

ELIZABETHTOWN BOROUGH COUNCIL
REGULAR MEETING
February 19, 2015
Minutes

The regular meeting of Elizabethtown Borough Council was held on Thursday, February 19, 2015 at 7:00 p.m. at the Borough Office. Present were Councilmembers Phil Clark, J. Marc Hershey, Jeff McCloud, Tom Shaud, Dr. C. Dale Treese and J. Neil Ketchum, Jr. Also present were Borough Manager Roni Ryan, Assistant Borough Manager Cindy Foster, Police Chief Jack Mentzer, and Mayor Chuck Mummert.

After a motion by Clark, second by Shaud, minutes of the following meetings were unanimously approved:

1. Regular Meeting—January 15, 2015
2. Regional Elected Officials' Meeting—January 29, 2015
3. Work Session Meeting—February 5, 2015

Special Presentations

1. Ketchum accepted a Certificate from Holly Anderson and Jessica Bosley, Outreach Coordinators with Commuter Services of Pennsylvania, in recognition of the Borough becoming a Community Partner and promoting commuter programs to reduce traffic congestion and improve air quality in the region.
2. Mummert accepted a Proclamation from Jacob Beers, Alex Spence, Evan Crawford, and Blake Anderson of Elizabethtown DeMolay recognizing March as *DeMolay Month*.

General Obligation Note 2015

Chris Gibbons, Concord Public Finance, provided an overview of the proposed financing noting that the net present value savings is approximately \$274,000 and the note for the public works garage project is structured as a three-year drawdown allowing the Borough to only pay for money used. Donna Kreiser and Tim Horstmann, Bond Counsel with McNees Wallace & Nurick, LLC were also present to answer questions.

Action Item:

Motion by Treese, second by Hershey, to adopt Ordinance No. 968 for the issuance of General Obligation Note 2015 for the purpose of: 1) refunding the General Obligation Bonds, Series of 2010; and 2) providing funds for the construction of a public works facility. After a roll call vote the motion carried unanimously.

Public Comment—None

Reports

1. The Financial Report was unanimously approved after a motion by Hershey, second by McCloud.
2. The Code Enforcement Report was provided as an informational item.
3. The Fire Company responded to 83 calls during the month of January, 31 of which were in the Borough, with an average response time of 5 minutes 13 seconds.
4. Northwest EMS responded to 103 calls in the Borough during the month of January.

Old Business

1. Motion by Clark, second by Hershey, to accept the 2014 annual audit as prepared by Trout, Ebersole & Groff, LLP. Motion carried unanimously.

2. MOU Update—Ryan requested that Council continue to forward comments to staff as we continue work to prepare a preliminary outline.
3. Cross-Street Banner Policy—Hershey expressed his feeling that the draft policy should move forward with the understanding that its parameters can be revised in the future should the need arise.

Action Item:

Motion by Hershey, second by Clark, to approve the most recent draft of the Cross Street Banner Policy for the Borough of Elizabethtown. Motion carried unanimously.

New Business

1. Motion by McCloud, second by Shaud, to approve Resolution No. 2015-3 amending the dog recovery fee for Borough and non-Borough dog owners in accordance with the dog recovery service contract with the Lancaster County SPCA effective April 1, 2014. Motion carried unanimously.
2. Motion by Clark, second by McCloud, to approve Resolution 2015-4 authorizing the disposal of certain records in accordance with the Municipal Records Manual. Motion carried unanimously.
3. Motion by Treese, second by McCloud, to approve Resolution 2015-5 approving financing through the Elizabethtown Industrial Development Authority for the issuance of a tax-exempt revenue note in the amount of up to \$7,550,000 for a project to benefit Student Lodging, Inc. Motion carried unanimously.
4. Motion by McCloud, second by Hershey, to approve Requisition 2015-2 dated February 19, 2015, for the Elizabethtown Pedestrian/Bicycle Pathway Project in the amount of \$3,462.82 payable to Horst Excavating. Motion carried unanimously.

Bills Payable

Motion by McCloud, second by Hershey, to pay the bills as presented:

General Fund.....	\$286,320.10
Sewer Fund	\$89,361.93
Capital Reserve Fund	\$5,364.20
Subdivision Escrow Fund	\$157.50
Parks Fund	\$1,099.99

Motion carried unanimously.

Following a motion by Hershey, second by McCloud, the meeting unanimously adjourned at 7:32 p.m. upon which time Council entered Executive Session to discuss a personnel matter.