

**ELIZABETHTOWN BOROUGH COUNCIL
WORK SESSION MEETING
September 6, 2018
Minutes**

The Work Session meeting of Elizabethtown Borough Council was held on Thursday, September 6, 2018 at 7:00 p.m. at the Borough Office. Present were Councilmembers, Tom Shaud, Jr., J. Marc Hershey, Phil Clark and Jeff McCloud. Also present were Borough Manager Roni Ryan, Assistant Borough Manager Ann Roda, Planning and Zoning Director Pamela Craddock, Chief Cunningham and Mayor Chuck Mummert. Bill Troutman was present through the conclusion of the Administration agenda item number two and J. Neil Ketchum was absent.

President Hershey called the meeting to order at 7:00 p.m. and it was stated that Borough Council meet at 6:00 p.m. to discuss a personnel matter during an Executive Session.

Public Comment

1. Stan Daubert, 308 S. Mount Joy Street, commented on behalf of himself and several neighbors located on S. Mount Joy Street and E. Bainbridge Street. His comments were on proposed Ordinance 987 and it was noted that no changes to the trash and recycling program should be made. It was noted that the new recycling requirements will not create much extra trash and for the cost there should not be a change to 3 containers.
2. Robert Yahara, 207 Masonic Drive, commented on the format of the meetings and that there should be public comment at two points within the agenda. He also commented on the design of the Market Street Bridge and asked if there was consideration made for historic preservation and if the design of the bridge was shared and reviewed prior to the work commencing.
3. Jacob Long, 34 Cranfield Court, commented on the justification of the 3 cans outlined in proposed Ordinance 987 and asked if a tiered system or different color stickers could be considered instead. Comments were also made on cans being destroyed by the hauler and that lids either get destroyed or disappear. The possible penalties that could be incurred by a household were commented on and it was suggested that a warning system be developed and included in the ordinance.
4. Rob Detz, 624 Mulberry Street, commented on proposed Ordinance 987 and asked if there was a compromise that could be made, perhaps 2 cans or tag system.

Administration

1. It was motioned by Shaud, seconded by Clark, to approve a forty day time extension request to complete any outstanding items associated with the recording of Conoy Crossing Phase 3 Final Land Development Plan. The extension expires on October 20, 2018. Motion carried unanimously.
2. It was motioned by Clark, seconded by Troutman, to approve a time extension for Conoy Crossing, LP to complete construction of Masonic Drive and associated utilities from the current agreement completion date of October 16, 2018 to a revised agreement date of July 31, 2019. Motion carried unanimously.

3. It was motioned by Clark, seconded by Shaud, to reject Ordinance No. 987 amending portions of Chapter 20, Solid Waste of the Code of Ordinances. Motion carried with McCloud voting in opposition.

Prior to the vote, councilmembers discussed the comments heard during the public comment portion of the meeting and those received via email. It was asked if the hauler would allow a resident to use 1 or 3 cans or purchase a toter from the hauler. It was explained by Borough Manager Ryan that this would not be an option as the contract is with the Borough and the contract would need to be bid for either a set number of cans or toter as not all trucks are equipped for toters. A question was also asked if the number of cans would impact the contract costs. It was explained by Ryan that the hauler would need to account for the amount of collection time for the number of cans identified in the bid and subsequent contract. It was discussed that the ordinance should be revised to allow for two 32 gallon cans and the include the current extra service tag ability.

4. It was motioned by Clark, seconded by McCloud, to approve the re-advertisement of Ordinance 987 for revisions to Chapter 20 of the Code of Ordinances. Motion carried unanimously.

This agenda item was added by President Hershey. This advertisement is for originally proposed revisions and modifies the Ordinance 987 to include a two container limit for weekly trash collection compared to the originally proposed three container limit.

5. Borough Manager Ryan reviewed the work outlined in the Invitation to Bid for the Contract for Waste and Recyclable Materials Collection. There were no questions asked.
6. It was motioned by Shaud, seconded by Clark to approve the request that consents to the assignment of the Contract for Waste and Recyclable Materials Collection from Lebanon Farms Disposal to Waste Industries of Pennsylvania, LLC. Motion carried unanimously.
7. Borough Manager Ryan provided an overview on potential Public Works Garage financing options. President Hershey noted that a decision on financing should be placed on the agenda for the September 20, 2018 Public Meeting.

Police Department

1. Monthly Report

Chief Cunningham presented the police department's monthly report that included statistics of borough police responses, hours for the Elizabethtown Fair and interactions with the public.

President Hershey announced that following the adjournment of the meeting Council would hold an Executive Session to discuss a real estate matter and a personnel matter.

After a motion by Clark, seconded by Shaud, the meeting was adjourned at 8:22 p.m.

Respectfully Submitted,

Roni Ryan
Borough Manager