

ELIZABETHTOWN BOROUGH COUNCIL
WORK SESSION MEETING
August 2, 2018
Minutes

The Work Session meeting of Elizabethtown Borough Council was held on Thursday, August 2, 2018 at 7:00 p.m. at the Borough Office. Present were Councilmembers, Bill Troutman, Tom Shaud, J. Neil Ketchum, Jr., J. Marc Hershey, Phil Clark and Jeff McCloud. Also present were Borough Manager Roni Ryan, Assistant Borough Manager Ann Roda, Public Works Director Wayne Devan, Planning and Zoning Director Pamela Craddock, and Chief Cunningham. Mayor Chuck Mummert was absent.

President Hershey called the meeting to order at 7:01 p.m.

Public Comment

There was no public comment.

Administration

1. Harmony Park Equipment

Ann Roda, Assistant Borough Manager, reviewed with council members an anticipated purchase of playground equipment and potential location to seek feedback. The purchase of Harmony Park equipment was allocated in the 2018 budget. Following a discussion of the three presented options, council members preferred option 1 that includes 2 instrument sets.

2. Trash and Recycling Program

Ann Roda, Assistant Borough Manager, presented on the borough's trash and recycling program. The presentation highlighted changes occurring with recycling that will decrease the types of items that can be recycled and noted that to meet these new requirements revisions to the trash & recycling ordinance and policies would be needed. Three potential options were presented: Option 1 – no program changes; Option 2 – a change to 3 32-gallon containers (no more than 30-pounds each) and unlimited recycling; Option 3 – 96 gallon toter provided by the hauler and 32-gallon container for recycling. Following a discussion of the options, council members noted that option 2 would provide for additional trash disposal given the recycling changes and that education of the changes would be critical both for can size and to ensure the right items go in the recycling container. Changes with the program would not be in effect until the ordinance has been revised and an effective date is outlined.

3. Regional EMA Agency Update

Roni Ryan, Borough Manager, noted that at the upcoming August 30th Regional Elected Officials Meeting, the recommendation to appoint Gene Galeschewski as Regional EMA Coordinator will appear on the agenda. It was also noted that according to the Regional EMA Agreement of 2014, each municipality appoints two individuals to the regional Zone Emergency Management Council and their appointment will be confirmed at the August 30th meeting. It was also noted that according to the 2014 ordinance and agreement, each municipality is to contribute to the EMA equally from their general fund.

Councilmember Phil Clark and Elizabethtown Borough Police Chief, Edward Cunningham will be Elizabethtown Borough representatives for the regional Zone Emergency Management Council. Borough Manager, Roni Ryan, will serve as an alternate if needed.

4. Discussion on Borough Facilities / Financing

Roni Ryan, Borough Manager, provided an overview to council on financing options that could be considered for borough facilities. The financing of the Public Works Garage was discussed as well as the financing of the expansion of the Police Department and movement of the borough office to 56 N. Market Street. Financing of borough facilities will be limited to the Public Works Garage. Financing for the expansion of the Police Department and movement of the borough office will be an item that Borough Council continues to discuss.

Police Department

1. Monthly Report

Chief Cunningham presented the police department's monthly report that included statistics of borough police responses and interactions with the public. Chief Cunningham also noted that he is working with Chief Mayberry to develop additional public education material on not driving into flooded areas.

After a motion by Clark, seconded by Troutman, the meeting was adjourned at 8:31 p.m.

Respectfully Submitted,

Roni Ryan
Borough Manager