

**ELIZABETHTOWN BOROUGH COUNCIL
WORK SESSION MEETING
October 4, 2018
Minutes**

The Work Session meeting of Elizabethtown Borough Council was held on Thursday, October 4, 2018 at 7:00 p.m. at the Borough Office. Present were Councilmembers Bill Troutman, Tom Shaud, Jr., J. Neil Ketchum, J. Marc Hershey, Phil Clark and Jeff McCloud. Also present were Borough Manager Roni Ryan, Planning and Zoning Director Pamela Craddock, Chief Cunningham and Mayor Chuck Mummert.

President Hershey called the meeting to order at 7:00 p.m.

Public Comment

1. Robert Yahara, 207 Masonic Drive, thanked council for considering public comment at the end of the meeting.

Recognition of National Fallen Firefighters Memorial Service

Mayor Mummert presented a proclamation designating the weekend of October 4, 2018, through October 7, 2018, as Fallen Firefighters Memorial Weekend in the Borough of Elizabethtown and called upon all citizens of the Borough and upon all patriotic, civic, and educational organizations to observe the day of October 7, 2018, in recognition of the patriotic service and dedicated efforts of our fire and emergency services personnel by lowering American flags on all buildings to half-staff.

Administration

1. It was motioned by Shaud, seconded by Clark, to approve the low bid for the Elizabethtown Borough Contract for Collection of Refuse and Recyclable Materials from Waste Industries of Pennsylvania, LLC of Newmanstown, PA, in the amount of \$134.64 /unit for the first year of the three year contract. Motion carried unanimously.

Patrick Luce of Waste Industries of Pennsylvania, LLC was present at the meeting and provided an overview of the company and operation changes from Lebanon Farms Disposal LLC to Waste Industries of Pennsylvania, LLC. Borough Manager Roni Ryan noted to council that the contract will be for 2019-2021 and the unit price is one component of the costs to provide a comprehensive trash and recycling program for borough residents.

2. It was motioned by McCloud, seconded by Shaud, to approve the request from the Christ Evangelical Lutheran Church to hold fireworks on New Year's Eve. Motion carried unanimously. Councilmember Clark abstained.

Councilmember Clark provided an overview of the request and noted that the fireworks would start at 7 p.m. (Letterkenny time) and would be set off across Mechanics Alley to the north from the Church. The contractor has done fireworks displays in Elizabethtown previously.

3. Councilmembers discussed revisions to Resolution 2013-7, Rules of Decorum for Public Meetings. These revisions included: reference to the most recent version of the Borough Code, review public participation section, adoption of resolution every two years at the reorganization meeting, review Robert's Rules of Order and review Borough Code to ensure the resolution incorporates and addresses requirements.

Police Department

1. **Monthly Report**

Chief Cunningham presented the police department's monthly report that included statistics of borough police responses and interactions with the public.

2. **Willow Street**

Chief Cunningham noted that he is working with Acting Public Works Director Jeff Kinsey to review the complaints and public requests received. Together they are reviewing traffic patterns and discussing parking restrictions and would seek to present recommendations at the next public meeting.

President Hershey announced that following the adjournment of the meeting Council would hold an Executive Session to discuss a legal matter and a personnel matter.

After a motion by Clark, seconded by Shaud, the meeting was adjourned at 7:13 p.m.

Respectfully Submitted,

Roni Ryan
Borough Manager