

**ELIZABETHTOWN BOROUGH COUNCIL**  
**REGULAR MEETING**  
**May 21, 2015**  
**Minutes**

The regular meeting of Elizabethtown Borough Council was held on Thursday, May 21, 2015 at 7:00 p.m. at the Borough Office. Present were Councilmembers Phil Clark, J. Marc Hershey, Jeff McCloud, Tom Shaud, and Dr. C. Dale Treese. J. Neil Ketchum, Jr. arrived shortly after the meeting began. Also present were Borough Manager Roni Ryan, Assistant Borough Manager Cindy Foster, Police Chief Jack Mentzer and Police Lieutenant John Emrick. Mayor Chuck Mummert did not attend the meeting but arrived in time for the Executive Session.

After a motion by Hershey, second by Shaud, minutes of the following meetings were unanimously approved:

- Regular Meeting—April 16, 2015
- Regional Elected Officials' Meeting—April 30, 2015
- Work Session Meeting—May 7, 2015

**Comments from Senator Ryan Aument, 36<sup>th</sup> Senatorial District**

Speaking on behalf of Senator Aument, Zachary Peirson, Legislative Assistant, introduced himself and conveyed the Senator's willingness to help and serve as a resource for Council and Borough residents.

**Public Comment**—None

**Reports**

1. The Financial Report was unanimously approved after a motion by McCloud, second by Hershey.
2. The Code Enforcement Report was provided as an informational item.
3. The Fire Company responded to 53 calls during the month of April, 20 of which were in the Borough, with an average response time of 5 minutes 6 seconds.
4. Northwest EMS responded to 136 calls in the Borough during the month of April bringing the year-to-date total for Borough calls to 453.

**Old Business**

1. Motion by McCloud, second by Treese to approve a Memorandum of Understanding (MOU) between the Borough and the Elizabethtown Area Chamber of Commerce to fund a part-time position focusing on downtown initiatives. The possibility of phasing the funding to allow for start-up costs was discussed, and a clarification was made that the position is not affiliated with implementation of a Main Street Program. After the question was called the motion carried unanimously.
2. The Memorial Day Parade will be held at 10:00 a.m. on Monday, May 25<sup>th</sup>. Council will meet at 9:30 a.m. in the staging area in the American Legion parking lot on Summit Street.

**New Business**

1. Motion by Treese, second by McCloud, to approve the appointment of Joseph Grego to the status of full-time officer with the Elizabethtown Police Department effective May 19, 2015. Motion carried unanimously.
2. Motion by Treese, second by Shaud, to advertise an ordinance prohibiting the use of engine brake retarders on certain sections of State Routes 230, 241, 743, and SR 4008. Discussion ensued on those vehicles equipped with engine brake exhaust mufflers as well as an exemption for emergency service vehicles; i.e., fire trucks. These suggestions will be incorporated into the proposed ordinance prior to advertisement. Motion carried unanimously.

3. Motion by Hershey, second by McCloud, to approve Change Order #11 dated May 6, 2015 in the amount of \$21,350.63 for the Elizabethtown Pedestrian/Bicycle Pathway Project. Motion carried unanimously.
4. Motion by Hershey, second by Treese, to approve Requisition #17 dated April 20, 2015 in the amount of \$66,146.22 for the Elizabethtown Pedestrian/Bicycle Pathway Project payable to Horst Excavating. Motion carried unanimously.

**Bills Payable**

Motion by McCloud, second by Hershey, to pay the bills as presented:

General Fund.....	\$193,524.43
Sewer Fund .....	\$105,382.39
Capital Reserve Fund .....	\$6,658.44
Subdivision Escrow Fund .....	\$236.75
Parks Fund .....	\$31,830.40

Motion carried unanimously.

Following a motion by Clark, second by McCloud, the meeting unanimously adjourned at 7:36 p.m. upon which time Council entered Executive Session to discuss a personnel matter related to the Elizabethtown Police Department.