

**ELIZABETHTOWN BOROUGH COUNCIL  
WORK SESSION MEETING  
July 5, 2018  
Minutes**

The Work Session meeting of Elizabethtown Borough Council was held on Thursday, July 5, 2018 at 7:00 p.m. at the Borough Office. Present were Councilmembers, Bill Troutman, Tom Shaud, J. Neil Ketchum, Jr., J. Marc Hershey and Phil Clark. Also present were Borough Manager Roni Ryan, Assistant Borough Manager Ann Roda, Public Works Director Wayne Devan, Chief Cunningham, and Mayor Chuck Mummert. Council member Jeff McCloud was absent.

President Hershey called the meeting to order at 7:02 p.m.

**Public Comment**

There was no public comment.

**Administration**

**1. Public Works Garage Update**

Ann Roda, Assistant Borough Manager, provided an update on the Public Works Garage and noted that the project team met on July 3 and that specifications of the interior, exterior and storage bins are coming together. It was noted that invitation to bid is scheduled for July 20, 2018 with bid opening to occur on August 10, 2018. Any major modifications at this time will alter the schedule. Geotechnical evaluations are expected to be completed the week of July 9, 2018. President Hershey asked several questions pertaining to the site design related to the fencing and retaining wall.

**Police Department**

**1. Drug Task Force Update**

Sergeant Buckhart of the Lancaster County Drug Task Force provided a status update. The update focused on efforts in the Elizabethtown region over an 18 month time period.

**2. Monthly Report**

Chief Cunningham presented the police department's monthly report that included statistics of borough police responses and interactions with the public.

Prior to the meeting concluding resident Carol Witmer, 129 N. Maple St, commented about the Market Street closure and asked if Willow Street could be made into a one way street.

After a motion by Clark, seconded by Troutman, the meeting was adjourned at 7:21 p.m.

Respectfully Submitted,

Roni Ryan  
Borough Manager