

MINUTES
ELIZABETHTOWN BOROUGH
PLANNING COMMISSION

July 14, 2020

The Elizabethtown Borough Planning Commission held its monthly meeting on Tuesday, July 14, 2020, at 6:30 p.m. To best comply with Governor Wolf's COVID-19 orders (but still conduct regular business) this Planning Commission meeting was held remotely using Zoom. The Commissioners present were Dr. Kyle Kopko, Jenni Woodworth, Everal McDonald, Christine R. Seitz, and Tyler Hoover. Planning and Zoning Director, Pamela Roberts and Jennifer Prunoske with Hanover Engineering were also present.

Public Comment:

There was no comment from the public to be heard.

Meeting Minutes:

The minutes of the Planning Commission meeting held on May 12, 2020 were unanimously approved.

AutoZone Preliminary/Final Land Development Plan:

Chris Peters with MDM presented the AutoZone Preliminary/Final Land Development Plan, specifically pointing out elements of the plan that had been revised since the first submission. Peters stated that he believes the majority of the comments in Hanover Engineer's review letter could be considered housekeeping and will be addressed with no issues. Peters did state that he would appreciate receiving clarification from Hanover Engineering and Borough staff on a few items.

Peters asked for clarification on the Borough Solicitor's July 14th review letter on the connection to the PennDOT conveyance system. Roberts stated that the Borough Solicitor is looking to review that information that will be submitted to PennDOT in order to receive the HOP drainage permit. With that information, additional documents, such as the stormwater management agreement, can be prepared by the Borough Solicitor. Peters stated that the required information would be gathered and submitted to the Borough for review by the solicitor and engineer.

Peters also asked for clarification about the stormwater easement requirements. Peters explained that the ordinance requires 20 ft wide access easements over all stormwater facilities. Peters stated that at the access points to the facilities, the easements were 20 ft but narrowed down in multiple places, the most narrow being 7 ft wide. Jennifer Prunoske with Hanover Engineering stated that the entire length of the stormwater easement must be 20 ft and if that cannot be accomplished, a waiver must be requested. Peters stated that in the resubmission, a written request for a waiver will be included.

After discussion of the plan concluded, Chair Kopko suggested that no recommendation to Borough Council be made at this time. Chair Kopko stated that with time review constraints, it would be best for the plan to move forward to appear before Borough Council but with the outstanding items, mainly related to stormwater management, he did not feel it was best for the Planning Commission to make a recommendation concerning approval to Council.

Action:

Moved by Kopko, seconded by McDonald to make no recommendation to Borough Council due to outstanding items related to the AutoZone Preliminary/Final Land Development Plan. Motion passed unanimously.

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Other Business:

There was no other business to discuss.

Adjournment:

The Planning Commission adjourned at 7:03 p.m. unanimously approved on a motion offered by Kopko, seconded by Woodworth.

Respectfully Submitted,

Pamela Roberts
Planning and Zoning Director