

**ELIZABETHTOWN BOROUGH COUNCIL**  
**REGULAR MEETING**  
**September 19, 2019**  
**Minutes**

The regular meeting of Elizabethtown Borough Council was held on Thursday, September 19, 2019 at 7:00 p.m. at the Borough Office. Present were Council members Bill Troutman, Tom Shaud, J. Marc Hershey, Phil Clark and Jeff McCloud. Also present were Borough Manager Roni Ryan, Assistant Borough Manager Ann Roda, Police Chief Ed Cunningham and Public Works Director Jeff Kinsey. Absent was J. Neil Ketchum Jr. and Mayor Chuck Mummert.

President Hershey called the meeting to order at 7:00 p.m.

Public Comment

No public comment.

Approval of Meeting Minutes

After a motion by Clark, second by Troutman, minutes of the following meetings were unanimously approved:

1. Regular Meeting – August 15, 2019
2. Regional Elected Officials Meeting – August 29, 2019
3. Work Session Meeting – September 5, 2019

Reports

1. The Financial Report was unanimously approved after a motion by McCloud and second by Troutman.
2. There were no questions on the Code Enforcement report.
3. The Fire Company responded to 54 calls, during the month of August, of which 23 were in the Borough, with an average response time of 6 minutes 11 seconds.
4. Northwest EMS responded to 126 calls within the Borough during the month of August bringing the total year to date calls to 875.

Old Business

1. It was motioned by Shaud, seconded by Clark, to approve the Elizabethtown College Masters Center Addition Preliminary/Final Land Development Plan with the following modifications and conditions:  
Modifications:
  - Chapter 17, Section 302 - Volume Controls within Project Area
  - Chapter 22, Section 303 - Preliminary Plan Processing

Condition:

- Response and compliance with the comments of Hanover Engineering dated September 11, 2019.
- Provide evidence of adequate water and sewer capacity to ensure the demands on campus are met.
- Compliance with the conditions of approval from the June 20, 2019 Conditional Use hearing.

The motion carried unanimously.

Borough Manager Ryan noted that representatives for the project were in attendance to answer any questions and that no modifications to the plan had been made since the presentation at the September 5, 2019 work session. Ryan added that in addition to the modifications and conditions presented, borough staff seeks to add providing evidence of adequate water and sewer capacity. David Madary with Derek & Edson responded that this condition could be met and would be similar in nature to the need for periodic evaluation of student parking on campus.

President Hershey asked if the approved conditions from the June 20<sup>th</sup> Conditional Use hearing could be added. Ryan noted that the conditions could be added for clarity if council so chooses.

### New Business

1. It was motioned by McCloud, seconded by Clark, to approve the appointment of Tyler Hoover, 477 Sunrise Blvd, to the Elizabethtown Borough Planning Commission to fill an unexpired term that expires on December 31, 2021. The motion carried unanimously.
2. Public Works Garage
  - a) It was motioned by Clark, seconded by Troutman, to approve payment in the amount of \$66,862.61 to eciConstruction, LLC for work performed on the Elizabethtown Public Works Garage (Invoice No.30.18062.12). The motion carried unanimously.
  - b) It was motioned by McCloud, seconded by Troutman, to approve the following Change Orders for the Public Works Garage project:
    - Change Order #9 in the amount of \$2,010.00 for the installation of fire dampers.
    - Change Order #10 in the amount of \$18,970.00 to export fill from the site.
    - Change Order #11 in the amount of \$3,818.00 for the installation of security access plates.
    - Change Order #12 in the amount of \$5,160.00 for electrical work.The motion carried unanimously.

Resident Richard Sheidy asked for an update on the cost of the new garage. Borough Manager Ryan responded that the bid price was \$3,730,600 and with the changes orders that have been approved the cost is \$3,976,453.

3. It was motioned by McCloud, seconded by Troutman, to approve Resolution 2019-10 extending temporary parking restrictions for a section of S. Mount Joy Street. The motion carried unanimously.
4. It was motioned by Clark, seconded by Shaud, to approve the appointment of Jack Lachance as a probationary police officer with the Elizabethtown Police Department effective December 30, 2019 pending graduation from the police academy. The motion carried unanimously.

Chief Cunningham noted that the position that is being filled is an existing position that became vacate with the retirement of an officer. He also noted that the effective date is based on completion of the police academy. President Hershey added that Lachance interned with the Police Department previously.

5. It was motioned by McCloud, seconded by Troutman, to approve the issuance by the Elizabethtown Industrial Development Authority of tax-exempt obligations on behalf of the Lancaster Country Day School to finance, among other things, the construction of a performing arts facility. The motion carried unanimously.

Borough Manager Ryan noted that only one application was received this year and the issuance comes at no cost to the borough or IDA.

6. It was motioned by Clark, seconded by McCloud, to approve payment in the amount of \$60,289.88 to Doug Lamb Construction, Inc. for work performed on S. Mount Joy Street Pedestrian Walkway (Application No. 1 and Application No. 2). Total project cost exceeded the approved bid by \$2,510.00 due to in the field adjustments. The motion carried unanimously.

Troutman asked if the hump was removed for the sidewalk. Public Works Director Kinsey noted that he would be meeting the design engineer on site to review the completed work.

7. It was motioned by Shaud, seconded by Troutman, to approve the Christ Evangelical Lutheran Church, 125 East High Street, to hold a fireworks show during the Welcome 2020 New Year's Eve celebration. The motion carried with Clark abstaining.

#### Bills Payable

It was motioned by McCloud, seconded by Troutman, to approve the list of monthly bills and budgeted transfers as presented:

General Fund	\$898,451.30
Sewer Fund	\$112,179.75

Capital Reserve Fund	\$79,761.30
Construction Fund	\$74,036.11
Train Station Fund	\$908.62
General Vehicle Sinking Fund	\$36.32
Subdivision Escrow Fund	\$2,014.38
Health Insurance Fund	\$145,910.14
Parks Fund	\$1,613.84

The motion carried unanimously.

Adjourn

Following a motion by McCloud, seconded by Troutman, the meeting unanimously adjourned at 7:22p.m.

Respectfully Submitted,

Roni Ryan  
Borough Manager