fund .....	\$67,334.68
Capital Reserve Fund .....	\$60,226.02
Subdivision Escrow Fund .....	\$1,371.00
Parks Fund .....	\$1,644.75

Motion carried unanimously.

**Mayor's Remarks**

**Council Remarks**

Following a motion by McCloud, second by Hershey, the meeting unanimously adjourned at 7:50 p.m.