

**ELIZABETHTOWN BOROUGH COUNCIL**  
**REGULAR MEETING**  
**June 19, 2014**  
**Minutes**

The regular meeting of Elizabethtown Borough Council was held on Thursday, June 19, 2014 at 7:00 p.m. at the Borough Office. Present were Councilmembers Phil Clark, J. Marc Hershey, Jeff McCloud, Tom Shaud, Dr. C. Dale Treese and J. Neil Ketchum, Jr. Also present were Borough Manager Roni Ryan, Assistant Borough Manager Cindy Foster, Police Chief Jack Mentzer, and Mayor Chuck Mummert.

After a motion by Hershey, second by McCloud, minutes of the following meetings were unanimously approved:

1. Regular Meeting—May 15, 2014
2. Work Session Meeting—June 5, 2014

**Public Comment**—None

**Reports**

1. The Financial Report was unanimously approved after a motion by Clark, second by Shaud.
2. The Code Enforcement Report was provided as an informational item.
3. The Fire Company responded to 53 calls during the month of May, 29 of which were in the Borough, with an average response time of 6 minutes 26 seconds.
4. Northwest EMS responded to 101 calls in the Borough during the month of May bringing the year-to-date total for Borough calls to 609.

**Old Business**

1. Motion by Treese, second by Hershey, to approve modification requests from the Elizabethtown Crossings project for the extension of Buckingham Boulevard from Mount Gretna Road to Hershey Road as follows:
  - a. Waiver Requests
    - i. Chapter 22, Sections 303 and 304 regarding preliminary and final plan submission, processing and recording to obtain a fee simple title from Robert L. Gruber for area to be used for the construction of Buckingham Boulevard extension.
    - ii. Chapter 21, Section 503.14.B for a reduction in Right-of-Way (ROW) width requirements from the required 60' ROW for public streets to a 52' ROW adjusted for site constraints to construct an adequate road cart way, sidewalk or multi-use path.
  - b. Conditions
    - i. Applicant shall reimburse the Borough for all engineering and attorney fees to review the waiver request and for review of the proposed deed.
    - ii. Full engineering of the proposed roadway and related facilities will be completed in connection with the land development and Penn DOT phases of the project.
    - iii. Applicant include language on the proposed Deed such as: And Elizabethtown Borough Council at a meeting on June 19, 2014 granted waivers from the requirements of the Elizabethtown Borough Subdivision and Land Development Ordinance of the requirements to file, obtain approval of, and record a subdivision plan to separate Tract 1 and Tract 2 above from the lots described in the above Being clauses conditioned upon the requirements that Tract 1 nor Tract 2 may not be separately conveyed and that Tract 1 and Tract 2 shall be used for the purpose of constructing an extension of Buckingham Boulevard.
    - iv. Applicant installs a multi-use path that is acceptable to the Borough and provides pedestrian and bicycle access to all uses on the street;
    - v. The proposed road layout follows the layout shown on the Preliminary Subdivision Exhibit for the proposed Elizabethtown Shopping Center dated March 26, 2014 as prepared by BL Companies. Final construction plans are provided to the Borough for review.

- vi. The existing rip rap apron for the existing stormwater pipe along the proposed right-of-way is redesigned to be outside of the right-of-way or redesigned to convey the stormwater runoff in a manner similar to the existing discharge.
  - vii. The cross pipe from the south side of Mount Gretna Road to the north side is safely collected and conveyed downstream.
  - viii. Any further waivers from design requirements are processed through Elizabethtown Borough.
  - ix. Applicant shall provide the Borough with clear readable copies of the land transfer exhibits provided as part of this request.
  - x. Applicant addresses review comments as outlined in the May 13, 2014 Hanover Engineering letter.
- Motion carried unanimously.

**New Business**

1. Ramon Escudero, Executive Director of the Elizabethtown Area Chamber of Commerce, spoke on behalf of the Chamber’s request for increased funding for the coming year. Escudero noted that a strong connection between local government and business is an essential component of thriving communities. He reported that the Chamber could not have made the strides it has in areas of economic development without Council’s support for which he expressed appreciation. If granted, the increase in funding would be used to continue economic development efforts with a focus on downtown Elizabethtown through initiatives such as a façade improvement program, implementation of an innovation district, and exploring the availability of state resources for downtown development. Treese suggested Council take the request under advisement for discussion during the budget process to which Council concurred.
2. Motion by McCloud, second by Clark, to approve Resolution 2014-9 authorizing the disposal of certain records in accordance with the Municipal Records Manual. Motion carried unanimously.
3. Motion by Shaud, second by Clark to approve Resolution 2014-10 adopting a sign maintenance plan in accordance with federal standards set forth in the most recent edition of the Manual on Traffic Control Devices (MUTCD). Motion carried unanimously.
4. Motion by Treese, second by McCloud, to approve Change Order 2014-4 dated May 23, 2014, for the Elizabethtown Pedestrian/Bicycle Pathway Project in the amount of \$218,105.53. Motion carried unanimously.
5. Motion by Hershey, second by Clark, to approve the following Requisitions for the Elizabethtown Pedestrian/Bicycle Pathway Project payable to Horst Excavating:
  - a. Requisition 2014-5 dated May 31, 2014 in the amount of \$188,267.36
  - b. Requisition 2014-6 dated June 12, 2014 in the amount of \$45,753.03
 Motion carried unanimously.
6. Motion by Treese, second by Shaud, to authorize the Council President to send a letter on behalf of Borough Council to Representative David Hickernell expressing opposition to House Bill 1708 relative to Municipal Pension State Aid. Motion carried unanimously.

**Bills Payable**

Motion by McCloud, second by Hershey, to pay the bills as presented:

General Fund.....	\$246,699.55
Sewer Fund .....	\$91,840.64
Capital Reserve Fund .....	\$15,891.90
Subdivision Escrow Fund .....	\$1,736.50
Parks Fund .....	\$6,262.26

Motion carried unanimously.

**Mayor Remarks**

**Council Remarks**

**Manager Remarks**

Following a motion by Clark, second by McCloud, the meeting unanimously adjourned at 7:34 p.m.