

**ELIZABETHTOWN BOROUGH COUNCIL**  
**REGULAR MEETING**  
**August 16, 2018**  
**Minutes**

The regular meeting of Elizabethtown Borough Council was held on Thursday, August 16, 2018 at 7:00 p.m. at the Borough Office. Present were Councilmembers, Bill Troutman, Tom Shaud, J. Neil Ketchum, Jr., J. Marc Hershey, Phil Clark and Jeff McCloud. Also present were Borough Manager Roni Ryan, Assistant Borough Manager Ann Roda, Planning and Zoning Director Pamela Craddock, Chief Cunningham and Mayor Chuck Mummert.

President Hershey called the meeting to order at 7:00 p.m.

**Public Comment**

1. Carol Witmer, 129 N. Maple Street, thanked the fire company for their efforts dealing with the rain and search efforts. She also thanked the Borough and Police Department for their work dealing with the bridge closure and truck traffic.
2. Timothy Runkle, 211 N. Poplar Street, provided an overview of a resolution (Representation Week) and requested council to consider it at a future meeting.
3. Lauren Libhart, 219 N. Mount Joy Street, commented that during the rain storm in July her residence had 14 inches of sewage in it. She stated that she heard from neighbors this is the second time it has happened in the last ten years although it was not disclosed previously. She asked how this can happen and asked what council could do to educate the public on sewage backup insurance.
4. Robert Yahara, 207 Masonic Drive, commented on his experience and involvement with the Youth Aid Panel and the interaction he has with the youth and parents.
5. Chris Rable, 40 N. Spruce Street, commented on the sewage back-up he experienced at his residence and asked what council is doing to evaluate where the water is coming into the sewer system. He also asked council what they could do to educate the public on sewage backup insurance.

**Approval of Minutes**

After a motion by Clark, second by Ketchum, minutes of the following meetings were unanimously approved:

1. Sycamore Square Conditional Use Hearing– July 19, 2018
2. Regular Meeting – July 19, 2018
3. Work Session Meeting – August 2, 2018

**Reports**

1. The Financial Report was unanimously approved after a motion by Clark and second by McCloud.
2. There were no questions on the Code Enforcement report.

3. The Fire Company responded to 104 calls during the month of July, 57 of which were in the Borough, with an average response time of 5 minutes 57 seconds.
4. Northwest EMS responded to 116 Borough calls during the month of July bringing the year-to-date total for Borough calls to 768.

### **Old Business**

1. It was motioned by Clark, seconded by Shaud, to approve an extension of time request for the completion of all outstanding items related to the Peach Alley Commons Preliminary/Final Land Development Plan with an expiration date of August 30, 2018. Motion carried unanimously.
2. It was motioned by Shaud, seconded by McCloud, to approve the low bid for the Elizabethtown Borough Public Works Garage from eciConstruction, LLC of Dillsburg PA, in the amount of \$3,730,600.00. Motion carried unanimously.

President Hershey asked about contingencies and McCloud asked what the next steps for the project will be and if there is an anticipated completion date. In response it was noted that there were no contingencies in the bid material and that the next steps would be to execute a contract and provide notice to proceed. Anticipated completion is July 2019.

3. It was motioned by McCloud, seconded by Troutman, to approve the advertisement of Ordinance 987 for revisions to Chapter 20 of the Code of Ordinances. Motion carried unanimously.
4. It was motioned by Ketchum, seconded by Troutman, to approve Resolution 2018-11 extending the temporary parking restrictions on East Willow Street to December 1, 2018. Motion carried unanimously.

### **New Business**

1. It was motioned by Clark, seconded by Troutman, to approve the low bid for the S. Poplar St J10 to J9 Sanitary Sewer Line Replacement 2018 Project from E.K. Service, Inc, of New Cumberland, PA, in the amount of \$68,068.00. The motion carried unanimously.
2. It was motioned by Ketchum, seconded by Troutman, to reject the bid for the Elizabethtown Borough Volute Dewatering Press Project from M2 Construction, LLC, of Landisville, PA, in the amount of \$195,500.00. The motion carried unanimously.
3. It was motioned by Clark, seconded by McCloud, to approve the appointment of Joseph Kanfer to the Elizabethtown Industrial Development Board. Motion carried unanimously.

### **Bills Payable**

Motion by McCloud, second by Troutman, to pay the bills and budgeted transfers as presented:

General Fund.....	\$143,275.21
Sewer Fund .....	\$88,502.47

Construction Projects Fund.....	\$82,133.47
Train Station Fund .....	\$1,143.36
General Vehicle Sinking Fund.....	\$143,926.00
Subdivision Escrow Fund .....	\$1,033.50
Parks Fund .....	\$3,644.60

Motion carried unanimously.

President Hershey announced that following the adjournment of the meeting Council would hold an Executive Session to discuss a personnel matter. It was also announced that the next Regional Elected Officials meeting was scheduled for 7 p.m. Thursday, August 30, 2018 and would be held at Bainbridge Elementary School.

### **Adjourn**

Following a motion by McCloud, second by Clark, the meeting unanimously adjourned at 7:45 p.m.

Respectfully Submitted,

Roni Ryan  
Borough Manager